

**ZONE 3 EXECUTIVE
2020-2022**

**Representative to the
Board**

Danielle Manton

Chair

Andrea Coyne

Vice Chair

Jennifer Shaw

Past Chair

Danielle Manton

Secretary

Amelia Jaggard

Treasurer

Amanda Fusco

Education Coordinator

Greta Susa

Zone Directors

Tim Brubacher

Donna Delvecchio

Amy Humphries

Julie Kirkelos

Amber LaPointe

Nina Lecic

Dawn Mittelholtz

Valerie Petryniak

Laura Pickersgill

Jessica Rudy

For detailed zone
information visit

www.amcto.com

AGENDA

**Zone 3 Spring Meeting
April 30, 2021 - 9:00 a.m. - 1:30 p.m.**

[ZOOM Registration link](#)

9:00 – 9:05 a.m.	Welcome and introductions, Andrea Coyne
9:05 – 9:30 a.m.	AMCTO Presentation, Rob Tremblay, President
9:30 – 9:35 a.m.	Presentation from our Sponsor, RealTax Jeff Oberman, President
9:35 – 9:45 a.m.	AMCTO Board Update, Danielle Manton
9:45 – 10:15 a.m.	Guest Speaker: COVID Impacts, Mental Health Jody Johnson, Region of Halton
10:15 – 10:30 a.m.	Break
10:30-11:00 a.m.	Ministry Update Megan Flaherty, Joanna Saraiva, Western MSO Office
11:00 – 11:30 a.m.	Brantford's Innovative Work from home Solution Lise Sordo, Director of Facilities Management & Security, City of Brantford
11:30 – 11:45 a.m.	Zone Business (<i>New Members report, service awards, 2021 Zone Award Nominations, Prestige Award 2021 AMCTO Conference, RISE</i>)
11:45 – 12:00 p.m.	Ethics Advisory Committee Report – <i>Danielle Manton</i>
12:00 – 1:00 p.m.	Round Table Discussions - Breakout rooms (topics to include election planning, hybrid meetings, code of conduct, pandemic planning, and more)
1:00 p.m.	Adjournment and door prizes
2:00 – 4:00 p.m.	Election Vendor Speed Dating – ZOOM LINK (<i>Special thanks to Zone 5 for opening up this opportunity to Zone 3 members!</i>)

Zone 3 of the Association of Municipal Managers, Clerks & Treasurers of Ontario met virtually Friday, November 6th, 2020 commencing at 9:00 a.m.

OPENING REMARKS AND GREETINGS

Danielle Manton, AMCTO Zone 3 Chair, opened the meeting and welcomed those present.

ZONE BUSINESS

Danielle Manton acknowledged the continued meeting sponsorship and support from Real Tax.

Danielle Manton introduced the current 2019-2020 Zone 3 Executive:

Vacant, Board Representative
Danielle Manton, Chair
Andrea Coyne, Vice Chair
Bonnie Niskco-Dunk, Past Chair
Vacant, Secretary-Treasurer
Vacant, Education Coordinator
Tim Brubacher, Director
Donna Delvecchio, Director
Julie Kirkelos, Director
Amy Humphries, Director
Amber LaPointe, Director
Laura Pickersgill, Director

Danielle Manton acknowledged the effort put forward by 2019-2020 Zone 3 Executive. Special thanks to James Hutson for his engagement and active role in Zone 3 and ongoing dedication to AMCTO.

Danielle Manton acknowledged special thanks to AMCTO and Sao Tith for their assistance in setting up and co-hosting this meeting.

PRESENTATIONS

AMCTO Update

Robert Tremblay, AMCTO President

A copy of this presentation is available on Zone 3's AMCTO webpage.

Zone Review, Interactive Discussion

John Matheson, StrategyCorp, presented to the group on the review happening on AMCTO's zone system.

Ministry of Municipal Affairs and Housing Update

Jacqueline Harber, Ministry Advisor, presented to the group key updates from the Ministry of Municipal Affairs and Housing.

