

AGENDA

9:00 a.m.	<i>Welcome!</i>
9:00 a.m.	AMCTO Presentation -Sandra MacDonald, AMCTO President -Elana Arthurs, AMCTO Vice President -David Arbuckle, AMCTO Executive Director
9:40 a.m.	MMAH Presentation – Local Government Update (Lise Roy & Bryan Searle)
10:25 a.m.	<i>Networking Break – Meeting link will stay open</i> <i>Time to refill your coffee cup!</i>
10:40 a.m.	MMAH Presentation – Planning Matters (Megan Grant)
11:25 a.m.	Community Network Partners Inc on the broadband opportunities along the Highway 11 corridor
11:55 a.m.	Lunch Break
1:00 p.m.	Zone 8 Business Meeting

Please share and circulate within your network. Everyone is welcome!

Stay Safe and Stay Healthy!

Click on the virtual meeting link below or the link sent by email to participate:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

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**2021 FALL ZONE MEETING - AMCTO UPDATE AND DISCUSSION
2022-2026 Strategic Plan Discussion
Questions**

Question #1	
Do these values still resonate with you? Is anything missing in your view?	2018 – 2022 Strategic Plan Values: <ul style="list-style-type: none"> • Service to the Community • Support to Elected Officials • Service to the Municipal Profession
Question #2	
Do these operating principles still resonate with you? Do you believe AMCTO has lived up to these principles? Is anything missing?	2018-2022 Strategic Plan Operating Principles: We will: <ul style="list-style-type: none"> • Act with honesty, openness, transparency and respect • Recognize and value our members’ needs, priorities, contributions and opinions • Be mindful of, and strive to reduce, potential barriers to accessing our programs and services • Feature engagement in all we do • Strive for excellence in all of our programs and services • Be accountable for our actions
Question #3	
Do the organizational vision and mission still resonate with you?	2018-2022 Strategic Plan Vision and Mission: <ul style="list-style-type: none"> • Vision - The leading organization in fostering, promoting and sustaining excellence in municipal management and administration in Ontario. • Mission - To provide professional development, engagement opportunities, advocacy and leadership in the sector which strengthens and supports the capabilities and performance of municipal professionals.
Question #4	
For the 2022 – 2026 Strategic Plan, are there areas that AMCTO should be more focused on to help support you as Members?	Possible examples: <ul style="list-style-type: none"> • Alternative educational/professional development topics/themes? • Alternative advocacy priorities? • Added membership value? • Different communications channels (YouTube, TikTok, podcasts, etc.)

**ZONE 8 EXECUTIVE
2021-2022**

Representative to the Board
Amy Vickery-Menard, CMO

Chair
Chantal Guillemette, AOMC

Past Chair
Véronique Dion, CMO

Vice Chair
Steph Palmateer

**Training & Education Point
of Contact**
Chantal Guillemette, AOMC

Secretary-Treasurer
Manon Higgins

Zone Directors
Janine Lecours
Cassandra Child
Crystal Labbe

For detailed zone
information go to

www.amcto.com

AGENDA

ZONE 8 BUSINESS MEETING – FALL

Thursday, October 7, 2021 via Teams

1. Adoption of the Minutes of the Spring Zone Meeting held on May 13, 2021 via Teams platform
2. Acceptance and Approval of Financial Report by Manon Higgins
3. Zone 8 Membership Status Report and Member Recognition
 - New Members and Accreditations
 - Continue to waive Zone 8 membership fees
4. Report by Zone 8 Member to the AMCTO Board of Directors by Amy Vickery-Menard
5. General Discussion and Matters that members wish to bring forward
 - Future training and workshops (fun and interactive session coming in November)
 - Municipal Accommodation Tax
 - COVID-19 Vaccination Policies
 - Any Good News Stories to share
6. Adjournment

ASSOCIATION OF MUNICIPAL CLERKS AND TREASURER OF ONTARIO, ZONE 8

VIA TEAMS PLATFORM

Mai 13, 2021

Welcome by Chantal Guillemette

AMCTO Presentation: Sandi MacDonald makes a brief resume of 2021 AMCTO activities:

- Spring programs
- Annual conference
- Fall programs
- AMCTO Office (Organization Updates)

David Arbuckle:

- Accomplishment
- Recent and ongoing work
- Looking ahead

MMAH Updates: Lise Roy and Bryan Searl slides available at a later time

Municipal election by Bryan:

- Bill 204 amendments
- Bill 218 amendments

Lise reminders and new services at the ministry:

