

Zone 3 of the Association of Municipal Managers, Clerks and Treasurers of Ontario met virtually Friday, April 14, 2023 commencing at 9:00 a.m.

OPENING REMARKS AND GREETINGS

Jennifer Shaw, AMCTO Zone 3 Chair, opened the meeting and welcomed those present.

Jennifer Shaw introduced the current 2022-2024 Zone 3 Executive:

Danielle Manton, Board Representative
Jennifer Shaw, Chair
Valerie Petryniak, Vice Chair
Andrea Coyne, Past Chair
Amelia Jaggard, Secretary
Amanda Fusco, Treasurer
Greta Susa, Education Coordinator
Tim Brubacher, Director
Donna Delvecchio, Director
Julie Kirkelos, Director
Nina Lecic, Director
John Mattocks, Director
Kyle Pratt, Director
Matthew Trennum, Director
Natasha Coric, Director
Sunayna Katikapalli, Director

Jennifer Shaw acknowledged the Zone 3 meeting sponsors.

PRESENTATIONS

Presentation from our Sponsor, RealTax

Jeff Oberman, Realtax (*meeting sponsor*)

Presentation from our Sponsor, Data Visual

Blair MacDonald, Data Visual (*meeting sponsor*)

Presentation from our Sponsor, OECM

Patrice Likamshum, OECM (*meeting sponsor*)

ZONE BUSINESS

Jennifer Shaw shared the Membership Matters report which highlights new and retired AMCTO Zone 3 members.

Minutes of the 2022 Fall Zone Meeting, held November 25, 2022

Moved by Nina Lecic
Seconded by Valerie Petryniak

CARRIED

Treasurer's Report (dated November 25, 2022 to March 10, 2023)

Moved by Danielle Manton
Seconded by Valerie Petryniak

CARRIED

Zone Award

Nomination deadline is Friday, April 28, 2023. Nomination form will be circulated to zone members.

Zone Conference Sponsorship

Moved by Nina Lecic
Seconded by Valerie Petryniak

That the AMCTO Zone 3 sponsor the 2023 AMCTO Conference in the amount of \$500.00.

CARRIED

There was discussion regarding future zone meeting format and registration fees.

AMCTO Board Update

Danielle Manton, Board Representative, provided an update regarding the Board.

AMCTO Director at Large Election candidates Kyle Pratt and Nina Lecic were invited to speak. Election to be May 18 to May 25, 2023.

AMCTO Update

AMCTO Presentation, Stephen O'Brien, Vice President and David Arbuckle, Executive Director, AMCTO

MMAH Update

Verity Martin, Municipal Advisory, Municipal Services Office Central

GUEST SPEAKERS

Security of Elected Officials

Tyler Cox, Manager, Legislative Services, City of Ottawa

Routine Disclosure: Building Your Policy

Else Khoury, Senior Policy Advisor, Metrolinx

Dealing with Toxic People: A Survival Guide to Toxic People and their Behaviours!

Michael Lewis, Michael Lewis Training, Motivation and Development

ADJOURNMENT

The meeting adjourned at 2:29 p.m.

Members were invited to join the Election Round Table breakout rooms.

Election Round Table

What is one thing you learned through your election experience? Please come prepared to discuss and share your learnings.

Discussion Items:

- Financial Statements – receipt, review and posting
- Election records destruction processes – what do you keep? VoterView, etc.
- Compliance Audit Committees – forms, training, committee procedures and clerks report
- Lessons learned and feedback – Ontario
- Municipal Administrators' Association feedback