

Municipal Services Offices Update

AMCTO Spring Meeting Zone 8, Timmins Ontario

Important Notice

- Municipalities are responsible for making local decisions, including complying with any applicable statutes or regulations.
- This presentation is for information purposes only and is not a substitute for legal or other professional advice in connection with any particular matter. This presentation deals with complicated issues and concepts in a highly summarized fashion, and key details may not be included. The inclusion of municipal or other local examples in this presentation does not imply an endorsement by the ministry.
- Users should verify the information that has been included from other sources prior to making decisions or acting upon it.

Presentation Outline

- Updates
 - Local Government
 - Finance
 - Housing
 - Community Planning & Development
- Municipal Services Offices Contacts and Information

Local Government



Municipal Election Reminders

- **Delegation of authority**
 - Clerks may wish to consider the need for appropriate delegation of authority to be in place if council becomes subject to restricted acts provisions.
- **Electronic filing of nomination and registration paperwork**
 - Clerks may choose to permit municipal election candidates (council and school trustee) and third-party advertisers to file nomination and registration paperwork electronically.
- **Ending a third-party advertisers' campaign**
 - Third-party advertisers can end their campaign by filing a written withdrawal with the clerk at any time prior to the end of registration period for third-party advertisers.
 - The *Municipal Elections Act* stipulates that a third-party advertiser's campaign is automatically ended if they file a nomination to run for office.

Municipal Election Reminders: Restricted Acts Overview

Municipal Act, 2001, Section 275

- Acts can be restricted during two separate time periods:
 1. After nomination day
 2. After voting day
- Examples of the three quarter ($\frac{3}{4}$) rule :
 - 5 members of council – $\frac{3}{4}$ is 4
 - 7 members of council – $\frac{3}{4}$ is 6
 - 9 members of council – $\frac{3}{4}$ is 7

Upcoming Election Activities

Activity	Deadline
Last Day to establish rules and procedures with respect to the use of municipal or board resources (s. 88.18 MEA)	April 29, 2022
Nomination period begins <ul style="list-style-type: none">• Clerk to provide Notice of Offices to be elected (s. 32 MEA)• Nominations for office by be filed (s. 33(4) MEA)• Clerk to provide initial estimate of spending limits to candidates (s. 33.01(1) MEA)• Third Party Advertiser's may register (s. 88.6(7) MEA) Last Day to: <ul style="list-style-type: none">• Pass a by-law authorizing use of voting and vote-counting equipment and/or an alternative voting method (s. 42(2) MEA)• Pass a by-law with respect to the circumstances in which the municipality requires the clerk to hold a recount of the votes cast in an election (s. 56(5) MEA)	May 1, 2022
Last Day for the clerk to establish policies with respect to use of voting and vote-counting equipment and/or an alternative voting method, if required (s. 42(4) MEA)	June 1, 2022

Upcoming Election Activities

Activity	Deadline
<p>Nomination Day Last Day for:</p> <ul style="list-style-type: none">• Candidates to file their nominations (ends at 2pm) (s.31 MEA)• Candidates to withdraw a nomination (ends at 2pm) (s. 36 MEA)• To revoke a question on the ballot, unless all offices are acclaimed (s. 8.1(2) MEA) <p>Proxies may be issued after all candidates are certified (s. 44(4) MEA)</p> <p>Clerks must make their initial assessment of whether Restricted Acts applies to their council (s. 275 MA)</p>	August 19, 2022
<p>Clerks must certify nominations by 4pm (s.35(1) MEA) Clerks must declare acclamations, if applicable (s. 37(1) MEA)</p>	August 22, 2022
<p>Additional nominations may be filed if any offices for the new council remain vacant following acclamations (ends at 2pm) (s. 33(5) MEA)</p>	August 24, 2022
<p>Clerks must certify additional nominations, if any (s. 35(1) MEA)</p>	August 25, 2022

