



**Elections  
Ontario**

# **An update from Elections Ontario**

October 4, 2024

# Recap: new responsibilities

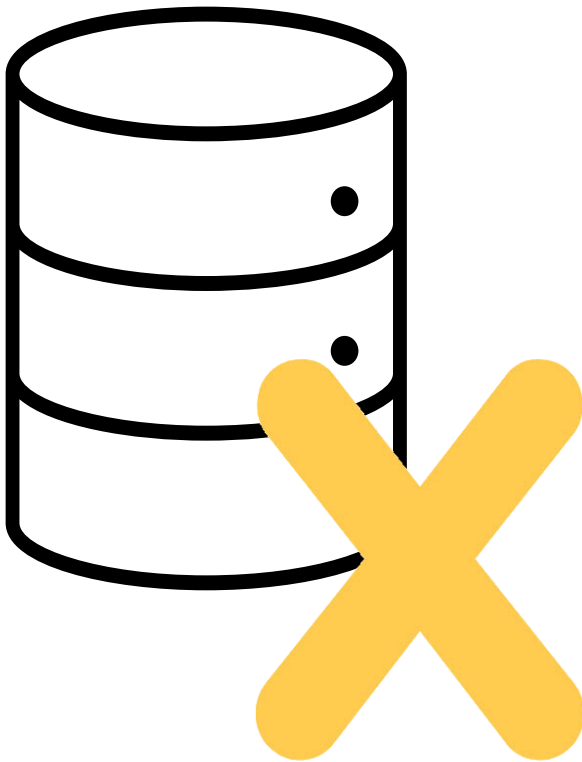
---









**Elections  
Ontario**

# Recap: a new Register

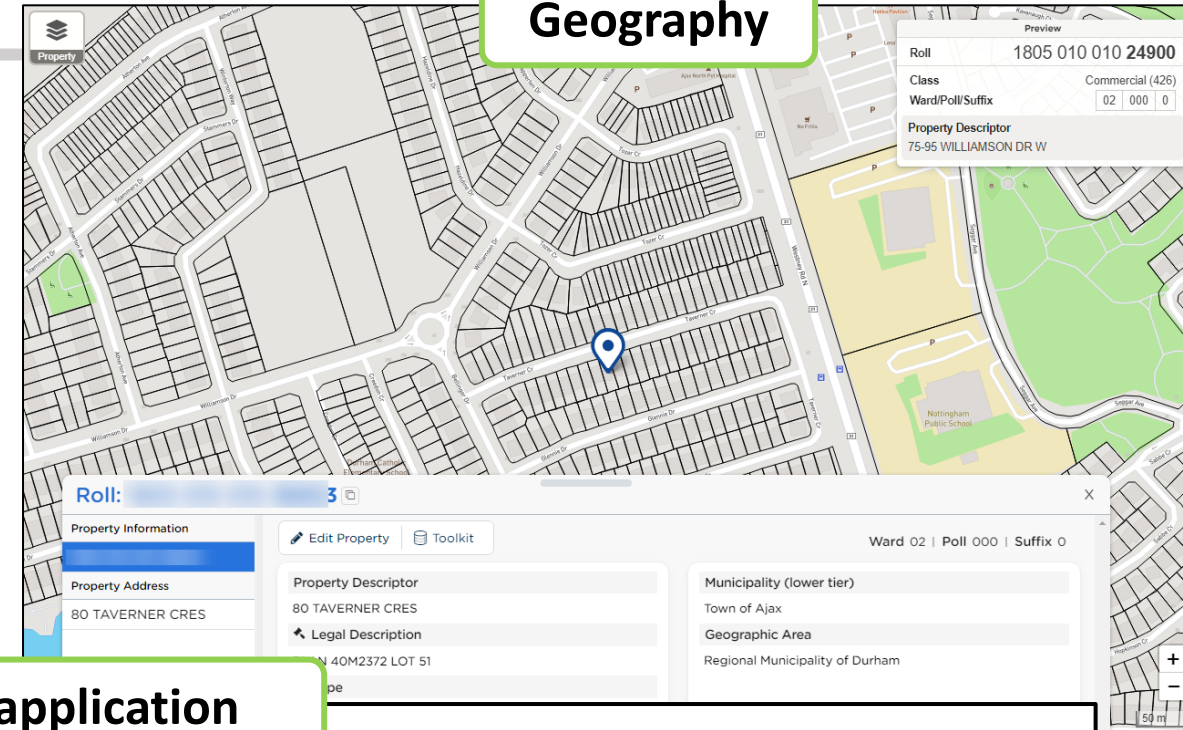
## Single Register



### Key Metrics

 Residents	97,117
 Non-Residents	894
 Addresses	44,151
 Properties	38,781
 Wards	3
 Polls	4

### Geography



### Online application



Register to Vote

[About Registration](#) • [FAQ](#) • [Français](#)

Home

## Voter Registration

Use this application to maintain your information for provincial, municipal, district social services administration board and school board elections in Ontario.

### Confirm, update or add my name and/or home address

To update or add your name and/or home address, you will need ID showing both your name and Ontario home address.