- OMPF reporting obligations (2020 FIR, 2020 Tax rates By-Law unless uploaded in OPTA)
- New municipal resources and guide available
- Asset Management regulation extension

Lessons learned – How to deal with vacant seat on Council by Nathalie Vachon

Open Discussion between zone members

AMCTO Zone 8 Meeting – Thursday May 13, 2021

Attendance: Guillemette, Chantal
Logan Bélanger
Alice Mercier
Brigitte Gravel
Chris Way
Dan Thibeault
Virginia Montminy
Janine Lecours
Lisa Daley
Monika Malherbe
Nathalie Vachon
Sandi Mac Donald
Steph Palmater
Vanessa Vachon
Marianne Hull

Higgins, Manon
Meagan Elliott
Amy Vickey Menard
Cassandra Child
Crystal Labbe
David Arbuckle
Guylaine Coulombe
Karine Pelletier
Mélanie Fortier
Nathalie Moore
Lise, Roy
Bryan Searl
Barbara Knauth
Sao Tith

1. **Adoption of the Minutes of the Fall Zone 8 Meeting held October 8, 2020**

Moved by: Chris Way

Seconded by: Cassandra

THAT the minutes of the Fall Zone 8 Meeting via Zoom platform on October 8 adopted as circulated.

CARRIED.

2. **Approval of the Financial Report**

Moved by: Steph Palmater

Seconded by: Amy Vickery-Menard

THAT the Financial Report for AMCTO, Zone 8 for the period of ending March 30, 2021 showing a ledger balance of \$16,155.46 and Investments in the amount of \$5,215.29 be adopted as presented by the Treasurer M. Higgins.

CARRIED.

3. **Zone 8 Membership Status and Recognition**

Chantal names the new members. Membership fees are waived for 2021. Discussion about 2021 Zone award.

4. **Report by Zone Representative to the AMCTO Board of Directors**

Amy informed encourage us to vote for the Director. Conference is shaping up and are close 70% sold. Lot of staff change over at AMCTO office. Amy invites everybody to join her at the networking event she will host at the conference.

5. **Election of Zone Executive for 2021-2022**

- Chair: Chantal Guillemette
- Vice-Chair : Steph Palmater
- Secretary-Treasurer: Manon Higgins
- Directors: Janine Lecours
Crystal Labbé
Cassandra Child

THAT Zone 8 Executive for 2021-2022 be hereby approved

Moved by : Chris Way

Seconded by: Janine Lecours

CARRIED.

6. **General Discussion and Matters that members wish to bring forward**

Draw for free Annul Conference

8. **Adjournment**

Moved by: Janine Lecours

Seconded by: Cassandra Child

THAT this meeting be hereby adjourned at 11:45 a.m.

CARRIED.

Chantal Guillemette,
AMCTO Zone 8 Chair

Manon Higgins
AMCTO Zone 8 Secretary-Treasurer

Zone 8 Financial report

Balance brought forward from March 31st, 2021		\$ 16,155.46
Sponsorships	-	
Zone 8 registration	-	
Memberships	-	
	<hr/>	
Total revenues	-	
Expenditures		
Bank charges	57.50	
Cheque 2 - AMCTO for Conference Sponsorship	1,000.00	
	<hr/>	
Total expenditures	1,057.50	
Profit/(loss)		<hr/> (1,057.50)
Balance as of August 31st, 2021		15,097.96
Balance per bank as of August 31st, 2021		15,097.96
Investment		
CIBC Bonus GIC rate - Matures October 4, 2021	\$ 3,336.27	
CIBC Bonus GIC rate - Matures November 1, 2021	<hr/> 2,021.49	\$ 5,357.76

**MEMBERSHIP MATTERS
NEW MEMBERS, IN-TRANSITIONS, RETIRED, and ACCREDITATIONS**

**FOR THE ZONE 8 FALL MEETING 2021
TOTAL REPORTED**

NEW MEMBERS

Full, New Professional, Associate

ZONE 8

Kelly Conlin
Deputy Clerk, City of Temiskaming Shores

Marianne C. Hull
Finance & Administration Clerk
Township of Larder Lake

Lisa Greer
Executive Assistant, Mayor's Office
City of Timmins

Greg Paquette
Deputy Treasurer, City of Timmins

Sherry Laneville
Supervisor of Enforcement Services
City of Timmins

MEMBERS-IN-TRANSITION

1st Year Approvals

ZONE 8

Brian R. Walker
Former, CAO/Clerk-Treasurer, Town of Cobalt

AOMC ACCREDITATIONS

ZONE 8

Cassandra Child
Clerk/Treasurer
Township of Black River Matheson