

**ZONE 5
EXECUTIVE
2016 - 2017**

**Thursday, April 27, 2017
Regal Room, Centennial Building, 416 Centre Street South, Whitby,
Ontario
Hosted by the Town of Whitby**

**Representative to the
Board**

Elana Arthurs, CMO

Chair

*Robin van de Moosdyk,
CMO, CMMIII*

Vice Chair

*Carrie Sykes,
CMO, Dipl. M.A.*

Past Chair

*Lois O'Neill-Jackson,
CMO*

Secretary

*Jessica Gunby,
Dipl.M.A.*

Treasurer

Andrea Bull, CMO

Directors

*Susan Beckel, AMCT,
Dipl.M.M.*

*Teri Guthrie, AMCT,
Dipl.M.A.*

Lynn Holtz

Cindy Page

Lianne Sauter

8:30 a.m. Welcome and Introductions

Jeff Watson, Deputy Mayor of Gravenhurst, welcomed the group at 8:30 a.m. and Robin thanked the Town of Gravenhurst for hosting.

9:00 a.m. – 10:00 a.m. AMCTO Update

Stephane Palmateer and Andy Koopmans provided information on the conference at Deerhurst, Bill 68 updates, AMCTO's input into the changes, Strategic Plan 2018-2022, and the election for Vice President.

Prior to the break, Chris Carrier from Fire Marque outlined his cost recovery program.

10:00 a.m. – 10:15 a.m. - Break

10:15 a.m. – 10:45 a.m. MMAH Update

Diane Ploss provided updates from the Ministry regarding Bill 68 and changes regarding the 2018 election.

10:45 a.m. – 11:00 a.m. MPAC Update

Rebecca Webb provided information on what they have done since the last election and gave timelines for the 2018 election.

11:00 a.m. – 11:45 a.m. Doculinks

Stan Papadimitriou outlined the services provided by Doculinks in regards to municipal elections.

11:45 a.m. – 12:00 p.m. Zone Business

Moved by: Crystal Best-Sararas

Seconded by: Elana Arthurs

That the minutes from the Spring Zone Meeting of October 20, 2016 be approved as presented.

Carried

Moved by: Carrie Sykes

Seconded by: Brian Gilmore

That the Financial Statement be approved as presented.

Carried.

Robin listed the new members in Zone 5: Cassandra Bonfice, Neil Carbone, Suzy Mumford, Alexandar Rainer, Chassidy Robertson and Aaron Sloan. She announced three recent retirements: Eleanore Crosby, Bill Lebault and Connie Matrinelle, and David Stewart has obtained his CMO designation.

Elana provided information on the Fall meeting being held at The Wareing House in Picton on October 4 and 5.

12:00 p.m. – 1:00 p.m. Lunch

12:45 p.m. – 1:15 p.m.

Zachary Spicer, Assistant Professor, Department of Political Science at Brock University discussed creating a city that residents can truly enjoy.

1:00 p.m. – 1:45 p.m. Intellivote

Dean Smith provided information on Intellivote and demonstration how to use the system.

1:45 p.m. – 2:30 p.m. Simply Voting

Steve Lattey and Adrienne Hardy provided information on Simply Voting and demonstrated how to use the system.

2:30 p.m. – 2:45 p.m. Break

2:45 p.m. – 3:30 p.m. Dominion Voting

Stephen Beamish and ----- provided information on Simply Voting and demonstrated how to use the system.

3:30 p.m. – Adjournment



ZONE 5

**ZONE 4 EXECUTIVE
2017 - 2018**

Representative to the Board

Thom Gettinby, CMO

Chair

Sacha Smith

Past Chair

Christopher Harris

Vice Chair

Victoria Stefaniak

Secretary

Tara Lajevardi

Treasurer

Evan Read

Zone Directors

Shrishma Dave

Alexander Harras

Becky Jamieson, AMP

Carmen Mach-Fell

Ava Macintyre, CMO

For detailed zone
information go to

www.amcto.com

**COMBINED FALL ZONE MEETING MINUTES – Zones 4 & 5
Thursday October 5, 2017**

The combined meeting of Zone 4 & 5 Association of Municipal Clerks and Treasurers of Ontario (AMCTO) was held at The Waring House on Thursday October 5, 2017, in Picton, Prince Edward County, ON.