Upcoming Election Activities

Activity	Deadline
Clerk to determine which institutions and retirement homes require voting places (s. 45(7) MEA)	September 1, 2022
Clerk to complete revisions to the preliminary list of electors and have the voters' list produced (s. 23(2) MEA)	
Clerk to provide copies of the voters' list to authorized persons on written request (s. 23(3)-(4) MEA)	
Revision period of the voters' list begins (s. 24(1) MEA)	
Clerk to prepare and distribute an interim list of the approved changes to the voters' list (s. 27(1) MEA)	September 15-25, 2022
Last day to revoke a by-law authorizing a question on the ballot if no offices are being elected (s. 8.1(1) MEA) First day on which an advanced vote can be held (s. 43(2) MEA)	September 23, 2022
Final spending limits to be provided to candidates and third party advertisers (ss. 88.9.1(4) and 88,21 (15) MEA) Final self-contribution limit to be provided to candidates (s. 88.9.1(4) MEA)	September 26, 2022
Last day for third party advertiser's to register	October 21, 2022

Municipal Election Resources

[Elections Guides](#)

[Election Forms](#)

[Municipal Elections Act](#)

[Municipal Act, 2001](#)

Finance



Ontario Municipal Partnership Fund

- The Ontario Municipal Partnership Fund (OMPF) supports northern and rural municipalities across the province.
- Its objectives are to:
 - Recognize the challenges of northern and rural municipalities, while targeting funding to those with more challenging fiscal circumstances;
 - Support areas with limited property assessment; and
 - Assist municipalities that are adjusting to year-over-year funding changes.

Ontario Community Infrastructure Fund

- The Ontario Community Infrastructure Fund (OCIF) provides funding to small (under 100,000), rural, and northern communities for core infrastructure (e.g., roads, bridges, water, wastewater, and stormwater).
- OCIF allocations are linked to municipal asset management plans. Starting in 2023, allocations will be calculated using forward-looking Current Replacement Values (CRVs) from asset management plans and CRV estimates.

Asset Management Regulation Requirements

Strategic Asset Management Policy (By July 1, 2019)

Requires municipalities to outline commitments to best practices and continuous improvement.

Asset Management Plan: Phase 2 (By July 1, 2022)

For core assets (water, wastewater and stormwater assets, roads, bridges and culverts):

- Inventory of assets
- Current levels of service measured by standard metrics
- Costs to maintain levels of service

Asset Management Plan: Phase 3 (By July 1, 2024)

Builds on the Phase 2 plan to include all municipal assets, including current levels of service and costs to maintain these levels.

Asset Management Plan: Phase 4 (By July 1, 2025)

Builds on Phase 3 where plans shift to:

- Proposed levels of service
- Lifecycle management and financial strategy for all assets

Financial Information Return Website

- The website is located at: <https://efis.fma.csc.gov.on.ca/fir/fir/>

The screenshot shows the homepage of the Financial Information Return website. The header features the Ontario logo and the text "Financial Information Return" with a "Français" link. A navigation menu includes "FIR Home", "Municipal Reporting", "Reports", "Open Data", "News", and "Contact Us". The main content area is split into two sections: "FIR 2020 Template" with a "Download Template" button and a link to "View templates for other years"; and "FIR Reports by Municipality" with a "View 2020 Reports" button and a link to "View reports for other years". The background of the reports section shows a hand pointing at a screen with a line graph and three circular gauges displaying percentages: 37.91%, 31.86%, and 30.23%.

Financial Information Return template Update

- MMAH has initiated a two-year project to update the Financial Information Return (FIR) template.
- The new template will reflect changes related to Public Sector Accounting Board (PSAB) standards, municipal service delivery, provincial legislation and information needs

Preliminary project timeline (subject to change)

**January –
March
2022**

**April –
August
2022**

**January
2023**

**January –
June 2023**

**January
2024**

- MMAH develops mock-ups of FIR templates incorporating proposed changes

- Stakeholder engagement

- Online Publication of 2023 FIR draft template

- Gathering of feedback from municipalities on the draft 2023 FIR templates

- Implementation of 2023 FIR final template

QUESTIONS?