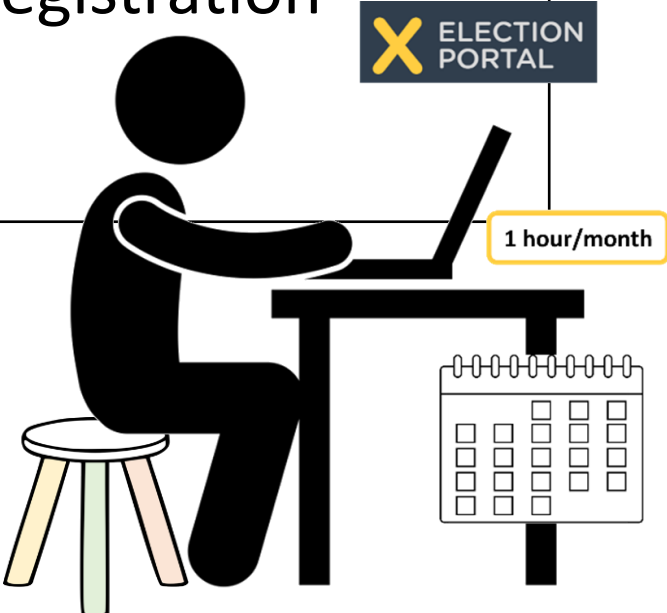
# Spring/summer of by-elections

---



# By-elections: Lessons learned

Without Monthly Tasks	Monthly Tasks
<ul style="list-style-type: none"><li>▪ <b>Hundreds</b> of missing electors</li><li>▪ Missing addresses</li><li>▪ Improper street name formatting</li><li>▪ Large volume of revisions</li></ul>	<ul style="list-style-type: none"><li>▪ 3-4 hours of reviewing &amp; updating</li><li>▪ <b>Fewer than</b> 100 revisions</li><li>▪ Easier elector registration</li></ul>



# By-elections: Registration


---



## Register to Vote

A by-election has  
been called for the  
**Township of Ramara**  
on May 13.



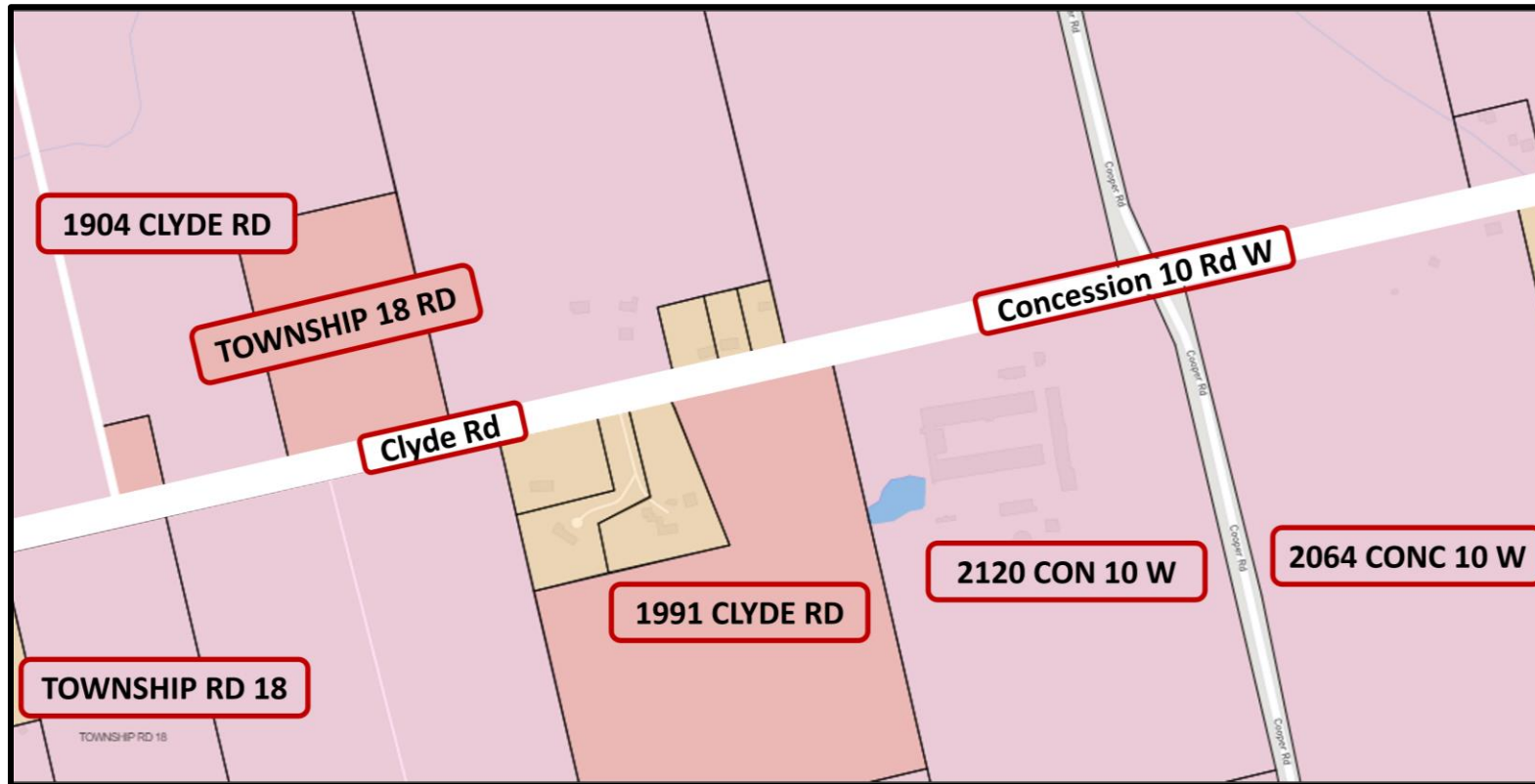
 Register  
to Vote

RegisterToVoteON.ca  
1.866.242.3025

# Street name standardization

Time required:

