



Employment Opportunity

CLERK/HEALTH AND SAFETY COORDINATOR

The Clerk/Health and Safety Coordinator oversees the activities of Council and conducts and coordinates activities of the Township's Joint Health and Safety Committee. They provide secretarial support by preparing and maintaining agendas, minutes, reports and bylaws using a meeting management software. They fulfil statutory duties under various Acts and Statutes. For more information, please contact hr@northhuron.ca or visit www.northhuron.ca.

Applications are being accepted until **4:00 pm on Monday, January 28, 2019**. When applying please reference job posting number (C001).

Township of North Huron
Attention: Human Resources
Box 90, 274 Josephine Street
Wingham, Ontario N0G 2W0
E-mail: hr@northhuron.ca

Thanks to all those who apply. Those selected for an interview will be contacted.

The Township of North Huron is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. We thank all applicants for their interest and only those individuals selected for an interview will be contacted. Information is collected solely for the purpose of job selection under the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

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