



**ZONE 6 EXECUTIVE
2019 - 2020**

Representative to the Board

Brenda Brunt, CMO

Chair

Jannette Amini, CMO, Dipl.M.M.

Past Chair

Sandra MacDonald, CMO, AMCT

Vice Chair

Tyler Cox, CMO, Dipl. M.A.

Secretary-Treasurer

Leslie Drynan, CMO, Dipl.M.M.

Zone Directors

Kimberley Casselman

Annette Gilchrist, CMO, Dipl.M.M.

Donna Longmire

Carmen Miller, Dipl.M.A.

Milan Stevanovic

For detailed zone
information go to

www.amcto.com

AMCTO ZONE 6

**2020 FALL ZONE MEETING
THURSDAY, OCTOBER 8
9:00 AM – 11:30 AM
VIA ZOOM**

**Register today to obtain the Zoom
link, by simply emailing or calling
Leslie Drynan, Secretary/Treasurer
at: clerk@lanarkcounty.ca
613-267-4200 ext. 1502**

*** NO COST ***

AMCTO Zone 6 Fall Meeting
Thursday, October 8th, 2020

TIME	PRESENTATION
9:00 – 9:10 AM	Opening Remarks by Chair J. Amini Zone Business by L. Drynan Elections by S. MacDonald
9:10 – 9:25 AM	AMCTO Update Staff & Board Representatives
9:25 – 10:00 AM	Zone Review Interactive Consultation StrategyCorp Representatives
10:00 – 10:10 AM	BREAK Stand up, stretch, walk, get some water, have a snack!
10:10 – 10:45	Commissioner of Oath: Dos & Don't & Update on O'Reg 431/20 David Munday, Cunningham Swan
10:45 – 11:30 AM	MMAH Update & Interactive Group Discussion on Bill 197 Peter Sizov & Eric Thibaudeau, MMAH Municipal Advisors Do you have specific questions on Bill 197? Email them in advance to Leslie (clerk@lanarkcounty.ca) by Friday, October 2 nd to ensure Peter & Eric have an answer for you at the virtual meeting. Questions will also be taken day of!
11:30 AM	Wrap-Up & Adjourn

September, 2020

Given that the 2020 Spring Meeting was cancelled due to COVID-19, the Zone 6 Election of Officers for our Executive will be held at the fall meeting. Each position on the Zone Executive is for a one year term and the position of Zone 6 Representative to the Board of Directors is a two year term, now processed through the AMCTO at large nomination. The Zone Executive usually meets 4 - 5 times per year.

I encourage you to consider letting your name stand for one of the Executive positions.

I have attached a Nomination Form and the Terms of Reference for AMCTO Zones and Zone Executives.

Nominations should be forwarded to:
Sandi MacDonald, Past Chair no later than Friday, October 2nd, 2020.
Email: smacdonald@brockville.com

Feel free to contact me if you have any questions.

Regards,



Leslie Drynan, Secretary-Treasurer
AMCTO Zone 6



AMCTO – Zone 6 Fall Meeting
October 8, 2020

Election of Officers – Nomination Form

ZONE 6 REPRESENTATIVE TO THE BOARD
(0 Positions)

Two Year Term – Now filled through the AMCTO Nomination Process.

CHAIR: (1 Position)

1. _____

VICE CHAIR: (1 Position)

1. _____

PAST CHAIR: This position will be automatically filled by the previous Chair.

SECRETARY / TREASURER: (1 Position)

1. _____

DIRECTOR: (Number of Positions is not restricted)

1. _____

Election of Officers will be conducted at the Fall Zone Meeting.

Nominations should be forwarded to: Sandi MacDonald, Past Chair at smacdonald@brockville.com no later than Friday, October 2nd, 2020.



AMCTO – Zone 6
Minutes – Fall Meeting
Thursday, October 24th, 2019

A Fall Meeting of AMCTO Zone 6 was hosted by the Town of Carleton Place on Thursday, October 24th, 2019 at the Carleton Place Arena. Approximately forty members and guests registered for the meeting.

The 2019 Zone 6 Fall meeting was called to order at 9:05 a.m.

Introductory Remarks

T. Cox, Vice Chair welcomed everyone to the fall meeting, recognized both new/retired members and ten year anniversary recipients who were in attendance.

Town of Carleton Place Deputy Mayor Sean Redman brought greetings and thanked everyone for attending.

Zone Business

L. Drynan noted that the minutes from the spring 2019 zone meeting and financial statements were distributed and posted on the webpage for review. There being no questions, a request was made for a motion from the floor.

Moved by: Donna Longmire
Seconded by: Deb McKinstry

“THAT, the minutes of the Zone 6 Spring Meeting be approved.”

ADOPTED

Moved by: Duncan Rogers
Seconded by: Amanda Mabo

“THAT, the Financial Statement as at June, 2019 be approved.”

ADOPTED

AMCTO Update

Robert Tremblay and Tao Sith gave a PowerPoint presentation regarding an update from AMCTO.

MMAH Update

Municipal Advisor Peter Sizov provided an update from the Ministry of Municipal Affairs and Housing. Speaking notes to be provided and posted on the Zone 6 webpage.

The meeting recessed at 10:00 am

The meeting reconvened at 10:20 am

Completing the 2019 Accessibility Compliance Report and Why Your Organization Should Probably Answer 'No' to Question 16

Tyler Cox, Manager of Legislative Services for the City of Ottawa gave an informative and insightful explanation regarding accessibility requirements and rationale behind

The meeting recessed for lunch at 12:20 pm.

The meeting reconvened at 1:00 pm.

Mr. Gary Warnock of the Institute of Public Administration of Canada was in attendance to present an overview of the organization and provide details about the 2020 National Conference in Gatineau.

Leading in Small Places: Role of the CAO

Robert Tremblay, CAO for the Township of Whitewater Region provided an overview of the findings of his master's thesis program report on leadership and the role of the CAO in small municipalities.

Adjournment

The meeting adjourned at 2:35 pm.

AMCTO ZONE 6
FINANCIAL STATEMENT
as at December 31, 2019

Operating Account Balance as of January 1, 2019	<u>\$1,185.15</u>
+ Revenues	\$7,796.73
- Expenses	-\$7,545.34
CURRENT OPERATING ACCOUNT TOTAL	\$1,436.54

REVENUES

2019 Spring Meeting: Registrations & Donations	\$6,236.73	
2019 Fall Meeting: Registrations & Donations	\$1,560.00	

TOTAL REVENUE	<u>\$7,796.73</u>
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EXPENSES

2019 Spring Meeting Workshop (AMCTO)	\$4,915.50	
Catering (2019 Spring Meeting)	\$981.97	
Catering (2019 Fall Meeting)	\$1,099.52	
Guest Speaker - J Hannam (Flight)	\$548.35	
Venue Rental - Fall Meeting	TBD	

TOTAL EXPENSES	<u>\$7,545.34</u>
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GIC ACCOUNT BALANCE

G.I.C.	\$4,349.11	
TOTAL	<u>\$4,349.11</u>	