- 1-2 hours



Requests

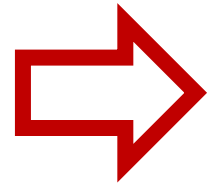
Products

Extract of Official  
Streets

# Street name standardization

---

BRADLEY RD
GOUR RD
ISLAND RD
PINE COVE RD
POTHIER RD
RAINVILLE RD
RICHER RD
SHANK RD



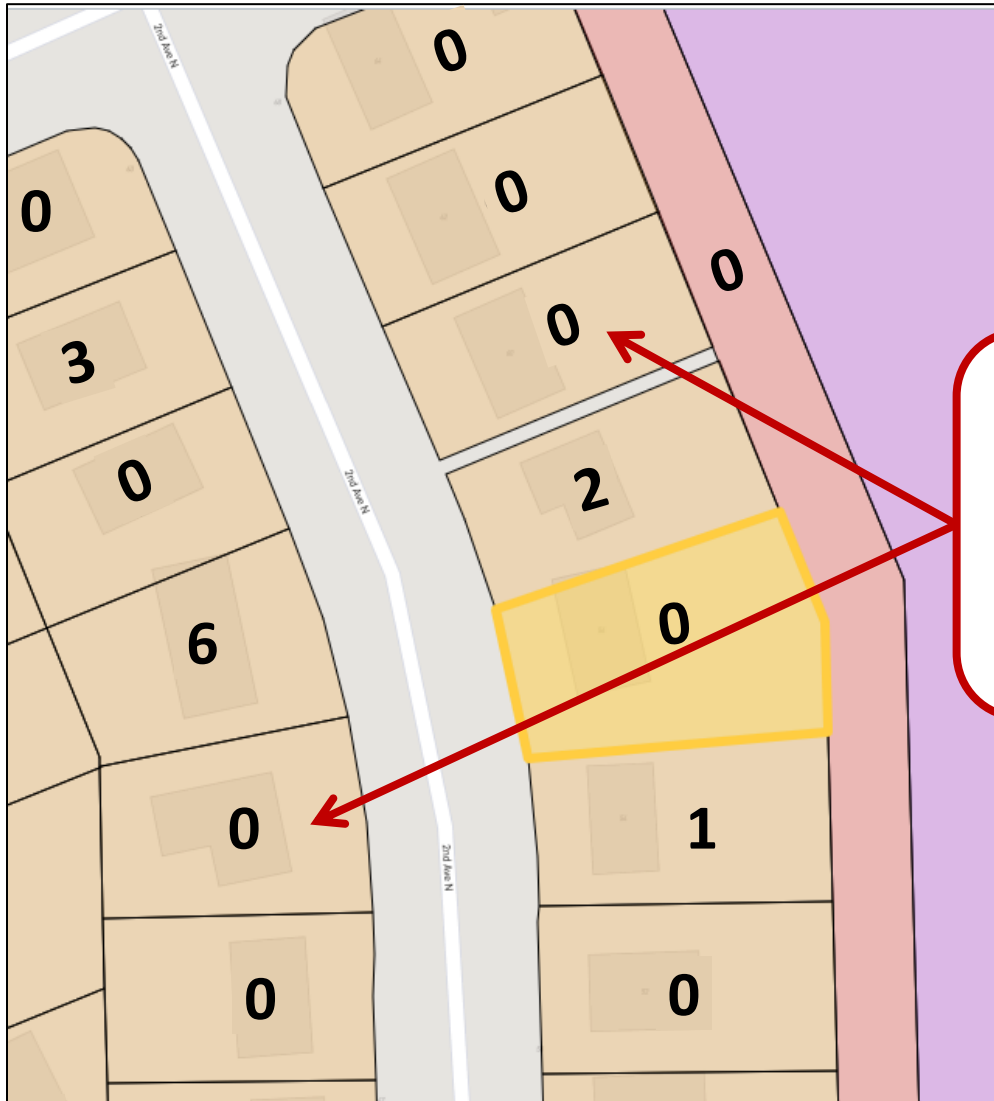
NAPRAN RD		
MONTEE BRAZEAU		
ISLAND RD	ISLAND RD E THE ISLAND RD	
PINECOVE RD		
<del>POTHIER RD</del>		in Markstay-Warren
RAINVILLE RD N		
RAINVILLE RD S		
RICHER RD		
SHANK RD		
CARL RD		
OSPREY CRT		



# Property address review

Time required:

- 1-2 hours



When the **Property Information** shows 'no address' – the elector count will appear as **0**.



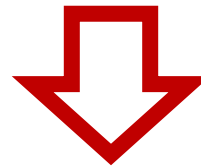
Requests

Products

Extract of Addresses  
for Review

# Property address review

Roll	Sub	Property Type	Address Type	Unit	Street Number	Street Name	Non-Conforming Address Line	Official Place
603408000800950		391						
603408000803001		100						
603408000803101		100						
603408000803202		100						
603409000900100	0000	107	C		4484	HWY 72		Sioux Lookout
603409000900200		100						

