

**ZONE 2
EXECUTIVE
2021 - 2022**

**Representative to
the Board**

Dylan McMahon

Chair

Donna Tremblay

Past Chair

Jennifer Willoughby

1st Vice Chair

John Daly, CMO

2nd Vice Chair

Patty Sinnamon,
Dipl. M.M.

Secretary

Donna Van Wyck,
AMCT

Treasurer

Lisa Campion, Dipl.
M.A., CRA

Zone Directors

Laura Aston, AMP
Nadeem Dean, MBA,
CPA, CMA, CPFA
Carolina Khan, MPA

For detailed zone
information go to

www.amcto.com

Virtual Zone 2 Fall Meeting

Friday, October 29, 2021

1. Welcome and Introductions

Donna Tremblay, Chair, called the meeting to order at 9:05 a.m. and welcomed everyone to the meeting.

2. Zone 2 Business

(a) Adoption of Spring 2021 Minutes

Moved by Patty Sinnamon
Seconded by Dylan McMahon

That the minutes of the May 7, 2021, Zone 2 Meeting be adopted as presented.

Carried

(b) Adoption of Zone 2 Treasurer's Report

Moved by Carolina Khan
Seconded by Dylan McMahon

That the Zone 2 Treasurer's Report for the period May 31, 2021 to September 30, 2021, be adopted as presented.

Carried

(c) Recognition of Retirees and New Members

The Chair welcomed new members to the meeting.

Recent retirees were offered retirement congratulations. A small will be sent to you from the Zone.

3. AMCTO Update

Sandra MacDonald, President, Elana Arthurs, Vice President and David Arbuckle, Executive Director provided an update on the following:

Organization Updates:

- Board of Directors
- New AMCTO Staff
- Professional Development
- Education
- Legislative and Policy
- Communications and Marketing

The presentation is available on the Zone 2 page of AMCTO's website.

2022-2026 Strategic Plan Discussion

Do the following Strategic Plan Values still resonate with you? Is there anything missing in your view?

- service to the Community
- support to elected officials
- service to the municipal profession

Do the Strategic Plan Operating Principles still resonate with you? Do you believe AMCTO has lived up to these principles? Is anything missing?

We will:

- Act with honesty, openness, transparency, and respect
- Recognize and value our members needs, priorities, contributions, and opinions
- Be mindful of, and strive to reduce, potential barriers to accessing our programs and services
- Feature engagement in all we do
- Strive for excellence in all our programs and services
- Be accountable for our actions



Do the organizational vision and mission still resonate with you?

Vision – the leading organization in fostering, promoting, and sustaining excellence in municipal management and administration in Ontario

Mission – to provide professional development, engagement opportunities, advocacy and leadership in the sector which strengthens and supports the capabilities and performance of municipal professionals.

Are there areas that AMCTO should be more focused on to help support you as Members?

Possible examples:

- alternative educational/professional development topics/themes?
- Alternative advocacy priorities?
- Added membership value?

The State of Membership Survey is out now and getting great responses. The survey is open to November 10 and there are prizes available. Another reminder will be going out to the membership.

4. Municipal Property Assessment Corporation (MPAC) Update

Anne Haines, Regional Manager Zone 1, Jeremy Gough, Account Manager, Kelan Jylha, Account Manager and Anthony Fleming, Account Manager, MPAC provided an update on:

- Enumeration
- Assessment Update Postponed
- Municipal connect
- Municipal Master Service Agreement
- Digital Delivery of Assessment Roll
- Keeping You Connected

The presentation is available on the Zone 2 page of AMCTO's website.



5. Ministry of Municipal Affairs and Housing Update

Jane Parnell, Municipal Advisor, Municipal Services Office West and Sav Johal, Municipal Advisor for Central Region, provided an update on:

- Local Government
- Finance
- Housing
- Community Planning and Development

The presentation is available on the Zone 2 page of AMCTO's website.

6. AHA Moments

AHA Moments is a new addition to the agenda to give members an opportunity to raise topics that they have either read about or experienced to share with others.

Dylan McMahon presented details regarding the Closed meeting investigation by the Ombudsman related to the City of Hamilton's LGBTQ Advisory Committee. General discussion ensued regarding the Ombudsman's investigation.

Recommend that when you are hosting a meeting that you do so from the municipal office – therefore chances of internet going down less likely

Have a backup person in place if the host is kicked out of a meeting.

How you communicate to the public on the availability of the public to watch the meeting is key.

If no other option for public to attend, you may want to consider options.

Has anyone changed policy and procedures because of this – have you changed your procedure by-law or other processes?



There was lots of discussion regarding hybrid meetings and who has this in place and how it's working and proof of vaccination to attend in person meetings was discussed.

If you have topics to discuss, please share them with executive for future agendas. If you feel there is value to have a lunch 'n learn on any topics, please reach out to Executive.

7. Other Business

Members were thanked for joining the meeting today. We hope to be able to have the next meeting in person.

Feedback is always appreciated for future roundtable discussions and how we did today. Please forward any comments to Donna.Tremblay@Guelph.ca

The Election Primer Workshop being presented by Debi Wilcox will begin at 1 p.m.

8. Next Meeting

The spring meeting of Zone 2 will be held Friday, May 6, 2022.

9. Adjournment

Moved by Dylan McMahon
Seconded by Patty Sinnamon

The meeting adjourned at 11:25 a.m.

Carried

