

**ZONE 2
EXECUTIVE
2018 - 2019**

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the Board**

Dylan McMahon

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Jennifer Willoughby

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CMO, AOMC

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Joanne Hyde, AMP,
AOMC, Dipl.M.A.

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Tremblay

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AMCT

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Lisa Champion

Zone Director

John Daly, CMO
Raylene Martell,
Dipl.M.M., Dipl. M.A.
Patty Sinnamon,
Dipl.M.M.

For detailed zone
information go to

www.amcto.com

**Zone 2 Fall Meeting
Friday, October 18, 2019**

**Perth County Paramedic Headquarters
480 Douro Street, Stratford**

1. Welcome and Introductions

Jennifer Willoughby, Chair, called the meeting to order at 9:05 a.m. and welcomed everyone to the meeting. Jennifer introduced members of the Executive.

Warden Walter McKenzie, Perth County brought greetings on behalf of Perth County Council and welcomed everyone to Stratford.

2. Zone 2 Business

(a) Adoption of Spring 2019 Minutes

Moved by Joanne Hyde
Seconded by Dylan McMahon

That the minutes of the May 3, 2019 Zone 2 Meeting be adopted as presented.

Carried

(b) Adoption of Zone 2 Treasurer's Report

Moved by Donna Tremblay
Seconded by Terri Rau

That the Zone 2 Treasurer's Report for the period April 30, 2019 to October 17, 2019 be adopted as presented.

Carried

2. Zone 2 Business

(c) Recognition of Retirees and First Time Attendees

Retirees and first time attendees were recognized and presented with a chocolate treat.

(d) Recognition of Years as Members with AMCTO

Members in attendance who have achieved 10, 20, 30 & 40 years with AMCTO were recognized and presented with a pen.

3. Property Standards and Appeal Procedures

Mr. Garry Anderson, Manager, Property Standards and By-laws, City of Brantford presented information related to Property Standards Appeal Committee Procedures.

The session provided a general overview of the legislation governing appeal committee proceedings and the various processes available.

Overview

- It must be understood that the process is not as clearly defined as other types of proceedings may be
- There can be a wide variety of approaches throughout municipalities

The Property Standards Appeal Committee is a quasi-judicial body and as such it differs from a general Council Advisory Committee. The Property Standards Committee is liberal in its setup yet constrained by its responsibilities. The Committee is similar in function to a court.

Mr. Anderson covered the following topics during his presentation:

- Enforcement
- The By-law
- The Order
- Legislation
- The Committee
- The Hearing
- Appeals
- Case Law



4. AMCTO Update

Andy Koopmans, Executive Director, AMCTO and Dean Sauriol, President provided an update on the following:

- **AMCTO Professional Accreditation:**
Since 2015, significant reforms have bolstered our leading edge program, created new ones and made the value proposition around attaining a professional accreditation higher than ever. AMCTO offers the CMO, AMP and AOMC programs by making designations fully inclusive to rapidly evolving AMCTO membership. AMCTO has launched a new improved accreditation webpage with newly updated resources.
- **2019-2020 Accreditation Zone Challenge:**
AMCTO has launched a new AMCTO Accreditation Zone Challenge and includes all designations. The Zone that garners the most new designations and the highest percentage from June 2019 to June 2020 will win a free workshop from AMCTO for its members. AMCTO will celebrate the professional accomplishments of these new holders at the annual conference.
- **Public Affairs Priorities:**
The Government has acted on two of the primary recommendations from the pre-budget submission released by AMCTO. First, joint and several liability consultations were announced by Premier Ford at this year's ROMA conference and secondly, it was welcome news to hear that fiscal sustainability in the sector was being protected as OMPF funding will remain stable at \$505 million over 2020 to municipalities to budget confidently for the year ahead.
- **Municipal Reporting Burden:**
Late in 2018 the Ministry of Municipal Affairs and Housing began to examine the Municipal Reporting Burden. In 2017 AMCTO released its report and inventory that is now a government priority. Since December, AMCTO has leveraged sector expertise to guide discussions with various Ministries on problematic reporting areas. At the 2019 AMO Conference, both Premier Ford and Minister Clark addressed the AMCTO reporting burden file in



their respective speeches. They announced that the government had eliminated 94 municipal reports and either simplified or consolidated 27 more. AMCTO has adopted a “wait-and-see” approach as the reduction list is still to be provided. Until there is a further analysis, it is difficult to assess whether municipalities will in fact, experience or feel a reporting burden reduction.

➤ **Voters’ List Advocacy:**

AMCTO has seen some success on the Voters’ List file. In April, Elections Ontario submitted recommendations to the Ontario Legislature that, if adopted, would see responsibility for the municipal voters’ list move from MPAC to Elections Ontario. AMCTO has ensured that both Minister Clark, the Minister of Finance and the Attorney General understand the importance of fixing this list.

➤ **AMCTO – Municipal Elections Act (MEA) Review & Submission:**

AMCTO is pulling together a review of the MEA. The review started with some analysis of the 2018 post-election survey. Following this, AMCTO pulled together the MEA Advisory Group which has been deliberating over a series of policy positions and technical amendments. The plan for AMCTO is to have a draft submission in the Fall with the opportunity to discuss technical amendments with Ministry staff.