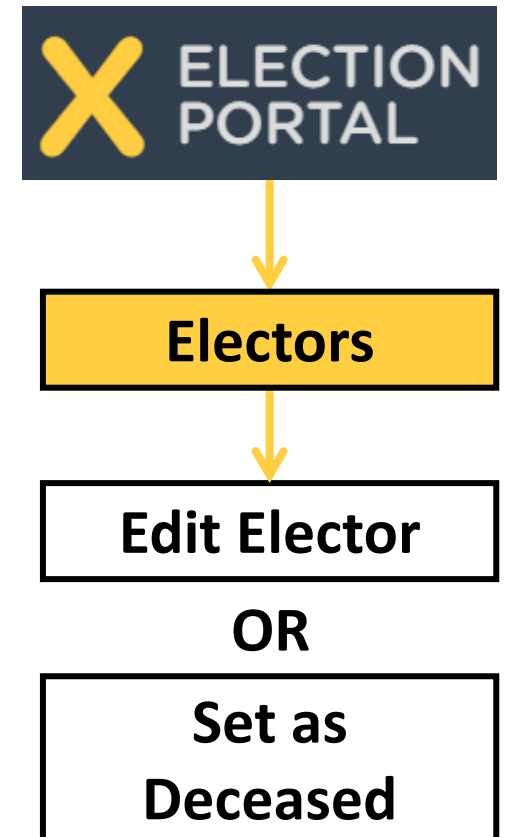
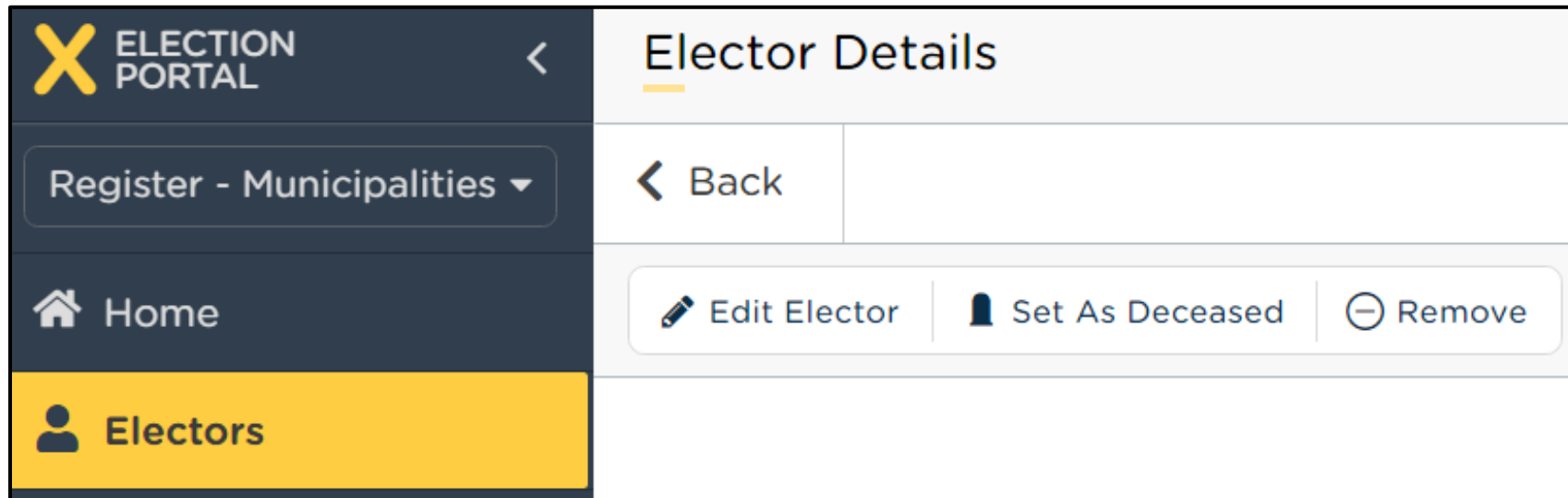


603408000800950		391	NC				LOT 1 CON 1 VERMILION TWP	
603408000803001		100	NC				LOT 6 CON 3 VERMILION TWP	
603408000803101		100	NC				PART 1 & 2 LOT 1 CON 3 DRAYTON TWP	
603408000803202		100	C		4482	HWY 72		
603409000900100	0000	107	C		4484	HWY 72		Sioux Lookout
603409000900200		100	C		12	MAIN ST		

# Elector updates

**Time required:**

- 1 hour



# Elector updates

Edit Elector

Set As Deceased

Remove

SANDIEGO, CARMEN, L (50003305)

Date of Birth

Jan 01, 1993

Correspondence Address

57 MONIQUE CRES, BARRIE ON L4M 6Y4

Resident Of

Kingston

Property Details

Roll Number

1011 060 220 00200 0900

Show on map

Property Address

109-125 VAN ORDER DR  
Kingston

Property Mailing Address

109-125 VAN ORDER DR  
KINGSTON ON K7M 1B9

Electoral Jurisdictions	Municipal ?	Provincial ?
Current	05-002-0	046-028
Future	05-002-0	

Set As Deceased (50003305)

Upon processing of this request, the elector will be flagged as deceased, and will no longer be accessible.

