



Code of Conduct and Related Policies

Drafting & Training Workshop

Friday February 15, 2019 from 9 a.m. to 2 p.m.
In Thunder Bay @ the Valhalla Inn

Participants will receive a draft copy of a Code of Conduct, Integrity Commissioner Protocol and a Staff Council Relations Policy. Upon registration, an email will be distributed to collect information needed to finalize the documents for each individual municipality. Final documents will be sent to participants by email after the workshop and upon receipt of payment.

A minimum of fifteen (15) participating municipalities is required for the event to be held. Please register by February 6, 2019.

Fees for the session are \$635 plus HST. Should twenty (20) municipalities attend the fees will be reduced to \$585 per municipality plus HST. Additional participants from a municipality may attend for a fee of \$10 to cover materials. We encourage the Head of Council and the Clerk to both attend the session.

Zone 9 is covering the meeting room, breaks and lunch. **AMCTO Zone 9 members, the fee is \$200, as Zone 9 is subsidizing the remainder.**

To register please complete below:

Name: _____ Email: _____

Municipality: _____

Additional Attendees: _____

Accommodation/Dietary Requirements:

Please email completed forms to tammy@e4m.solutions

INVOICES FOR WORKSHOP WILL BE EMAILED AFTER FEBRUARY 6, 2019 UPON RECEIPT OF REGISTRATION FORM

PAYMENT REQUIRED AT THE EVENT

