

## Fall 2021 Assignment and Exam Schedule for Correspondence Courses

### Municipal Administration Program (MAP)

### Municipal Accounting and Finance Program (MAFP)

### Municipal Law Program (MLP)

As of Fall 2021, all course materials for MAP, MAFP, and MLP, including the PDF textbook and assignments, will be provided exclusively through AMCTO's new online learning portal, AMCTO Connect. You will receive access instructions for AMCTO Connect by August 30.

Assignment	Due Dates			
	MAP 1, 3, 4	MAP 2	MAFP 1 & 2	MLP 1, 2, 3 & 4
Assignment 1	September 13	September 13	September 20	October 4
Assignment 2	September 27	September 27	October 4	October 18
Assignment 3	October 12	October 12	October 18	November 1
Assignment 4	October 25	October 25	November 1	November 15
Assignment 5	November 8	November 8	November 15	N/A
Assignment 6	November 22	N/A	N/A	N/A
Exam Period*	December 9-11	December 9-11	December 9-11	December 9-11

\*The exam will be available in AMCTO Connect for 72 hours. You can start the exam at any point during the exam period, but once you start you must submit it within 24 hours or by the end of the 72 hours, whichever comes first. Instructions will be provided in AMCTO Connect.

### Parliamentary Meeting Protocol Course (PMPC)

For the Fall 2021, all course activities/communication will continue to be performed via direct email contact with your marker. A link to the assignments is provided through email within seven (7) business days of registration. There is no exam for this course.

AMCTO does not provide or sell the textbook (Robert's Rules of Order, 12th edition). The book must be purchased separately, through [Amazon](https://www.amazon.com) or other major online booksellers.

Assignment	Due Date
Assignment 1	September 7
Assignment 2	September 20
Assignment 3	October 4
Assignment 4	October 18
Assignment 5	November 1
Assignment 6	November 15
Assignment 7	November 29
Assignment 8	December 13
Exam	N/A

## Primer on Planning (POP)

For the Fall 2021, all course activities/communication will continue to be performed via direct email contact with your marker. A link to the assignments and a PDF version of the textbook is provided through email within seven (7) business days of registration. AMCTO will ask you to register for an exam date by November 11.

<b>Assignment</b>	<b>Due Date</b>
Assignment 1	September 13
Assignment 2	September 27
Assignment 3	October 12
Assignment 4	October 25
Assignment 5	November 8
Assignment 6	November 22
Exam	December 9, 10, or 11 (your choice)