Elector

SANDIEGO, CARMEN, L

Date of Birth Jan 01, 1993

Submit Request

Cancel

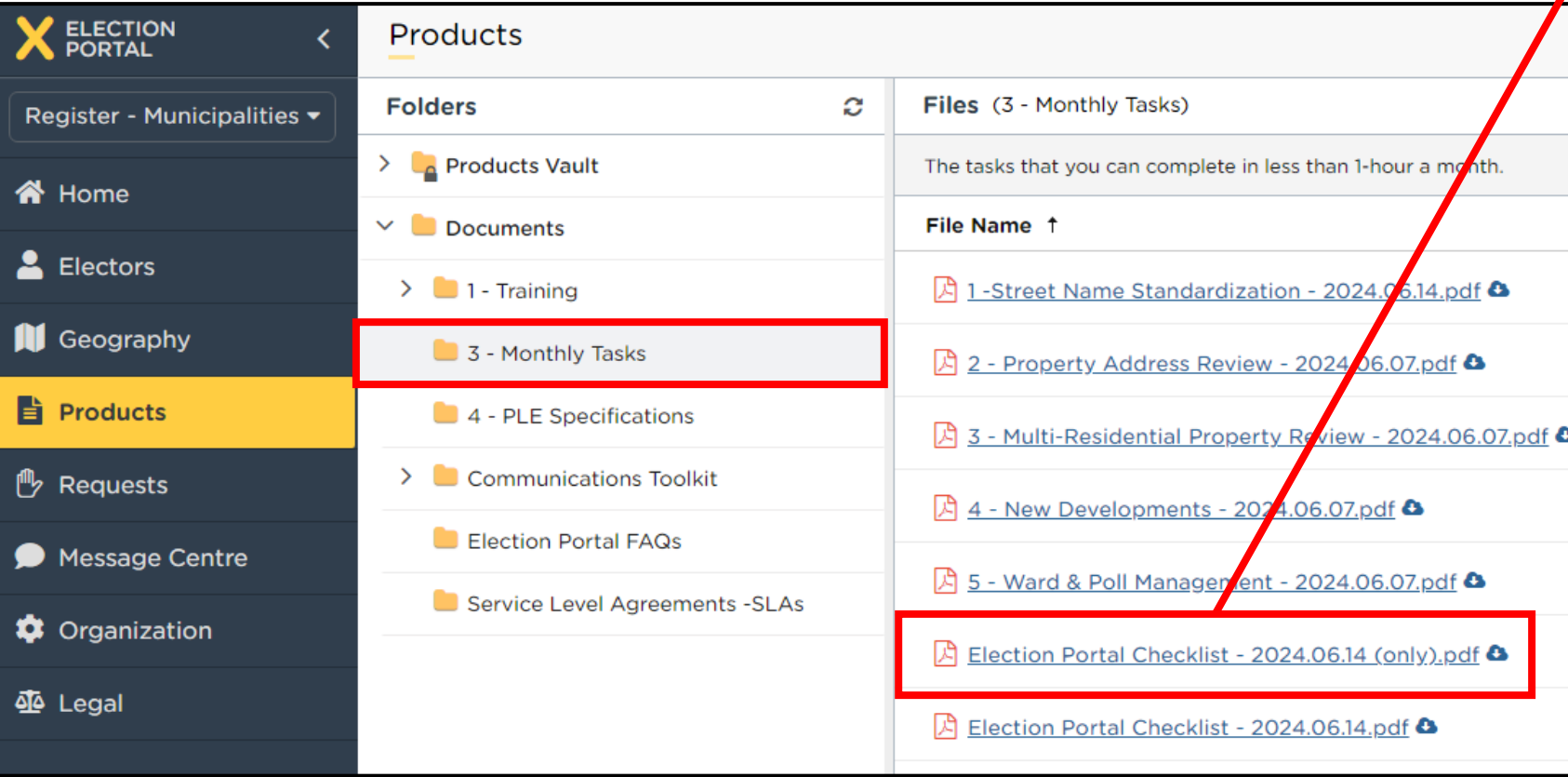
**Next steps**

# Election Portal onboarding & training

- If you are new, or haven't been onboarded – reach out to us via the Message Centre or email [voterslist@elections.on.ca](mailto:voterslist@elections.on.ca)!
- We can provide additional training

The screenshot displays the Election Portal interface. On the left is a dark sidebar with the 'ELECTION PORTAL' logo and a navigation menu including Home, Electors, Geography, Products, Requests, Message Centre, Organization, and Legal. The main content area is titled 'Home' and shows a welcome message for 'Julia Wither'. A large yellow banner at the top right features the 'Elections Ontario' logo. Below the banner, there are two news cards: one dated August 28, 2023, about requesting an ad hoc PLE, and another dated August 21, 2023, about new features released today. The right sidebar shows the selected organization as 'County of Prince Edward' and lists the areas it has access to, including '1350 - Prince Edward'. The top right corner includes a language selector set to 'Français' and a user profile icon.

# Monthly tasks



**ELECTION PORTAL**

Register - Municipalities ▾

Home

Electors

Geography

**Products**

Requests

Message Centre

Organization

Legal

**Products**

**Folders**

- Products Vault
- Documents
  - 1 - Training
  - 3 - Monthly Tasks**
  - 4 - PLE Specifications
- Communications Toolkit
- Election Portal FAQs
- Service Level Agreements -SLAs

**Files (3 - Monthly Tasks)**

The tasks that you can complete in less than 1-hour a month.

**File Name ↑**

- 1 - Street Name Standardization - 2024.06.14.pdf
- 2 - Property Address Review - 2024.06.07.pdf
- 3 - Multi-Residential Property Review - 2024.06.07.pdf
- 4 - New Developments - 2024.06.07.pdf
- 5 - Ward & Poll Management - 2024.06.07.pdf
- Election Portal Checklist - 2024.06.14 (only).pdf**
- Election Portal Checklist - 2024.06.14.pdf

## Election Portal Checklist ☒

[portal.elections.on.ca/en/products](https://portal.elections.on.ca/en/products)

### 1 Street Name Standardization

- ☐ Request the Extract of Official Streets for Review product from the Election Portal (refer to document #8)
- ☐ Download the Extract file
- ☐ Review & update the Extract file
- ☐ Upload the Extract file to the Election Portal

### 2 Property Address Review

- ☐ Search for Property Information that shows 'no address' in the Election Portal
- ☐ Send us a message in the Election Portal

### 3 Multi-Residential Property Review

- ☐ Review the multi-residential properties in the Election Portal for consistent addressing
- ☐ Send us a message in the Election Portal

### 4 New Developments

- ☐ Confirm any new developments in the Election Portal
- ☐ Send us a message in the Election Portal

### 5 Ward & Poll Management

#### Now

- ☐ Send us a message in the Election Portal include a Shapefile or boundary map

#### Fall 2024

- ☐ Review Ward Management training documents in the Election Portal (refer to documents 11-16)
- ☐ Review Metrics tab for any Addresses & Properties missing ward assignments
- ☐ Send us a message in the Election Portal with any questions you may have

