

Self-assessment Checklist

ARE YOU READY TO APPLY FOR THE CMO?

A. I have met all the pre-requisites for the CMO:

- 3 + years of municipal management/leadership experience
- Active member of AMCTO
- Completed all MAP requirements

B. I have municipal based applied knowledge, skill and expertise in (and can provide proof/written evidence of):

<input type="checkbox"/> Municipal Operations <ul style="list-style-type: none"> <input type="checkbox"/> Implementation and administration of legislation <input type="checkbox"/> Policy development 	<input type="checkbox"/> Government Relations and Citizen Engagement <ul style="list-style-type: none"> <input type="checkbox"/> Public engagement and consultation <input type="checkbox"/> Government relations <input type="checkbox"/> Community liaison <input type="checkbox"/> Advocacy
<input type="checkbox"/> Leadership <ul style="list-style-type: none"> <input type="checkbox"/> Team leadership <input type="checkbox"/> Vision <input type="checkbox"/> Manages change <input type="checkbox"/> Emotional intelligence <input type="checkbox"/> Integrity 	<input type="checkbox"/> Strategic and Organizational Management <ul style="list-style-type: none"> <input type="checkbox"/> Problem solving and decision making <input type="checkbox"/> Project planning, execution and control <input type="checkbox"/> Knowledge of organizational structure <input type="checkbox"/> Managing consultants, partners and other stakeholders <input type="checkbox"/> Strategic planning
<input type="checkbox"/> Human Resource Management <ul style="list-style-type: none"> <input type="checkbox"/> Recruitment and hiring <input type="checkbox"/> Performance management <input type="checkbox"/> Coaching and mentoring <input type="checkbox"/> Conflict management <input type="checkbox"/> Labour and employee relations 	<input type="checkbox"/> Financial Management <ul style="list-style-type: none"> <input type="checkbox"/> Budgeting <input type="checkbox"/> Financial Analysis and reporting <input type="checkbox"/> Internal control <input type="checkbox"/> Procurement <input type="checkbox"/> Risk management
<input type="checkbox"/> Communication <ul style="list-style-type: none"> <input type="checkbox"/> Report writing and presentation skills <input type="checkbox"/> Media and stakeholder relations <input type="checkbox"/> Social media and information technology 	<input type="checkbox"/> Service Delivery <ul style="list-style-type: none"> <input type="checkbox"/> Delivery of service <input type="checkbox"/> Quality of results