➤ **AMCTO Policy and Legislative Services Resources:**

AMCTO offers a number of ways to keep members informed:

- Issue at a Glance series takes some of the more prominent policy files and distills them into short but meaningful briefing notes for members
- Policy Blog is the most active policy resource in the sector and provides a snapshot of issues, key government news releases, media stories, legislative reviews and relevant information for the municipal sector
- Municipal Minute is a weekly round-up of items important to the municipal sector: news, events, legislative updates, resources and career postings
- Municipal Monitor is a quarterly magazine featuring in-depth articles on many different management and leadership topics



- **2019 AMCTO State of the Membership Survey:**
The AMCTO State of the Membership Survey is set to go out to Members this Fall. This provides members the opportunity to provide input about AMCTO, its mandate, services, and overall perceptions of the association. The data is analyzed by the association and presented to the Board of Directors. The data also drives reforms to programming and services along with the fact that benchmarking allows the association to more accurately track the changing membership needs/expectations at AMCTO.

- **2020 AMCTO Conference:**
The 2020 AMCTO Conference will take place at the Blue Mountain Resort from June 7th-10th, 2020. The Conference Committee has been tasked with providing some input on the overall structure and content of the conference program.

AMCTO asked members in attendance at today's meeting for input on the AMCTO conference program:

1. What parts of the current AMCTO conference program do you like the most?
2. What do you think is missing from the current AMCTO conference program?
3. If you could change one thing about the AMCTO Conference program or structure, what would you change?

- **AMCTO Organizational Review:**
Like any organization, from time to time, AMCTO needs to pause and reflect on the organizational structure and how it relates to the environment in which the Association operates. With the last major organizational review occurring five years ago, the Board of Directors has decided to initiate another review which should be completed by early 2020.

There have been a lot of changes in the municipal sector over the past five years. These changes in the municipal environment, coupled with the significant change in municipal staffing over this same timeframe, have led to significant changes in the programs and services needed by municipal professionals across the province.



The primary goal of this Organizational Review will be to ensure that AMCTO is properly positioned and structured to continue delivering the programs and services that are needed by members and others working in the municipal sector in the most effective way possible.

The Board will be retaining an external consultant to undertake this Review and to make recommendations. The review's major emphasis will be on organizational design with consideration given to current issues and anticipated future strategic focus. Once completed, details of any significant changes arising from the recommendations will be shared with members.

The Chair announced that a donation will be made to the United Way of Perth County on behalf of the speakers.

The meeting recessed for lunch at 12:20 p.m. and reconvened at 1:15 p.m.

5. Changes to the Development Charges Act related to Bill 108

(A) Meaghan Barrett, Aird & Berlis spoke to Bill 108 More Homes, More Choices Act, 2019 big changes to land use planning regime.

Bill 139 Building Better Communities and conserving Watersheds Act, 2017 – royal assent at the end of 2017 – came about to abolish Ontario Municipal Board – gives greater power to local government – name changed to Local Planning Appeal Tribunal

Bill 139 made a number of significant changes to the Planning Act and land use planning approval process, including:

- Established a new consistency/conformity test for OP, OPA, Zoning By-law, ZBA, Plan of Subdivision
- Creating a new two-step appeal process for OP, OPA, Zoning by-law, ZBA, Plan of Subdivision
- Lengthening the appeal period for private appeals based on an approval authority's failure to make a decision
- Preventing appeals where the Minister of Municipal Affairs was the approval authority of an OP or OPA



Bill 108 received royal assent on June 6, 2019 – amends key legislation in the land use planning regime in Ontario including:

- Planning Act
- Local Planning Appeal Tribunal Act, 2017
- Development Charges Act 1997
- Ontario Heritage Act, 2006

Conclusions

- More flexibility for appellants
- Repeal of the two-step appeal process
- Return to a single hearing
- Restrictions on third party appeals of plans of subdivision
- Restrictions on participation of non parties in LPAT proceedings
- Reduction in decision timelines for approval authorities but no more time limit for LPAT decisions
- Amendments to Growth Plan and anticipated amendments to Provincial Policy Statement
- Ongoing consultation regarding amendments to Development Charges Act, 1997, section 37 bonusing, parkland dedication and community benefits charge
- Return, for the most part, to pre-Bill 139 procedures

(B) Gary Scandlan, Watson & Associates Economists Ltd. spoke on Bill 108 analysis of proposed Community Benefits Charge (CBC).

Bill 108 – new community benefits by-law

- Community Benefits By-law (Section 27, Planning Act)
 - A municipality may impose community benefits charges to pay for capital costs of facilities, services and matters required due to development or redevelopment
 - Proposed CBC would be for soft services previously allowed under DCA, parkland dedication and bonus zoning public benefit contributions

Community benefits strategy must be approved

- CBC will be capped
 - Cannot exceed prescribed percentage of appraised value of land at BP
 - Owner may provide appraisal
 - Municipality can provide as well if disagreement
 - If not within 5%, a third appraisal will be obtained



CBCs must be set aside in a reserve fund

- Must spend or allocate 60% of the funds each year
- "Allocate" to be determined

Balance in RD Fund for applicable services to be transferred to CBC fund

- If no CBC, then transferred to a general capital reserve for the same purpose

Mr. Scandlan provided an overview of an analysis conducted by Watson & Associates, providing a description of the analysis, initial calculations, a summary of the analysis and observations and comments.

The Province initially anticipated that the Technical Committee would hold 2 meetings in August, 2 meetings in September and the release of draft regulations in mid September with finalization sometime in November. The analysis is taking longer to consider and the Province is including dialogue with the development community. The target is to have the regulations in place in late Fall.

6. Other Business

- A.** The free Zone 2 meeting registrations were won by Cathy Conrad and Susan Cronin
- B.** Members were asked to send any training ideas to the Executive
- C.** If you are interested in hosting a Zone meeting, please contact any member of the Executive
- D.** The chair extended thanks to Perth County for hosting today's meeting
- E.** Real Tax was thanked for their donation

7. Next Meeting

The next meeting of Zone 2 will be held on Friday, May 8, 2020 in the City of Guelph.

8. Adjournment

The meeting adjourned at 2:30 p.m.