Elections Ontario - Register Division - voterslist@elections.on.ca - June 2024

# Communications toolkit

The screenshot shows the 'ELECTION PORTAL' interface. On the left is a dark sidebar with navigation links: Home, Electors, Geography, Products (highlighted in yellow), Requests, Message Centre, Organization, and Legal. The main content area is titled 'Products' and is divided into two columns. The left column, 'Folders', lists a hierarchy: Products Vault, Documents, 1 - Training, 3 - Monthly Tasks, 4 - PLE Specifications, and Communications Toolkit (expanded). Under 'Communications Toolkit', there are several sub-folders: Co-Branded Social Banners, Print Materials, Ready to Use Copy, Ready to Use Newspaper Ads, Ready to Use Postcards, Ready to Use Social Media, URLs - Register to Vote, Usage Guides (highlighted in light grey), and Web Banners. The right column, 'Files (Usage Guides)', lists four PDF documents: 'How to maintain your information in the Register - EN - 07.2024.pdf', 'How to maintain your information in the Register - FR - 07.2024.pdf', 'Register to Vote Toolkit Guide Nov29-2023.pdf', and 'The Register Municipal Toolkit Materials Usage Guide 11.29.23.pdf'. A red rectangular box highlights the 'Communications Toolkit' folder and its sub-items. A red arrow points from the 'Usage Guides' folder within this box to a callout bubble on the right.

Products	
Folders	Files (Usage Guides)
> Products Vault	File Name ↑
▼ Documents	<a href="#">How to maintain your information in the Register - EN - 07.2024.pdf</a>
> 1 - Training	<a href="#">How to maintain your information in the Register - FR - 07.2024.pdf</a>
3 - Monthly Tasks	<a href="#">Register to Vote Toolkit Guide Nov29-2023.pdf</a>
4 - PLE Specifications	<a href="#">The Register Municipal Toolkit Materials Usage Guide 11.29.23.pdf</a>
▼ Communications Toolkit	
Co-Branded Social Banners	
Print Materials	
Ready to Use Copy	
Ready to Use Newspaper Ads	
Ready to Use Postcards	
Ready to Use Social Media	
URLs - Register to Vote	
Usage Guides	
Web Banners	

Are we missing anything?



# Upcoming events

- Upcoming by-elections or ward boundary reviews? Let us know!

The screenshot shows the 'Ward Maintenance' page in the Election Portal. The left sidebar contains navigation links: Home, Electors, Geography, Products, Requests, Message Centre, Ward Management (highlighted), Metrics, Ward Geography, and Ward Maintenance. The main content area is titled 'Ward Maintenance' and includes a language selector for 'Français'. It is divided into two sections: 'Future Wards and Polls' and 'Current Wards and Polls'. Both sections indicate there are no outstanding requests or edit sessions. The 'Future Wards and Polls' section lists actions: Add new wards, Add, remove, or clear polls for a single or multiple wards, Replace all future values for wards and polls with the existing values in the system, and Replace all current values for wards and polls with the provided future values. It includes buttons for 'Start Edit Session', 'Reset from Current', and 'Promote to Current'. The 'Current Wards and Polls' section lists actions: Edit ward name and colour, and Add, remove, or clear polls for a single or multiple wards, with a 'Start Edit Session' button. Below these sections is a 'Timeline of Changes' table with filters for 'Set' and 'Status', both set to 'All'. The table has columns for ID, Status, Set, Action, Last Updated Date, Last Updated By, and Processed Date.

ID ↓	Status	Set	Action	Last Updated Date	Last Updated By	Processed Date
------	--------	-----	--------	-------------------	-----------------	----------------

**Ward Management Feature coming in November 2024**

# Give us your feedback

---



# Summary

---

- Transition from MPAC → EO
  - Ongoing issues with property information
  - By-elections and engagement with clerks are improving information for 2026

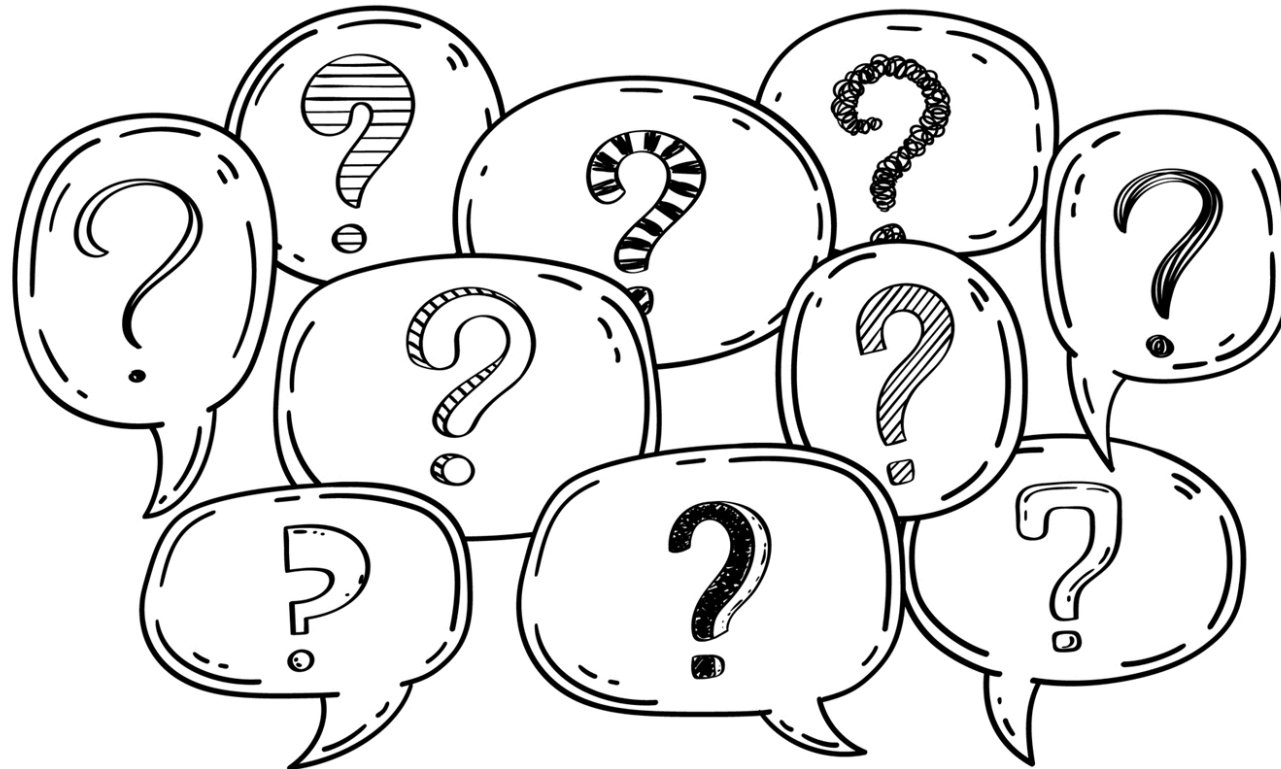
## Next steps:

- Work on monthly tasks
- Promote registration
- Keep in touch! [voterslist@elections.on.ca](mailto:voterslist@elections.on.ca)

# Questions?

---

- Ask now or email us at [voterslist@elections.on.ca](mailto:voterslist@elections.on.ca)!

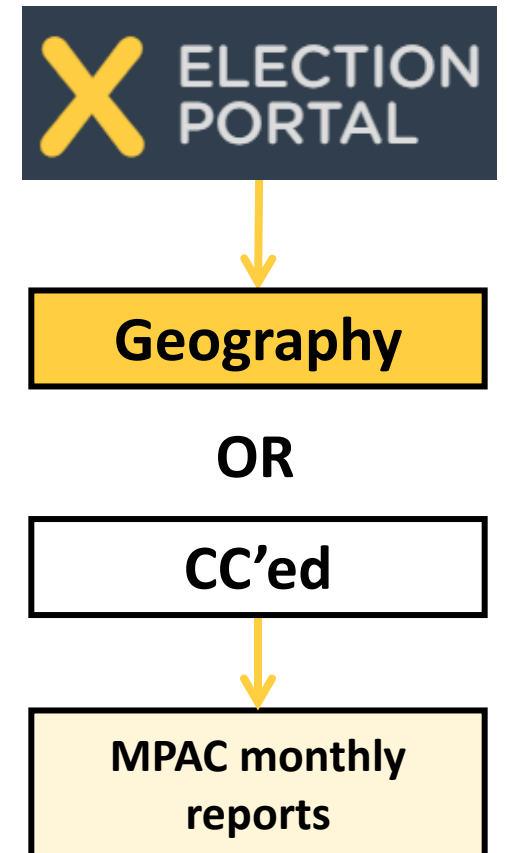
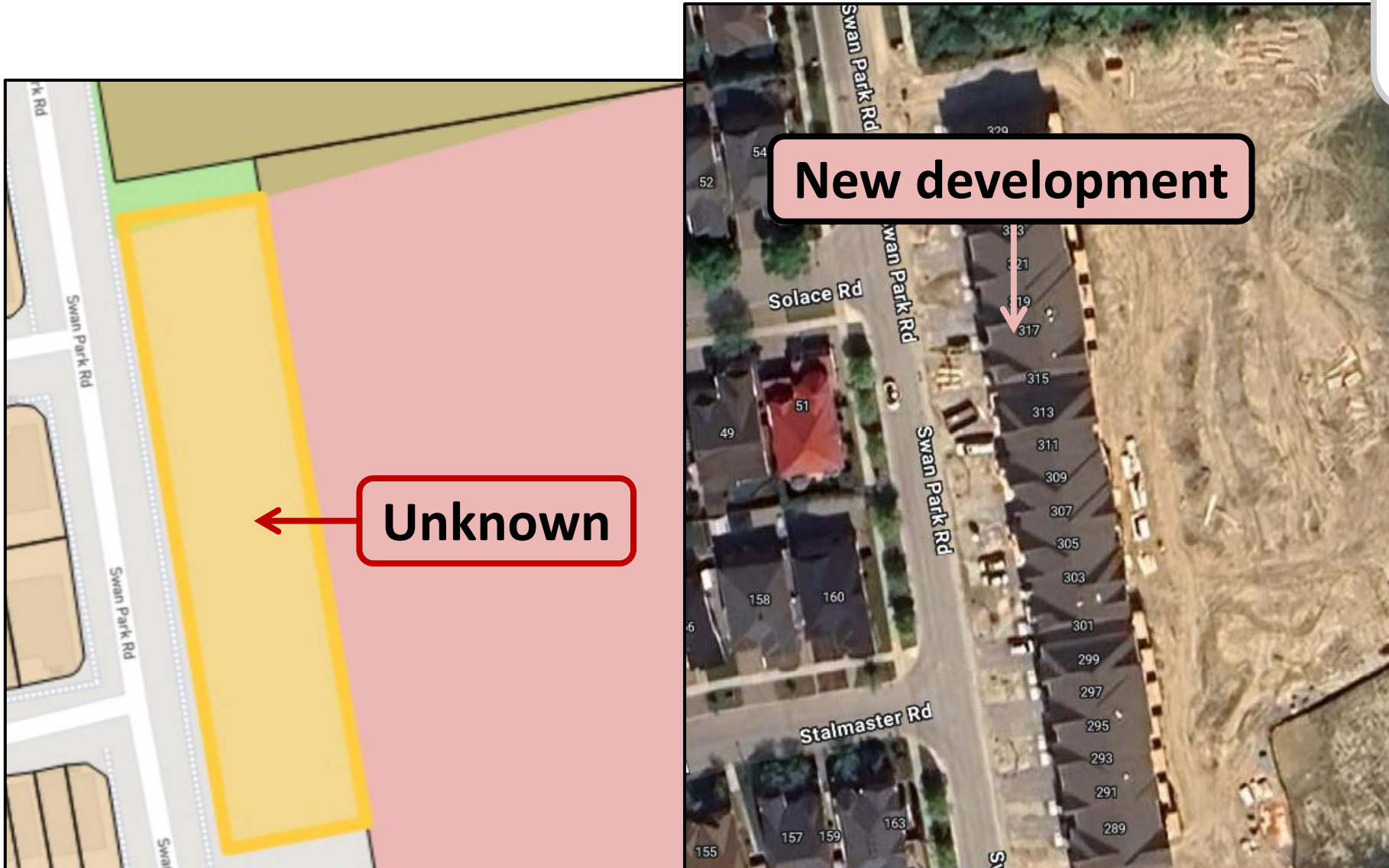