OPENING REMARKS/GREETINGS

Robin van de Moosdyk, Chair, Zone 5 called the meeting to order at 8:30 a.m. She welcomed all of the zone sponsors in attendance and thanked everyone on the Zone 4 and 5 executives for their contributions to today's zone meeting.

R. Moosdyk, Zone 5 Chair, introduced Mayor Robert Quaiff. Mayor Quaiff made opening remarks

R. Moosdyk, Zone 5 Chair, introduced AMCTO representatives

Andy Koopman and Yvonne Roberts, AMCTO representatives, provided an overview of AMCTO draft strategic plan; Municipal Reporting Burden; Update on Voters' List Advocacy; and AMCTO Accreditation Programs.

R. Moosdyk, Zone 5 Chair, thanked AMCTO representatives and introduced Petr Sisov.

SPEAKER: Petr Sisov

Petr Sisov, Municipal Advisor in place of Kent Fitzhugh, Ministry of Municipal Affairs, provided a PowerPoint presentation regarding Updates and possible Financial Impacts to municipalities.

Zone members in attendance asked a number of questions concerning the information provided and P. Sisov provided responses.

R. Moosdyk, Zone 5 Chair, thanked Petr Sisov for his presentation and introduced Jody Johnson.

SPEAKER: Jody Johnson

Jody Johnson, Aird & Berlis provided a PowerPoint presentation regarding Finance – Legal and case law issues.

Zone members in attendance asked a number of questions concerning the information provided and J. Johnson provided responses.

R. Moosdyk, Zone 5 Chair, thanked Jody Johnson for her presentation.

Members recessed from 10:35 a.m. to 10:45 a.m. for a break.

R. Moosdyk, Zone 5, introduced Len Bennett.

SPEAKER: Len Bennett

Len Bennett, Risk Analyst, Frank Cowan Insurance, provided a PowerPoint presentation regarding Risk Liability Management.

Zone members in attendance asked a number of questions concerning the information provided and L. Bennett provided responses.

R. Moosdyk, Zone 5 Chair, thanked Len Bennett for his presentation and introduced Bev Disney.

SPEAKER: Bev Disney

Bev Disney, MPAC, provided a PowerPoint presentation regarding the 2018 Enumeration Project Update and MPAC Support for the Election Process.

Zone members in attendance asked a number of questions concerning the information provided and B. Disney provided responses.

R. Moosdyk, Zone 5 Chair, thanked Bev Disney for her presentation.

Members recessed from 12:00 p.m. to 12:45 p.m. for lunch.



R. Moosdyk, Zone 5 Chair, introduced Bruce Beakley.

SPEAKER: Bruce Beakley

Bruce Beakley, Director of Human Resources, County of Renfrew, provided a PowerPoint presentation regarding the Incivility in the Workplace.

Zone members in attendance asked a number of questions concerning the information provided B. Beakley provided responses.

R. Moosdyk, Zone 5 Chair, thanked Bruce Beakley for his presentation.

Members recessed from 2:30 p.m. to 2:45 a.m. for a break.

ZONE BUSINESS

Tara Lajevardi, Zone 4 Secretary, presented the minutes of the Spring Zone 4 meeting held May 2, 2017.

Moved by: Carolina Khan
Seconded by: Thom Gettinby

That the minutes from the Spring Zone 4 Meeting held May 6, 2016, be approved and distributed.

Carried.

Evan Read, Zone 4 Treasurer, presented the 2017 Zone 4 financial statements.

Moved by: Debbie Shields
Seconded by: Stephen Huycke

That the financial statements were approved and distributed as presented.

Carried.



ZONE 4

Sacha Smith, Zone 4 Chair, discussed with members present the Zone's contribution towards the 2018 AMCTO Conference.

Moved by: Stephen Huycke
Seconded by: Debbie Shields

That Zone 4 approves a \$500.00 donation to the 2018 AMCTO Conference.

Carried.

OTHER BUSINESS

Door prizes were distributed.

ADJOURNMENT

There being no further business, the meeting be adjourned at 3:30 p.m.

