



## AMCTO's Corporate Training

# Drafting Municipal By-laws

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### 1 Day Workshop

This important and much anticipated workshop will provide attendees with vital information on how to make your local government's bylaws effective, understandable, lawful and enforceable.

#### What You Will Learn:

- How to determine the **need for a bylaw**
- What are the **legislative and procedural requirements** for different types of by-laws
- How to develop the **by-law content**
- **Hands-on training** on drafting the by-law - language and format
- The participatory process in **by-law approval**
- **Enforcement issues**: fines, penalties & short from wording
- What to look for **when proofreading**