



Zone 5 Spring Meeting – Minutes

Friday April 28, 2023, 9:00 am

Town of Cobourg

Zone 5 Board Executives:

Daphne Livingstone	Representative to the Board	Andrea Bull	Director
Tracey Mackenzie	Chair	Maddison Mather	Director
Tonia Bennett	Vice Chair	Tanya Ogden	Director
Carrie Sykes	Past Chair	Cindy Page	Director
Kayla Thibeault	Secretary	Joel Watts	Director
Celine Anderson	Treasurer	Karen Way	Director

1. Welcome and Call to Order

Tracey McKenzie, Chair of Zone 5, called the meeting to order at 9:00 am.

Reading of the Land Acknowledgement Statement, introductions were stated from Warden Mandy Martin of Northumberland County and Deputy Mayor Nicole Beatty of the Town of Cobourg.

2. Presentation – Realtax

Jeff Oberman from Realtax provided an overview of Realtax and the tax sale process.

3. Zone Business

T. Mackenzie and C. Sykes recognized the new members including those in attendance at the meeting.

a. Donation to AMCTO for 2023 Conference

Moved by C. Sykes, Seconded by D. Livingstone

THAT Zone 5 donate \$500 to sponsor the 2023 AMCTO conference.

CARRIED

b. Receive Minutes from Zone 5 Fall Meeting

Moved by K. Thibeault, Seconded by M. Mather

THAT the Zone 5 Fall meeting minutes be approved.

CARRIED

c. Financial Statements – March 31, 2023

Moved by R. Van der Moosdyk, Seconded by C. Bradley

THAT the Financial Statements dated March 31, 2023 be received.

CARRIED

d. **Exiting Executives**

C. Sykes recognized the contributions of Andrea Robinson and Tanya Ogden who have stepped down as Directors.

Moved by K. Way, Seconded by J. Watts

THAT Andrea Robinson and Tanya Ogden be recognized for their contributions to Zone 5.

CARRIED

e. **Director Appointments**

Moved by C. Bradley, Seconded by R. Van der Moosdyk

THAT the following members continue their roles on the Zone 5 Board

- Tracey McKenzie, Chair
- Tonia Bennett, Vice Chair
- Kayla Thibeault, Secretary
- Celine Anderson, Treasurer
- Joel Watts, Cindy Page, Karen Way and Madison Mather, Director

CARRIED

Moved by J. Watts, Seconded by T. Bennett

THAT the following individuals be nominated as Directors of Zone 5

- Cathy Bradley
- Martina Chait-Hartwig
- Kari Stevenson

CARRIED

C. Sykes announced that she would not be continuing as a Zone Executive.

4. AMCTO Updates

Elana Arthurs, President and Alana Del Greco, Manager of Policy & Government Relations provided updates on the Association's staffing changes, advancements of membership, advocacy and training and conference sessions.

5. MMAH Updates

Verity Martin, MMAH Advisor, provided updates from the Ministry regarding building official internships, strong Mayor powers, grant opportunities and financial reporting.

6. Human Resource Updates

Matthew Savino of Savino Human Resources provided a presentation regarding strategies to improve employee retention and engagement highlighting the impacts of labour shortages, labour force participation, recruitment strategies, job evaluations and job postings.

7. Vayle FOI Solutions – FOI Information

Shaun McIver from Vail FOI Solutions provided information regarding a survey and a future event at the 2023 AMCTO Conference.

8. My Journey with AMCTO

Elana Arthurs, AMCTO President, provided a presentation on her career path, experiences and learning outcomes as President of AMCTO.

9. Panel Discussion

Gary Scanlan of Watson and Associates, Dwayne Campbell from the County of Northumberland and Ashley Anastasio from the Lower Trent Conservation Authority provided a panel discussion on the impacts of municipal planning and development charges with the passage and implementation of Bill 23.

10. Legal Updates

Jason Schmidt and Jennifer Weeks of Schmidt Law, Port Hope provided an overview of recent municipal case law including homeless services and legal enforcement abilities within the Region of Waterloo and FOI / IPC orders.

11. Adjournment

The meeting adjourned at 3:30 p.m.