New and Improved Advertising Requirements for Tax Sales

Jeff Oberman, Realtax (*meeting sponsor*)

GUEST SPEAKER

So You Think You Can Lead? *Discovering Your Unique Leadership Strengths*

Katie Pergau, Centre for Applied Human Dynamics

ZONE BUSINESS

Minutes of the 2019 Fall Zone Meeting, held November 14, 2019

Moved by Jeff Bunn

Seconded by Matthew Trennum

CARRIED

Treasurer's Report (dated November 1, 2019 – October 31, 2020)

Moved by Dianna Saunderson

Seconded by Matthew Trennum

CARRIED

ELECTION

Elections were held for all positions will be held through poll votes through ZOOM for each of the available positions:

Danielle Manton passed the Zone Executive Election process over to Andrea Coyne, Vice Chair, to proceed with the Zone 3 Board Representative Election.

The following individuals were nominated for position of the Zone 3 Board representative for 2020-2022.

1. Jeff Bunn, Deputy Clerk, City of Kitchener
2. Danielle Manton, City Clerk, City of Cambridge

A vote was held and Danielle Manton was selected as the Zone 3 Board Representative for 2020-2022.

Andrea Coyne was nominated for the position of Chair.

Jennifer Shaw was nominated for the position of Vice-Chair.

Amelia Jaggard was nominated for the position of Secretary.

Amanda Fusco was nominated for the position of Treasurer.

Greta Susa was nominated for the position of Educational Coordinator.

The following individuals were nominated for the position of Director:

Tim Brubacher
Donna Delvecchio
Amy Humphries
Julie Kirkelos
Amber LaPointe
Nina Lecic
Valerie Petryniak
Laura Pickersgill
Jessica Rudy
Dawn Mittelholtz

2020-2022 Zone 3 Executive Board Elections

Danielle Manton, Representative to the Board
Andrea Coyne, Chair
Jennifer Shaw, Vice-Chair
Amelia Jaggard, Secretary
Amanda Fusco, Treasurer
Greta Susa, Educational Coordinator
Tim Brubacher, Director
Donna Delvecchio, Director
Amy Humphries, Director
Julie Kirkelos, Director
Amber LaPointe, Director
Nina Lecic, Director
Dawn Mittelholtz, Director
Valerie Petryniak, Director
Laura Pickersgill, Director
Jessica Rudy, Director

Moved by Tim Brubacher
Seconded by Renee Brown

CARRIED

PRESENTATIONS

What to look for when it comes to Cyber Security

Jonathan Bullock, Managing Partner, BrockIT

David LeSeur, Technology Advisory, BrockIT

Jonathan and David presented to the group on cyber security. How municipal cyber attacks can occur through email, websites and social engineering.

Introducing Online Voting Successfully – 2022 Ontario Municipal Elections

Robert Herold, Director Partnerships, Scytel

Ben Fagg, VP of Presales, Scytel

Robert and Ben presented to the group on considerations for online voting for Ontario municipalities in 2022.

AMCTO Ethics Advisory Committee

Roger Ramkissoon, Manager – Financial, Administrative & Member Services, AMCTO
Discussion surrounding the AMCTO Code of Ethics & Values (adopted in 2015) and the intentions of the Ethics Advisory Committee Meeting.

ADJOURNMENT

The meeting adjourned at 2:52 p.m.



Treasurer's Report

November 1, 2020 – April 15, 2021

Opening Balance	\$4,688.30
<u>Revenue</u>	
Sponsorship (Spring 2021 meeting)	200.00
Total Revenue	<u>\$200.00</u>
<u>Expenditures</u>	
<u>Fall 2020 Meeting</u>	
Zone 3 Draw – AMCTO Free Conference Registration	\$663.70
Total Expenditures	<u>\$663.70</u>
Closing Balance	\$4,224.60

Respectfully submitted,

Amanda Fusco

Amanda Fusco
Treasurer, AMCTO Zone 3