

**ZONE 2
EXECUTIVE
2018 - 2019**

**Representative to
the Board**

Dylan McMahon

Chair

Alison Gray, BAH,
CMO, AOMC

Past Chair

Kathryn Pearl

1st Vice Chair

Jennifer Willoughby

2nd Vice Chair

Joanne Hyde, AMP

Secretary

Donna Van Wyck,
AMCT

Treasurer

Lisa Campion

Zone Directors

Donna Tremblay
Margaret Wilton-
Siegel

For detailed zone
information go to

www.amcto.com

**Zone 2 Spring Meeting
Friday, May 3, 2019**

**The Lion's Den – P&H Centre
269-7th Avenue, Hanover**

1. Welcome and Introductions

Alison Gray, Chair, called the meeting to order at 8:45 a.m. and welcomed everyone.

Mayor Sue Paterson, Town of Hanover, brought greetings on behalf of the Town of Hanover.

2. Zone 2 Business

(a) Adoption of Joint Zone 2 and Zone 5 Fall 2018 Minutes

Moved by Michelle Dunne
Seconded by Jennifer Willoughby

That the minutes of the November 16, 2018 Joint Zone 2 and Zone 5 Meeting be adopted as presented.

Carried

(b) Adoption of Zone 2 Treasurer's Report

Moved by Kathy Pearl
Seconded by Dylan McMahon

That the Zone 2 Treasurer's Report for the period November 16, to April 30, 2019 be adopted as presented.

Carried

2. Zone 2 Business

(c) Donation to 2019 AMCTO Conference

Moved by Donna Tremblay
Seconded by Raylene Martell

That Zone 2 donate \$500 to the 2019 AMCTO Conference.

Carried

(d) Recognition of Retirees and First Time Attendees

Retirees and first time attendees were recognized and presented with a chocolate treat.

(e) Recognition of Years as Members with AMCTO

Members in attendance who have achieved 10, 20, 30 & 40 years with AMCTO were recognized and presented with a pen.

(f) Zone 2 Municipal Excellence Program Award

The Zone 2 Municipal Excellence Award was created to recognize and reward one-time achievements that have a notable impact on a program, to a project, or an individual activity that contributes to the vision and to the pursuit of excellence within municipal government.

The recipient of this year's award is Marilyn Zettler, Administrative Assistant/Deputy Clerk, Town of Hanover. In 2010 Marilyn was the point person for Hanover's first ever Strategic Plan and assisted in coordinating focus groups, surveys, interviews and workshops. In 2017 Marilyn played an integral part in the Town of Hanover's Service Delivery Review participating on the Service Review Team.

Congratulations Marilyn on receiving this Award of Excellence, it is well deserved.



2. Zone 2 Business

(g) Zone 2 Elections

Past Chair, Kathy Pearl conducted elections for the positions of Chair, 1st Vice Chair, 2nd Vice Chair, Secretary, Treasurer and 3 Director positions for the 2019-2020 term.

Zone Chair

Moved by Karen Wallace
Seconded by Alison Gray

That nominations for the position of Zone chair be closed and that Jennifer Willoughby be declared elected as Zone Chair for the 2019-2020 term.

Carried

1st Vice Chair

Moved by Patty Sinnamon
Seconded by Raylene Martell

That nominations for the position of 1st Vice Chair be closed and that Joanne Hyde be declared elected as 1st Vice Chair for the 2019-2020 term.

Carried

2nd Vice Chair

Moved by Barb Kane
Seconded by Joanne Hyde

That nominations for the position of 2nd Vice Chair be closed and that Donna Tremblay be declared elected as 2nd Vice Chair for the 2019-2020 term.

Carried



2. Zone 2 Business

(g) Zone 2 Elections

Secretary

Moved by Donna Tremblay
Seconded by Dylan McMahon

That nominations for the position of Secretary be closed and that Donna Van Wyck be declared elected as Secretary for the 2019-2020 term.

Carried

Treasurer

Moved by Patty Sinnamon
Seconded by Pam Hillock

That nominations for the position of Treasurer be closed and that Lisa Campion be declared elected as Treasurer for the 2019-2020 term.

Carried

Directors

The following Members are running for the position of Director and were given an opportunity to address the members:

John Daly; Jaime Eckenswiler; Raylene Martell; Patty Sinnamon and Margaret Wilton-Siegel

Moved by Dylan McMahon
Seconded by Michelle Dunne

That nominations for the three Director positions for the 2019-2020 term be closed.

Carried



2. Zone 2 Business

(g) Zone 2 Elections

Voting for the Director positions took place during the lunch break.

Board Representative

Dylan McMahon will be the Board Representative for Zone 2 for a further 2 year term beginning June, 2019.

3. AMCTO Update

Angela Morgan and Craig Wellington provided an update on the following:

- AMCTO 2019 Conference
- Key Policy Updates
- Regional Governance Review
- Municipal Reporting Burden
- Municipal Elections Act & Voter's List
- 2019 Provincial Budget Highlights
- Public Affairs & Public Policy at AMCTO
- AMCTO Constitution & By-laws
- AMCTO 2019 Zone Review Project

The meeting recessed at 9:58 a.m. and reconvened at 10:17 a.m.

4. Roundtable on Surviving Amalgamation and Regional Governance Review – Lessons Learned from the Past

Tony Haddad, Jeff Abrams & Thom Gettinby spoke on surviving amalgamation and regional governance review and shared lessons learned from the past as well as current issues facing municipal governments.

The meeting recessed for lunch at 11:45 a.m. and reconvened at 12:30 p.m.



5. Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) – Learning the Ropes

Matthew Trennum, Deputy Regional Clerk, Niagara Region presented a workshop on the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) – Learning the Ropes.

Matthew's presentation included the following:

- MFIPPA – fundamental concepts
- FOI requests – receiving and processing requests
- Briefing Notes – exercising discretion, decision letters, and other processing tips
- Exemptions
- The Information and Privacy Commissioner
- Privacy
- Privacy Breach Management

6. Other Business

- A.** Past Chair Kathy Pearl announced that John Daly, Raylene Martell and Patty Sinnamon have been elected as Zone 2 Directors for the 2019-2020 term.
- B.** The free Zone 2 meeting registration was won by Carson Lamb, North Huron
- C.** Real Tax were thanked for their donation
- D.** Kathy Pearl was thanked for her work on the Zone 2 Executive and was presented with a gift of appreciation.

7. Next Meeting

The next meeting of Zone 2 will be held on Friday, October 18, 2019 in the County of Perth at the EMS Base in Stratford.

8. Adjournment

The meeting adjourned at 3:02 p.m.

