

ZONE 4 EXECUTIVE
2020 - 2021

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For detailed zone information
go to

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AGENDA - Zone 4 Spring Meeting

Hosted by the City of Brampton

Friday, May 1, 2020 - Alderlea, 40 Elizabeth St S, Brampton

8:30 – 9:00	Registration
9:00 – 9:15	Opening Remarks & Realtax Introduction
9:15 – 9:30	Zone Business
9:30 – 9:45	AMCTO Update
9:45 – 10:15	Provincial Update – Savroop Johal, Municipal Advisor
10:15– 10:30	Break
10:30 – 12:30	The Email Warrior by Clear Concept Inc. Overwhelmed by email? What if you could use your inbox as a strategic tool to save you time and reduce stress, rather than being a burden? In this workshop, you'll learn to streamline your approach to email and clear your inbox in less than three hours – no matter how many emails you have now.
12:30 – 1:15	Lunch - Sponsored by Ricoh Canada
1:15 - 1:45	Laserfiche Records Management by Ricoh Canada Laserfiche Records Management Edition (RME) functions as an integral part of a well-designed records management program. It has easily configurable components that fit all of your organization's business needs. Here are some tips and tricks for both Electronic records managers and administrators for ensuring a smooth RME implementation.
1:45 – 3:00	Ward Boundary Review “Best Practices” by Tim Cobban Tim Cobban, having completed ward boundary reviews in East Gwillimbury and Ajax (peer review) shares lessons learned in the process including implications of forecasted population growth, regional representation, distinct communities, physical features, and the guiding democratic principles of “representation by population” and “effective representation.”
3:00 – 3:10	Break
3:10 – 3:35	AMO Gas Tax
3:35 – 4:00	Door Prizes & Adjournment

A HUGE THANK YOU TO OUR WORKSHOP & MEETING SPONSORS!



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