



**Applicant Information:**

Name of Municipality:

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Full Mailing Address:

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Municipal Population (please check one):

Less than 20,000

20,000 or more

Name of Application Contact:

Title:

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Telephone Number:

E-mail:

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**Application/Project Information:**

Project/Innovation Title (to be used on Award/Certificate):

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Applicable Award Categories: (please check one):

Municipal Finance

Municipal Administration

Implementation Of Legislation

Effective Implementation Date:

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**Project/Innovation Summary Details:**

Please provide a brief description of the Project/Innovation.

What are the innovative features within this project/innovation?

How has this project/innovation improved the delivery of municipal programs or services?



What tangible benefits have been realized by the municipality and/or its residents?

How can the features of this project/innovation be applied to other municipalities?

**Notes:**

1. Please prepare a separate application for each project/innovation being submitted for consideration.
2. The completed Application form should be accompanied by a detailed description of the project/ innovation and its benefits, to a maximum of three (3) pages.
3. The complete application package (application form and accompanying documentation) must be submitted electronically by no later than **4:00 p.m. on May 1<sup>st</sup>**. Submissions should be directed to [akoopmans@amcto.com](mailto:akoopmans@amcto.com). Please note that late submissions may not be considered.