



## **MINUTES**

### **THE GREAT SOUTHWEST - AMCTO ZONE 1 FALL ZONE MEETING**

**Wednesday, October 11, 2017  
Petrolia Victoria Hall  
411 Greenfield Street, Petrolia, On N0N 1R0**

The Fall Zone Meeting of AMCTO Zone 1 was held at the Petrolia Victoria Hall in the Town of Petrolia on Wednesday October 11, 2017

Chair Paul Shipway, called the meeting to order at 9:00 a.m. and thanked everyone for attending.

A moment of silence was offered in memory of AMCTO member Patti Atkinson.

#### **Minutes of Previous Meeting**

Moved by Nancie Irving/Seconded by Ron Reymer that the Minutes of the Spring Zone Meeting held on May 10, 2017 are approved as circulated.

CARRIED

#### **Treasurer's Report**

Moved by Mary Brennan/Seconded by Diane Hanson

That the Treasurer's Report to July 31, 2017 is approved as circulated.

CARRIED

#### **Next Meeting**

The location for the 2018 Spring zone meeting scheduled for Wednesday May 9th will be announced at a later date.

Ron Reymer was the winner of a free registration for the spring meeting.

#### **AMCTO UPDATE**

*Yvonne Robert, AMCTO President and Craig Wellington, Director, Programs & Services* presented information on the following topics:

- Seeking Feedback –AMCTO Draft Strategic Plan
- AMCTO Research Report –Municipal Reporting Burden
- Update –Voters List Advocacy
- AMCTO Accreditation Programs

Representative to the Board, Michelle Casavecchia-Somers reviewed:  
The 80<sup>th</sup> Anniversary CMO challenge and the opportunity for the zone to benefit from a free workshop.

The Strategic Plan Initiatives

Zone 2 proposed resolution regarding a freeze and review of all membership fees, training/workshop costs and conference costs for a three to four year period.

Working group created to review and implement electronic voting in 2018 for Director positions.

### **Ministry of Municipal Affairs & Housing Update**

Municipal Advisor, Maureen Beatty presented information on the following:

Current consultations underway regarding the building Code related to climate change, municipal investments and Bill 154.

Grant opportunities

Resources available – IPC Fact Sheet, Ombudsman Tip Sheet, Rural Community Vitality Initiative, Municipal Finance Resources.

Municipal Election information sessions available in Spring, 2018

### **Risk Management**

Dan Byskal, Assistant Solicitor/Risk Manager, City of Sarnia reviewed liability and risk management techniques for municipalities. Mr. Byskal reviewed a variety of case law and settlements regarding specific claims.

### **Marihuana in the Workplace**

Stephane Thiffeault, General Manager, Corporate Services, County Solicitor and County Clerk with the County of Lambton presented information on Legalization of Cannabis (Bill C45) and the impacts on the workplace. Mr. Thiffeault identified the need to ensure clear written policies are in place with respect to the duty to report to work fit for duty and also suggested that the use of alcohol in the workplace policies should extend wording to include cannabis. Education of supervisors/managers is

### **Municipal Case Law Update**

Laura Dean, Aird & Berlis LLP provided an overview of recent judicial decisions relevant to municipalities. Ms. Dean advised that SLAPP lawsuits are becoming more common for municipalities. A review of case law was provided.

The meeting and workshop concluded at 4:00 p.m.