# Appendix

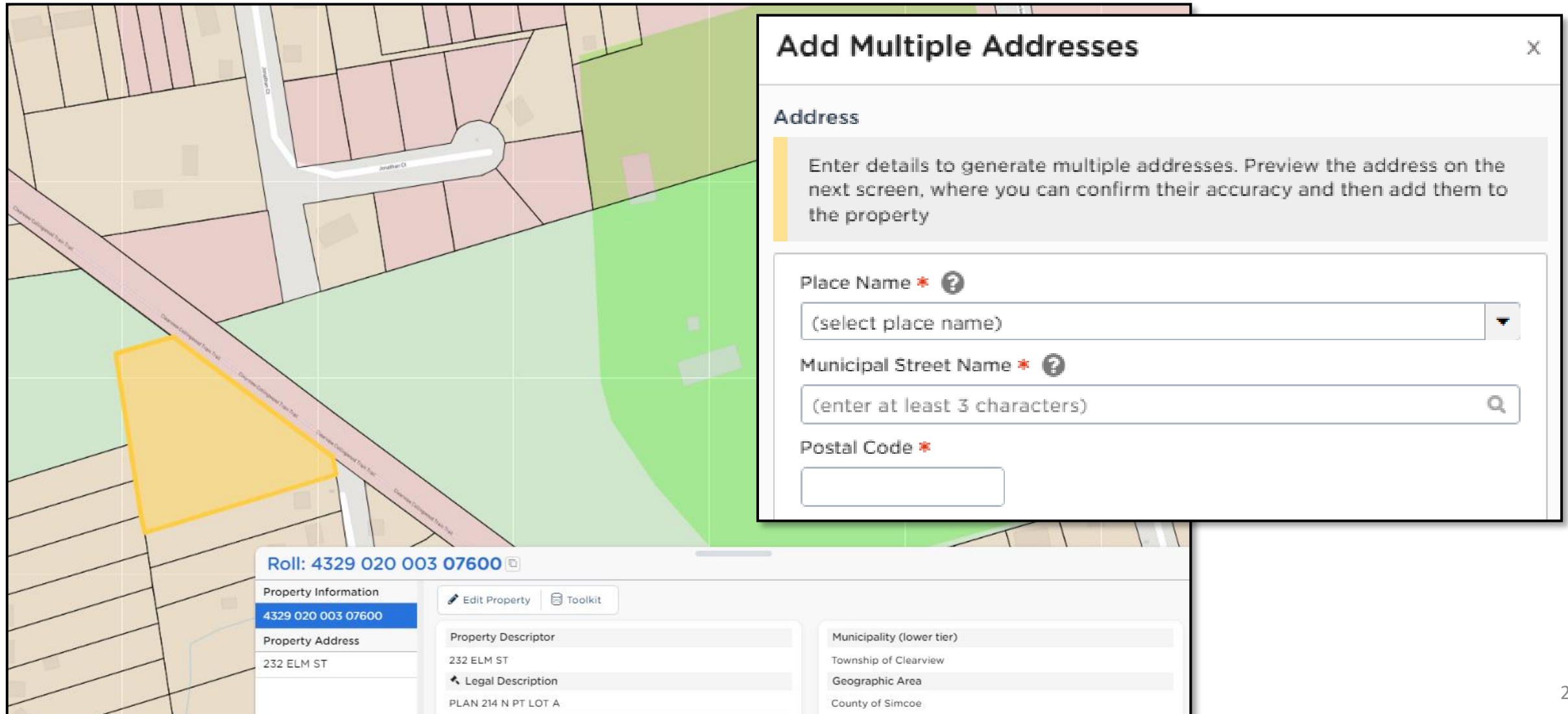
# New developments

## Time required:

- 1 hour



# New developments



The screenshot displays a web application interface for managing property addresses. On the left, a map shows a residential area with a yellow-outlined property. A sidebar at the bottom left provides property details for 'Roll: 4329 020 003 07600', including the address '232 ELM ST' and legal description 'PLAN 214 N PT LOT A'. A modal window titled 'Add Multiple Addresses' is open on the right, featuring a close button (X) and a section for entering address details. The modal includes a text box for a general address description and three required input fields: 'Place Name', 'Municipal Street Name', and 'Postal Code'. Each field has a red asterisk and a help icon. The 'Place Name' and 'Municipal Street Name' fields include dropdown menus for selection or search.

## Add Multiple Addresses

Address

Enter details to generate multiple addresses. Preview the address on the next screen, where you can confirm their accuracy and then add them to the property

Place Name \* ?  
(select place name)

Municipal Street Name \* ?  
(enter at least 3 characters)

Postal Code \*

Roll: 4329 020 003 07600

Property Information  
4329 020 003 07600

Property Address  
232 ELM ST

Edit Property Toolkit

Property Descriptor  
232 ELM ST

Legal Description  
PLAN 214 N PT LOT A

Municipality (lower tier)  
Township of Clearview

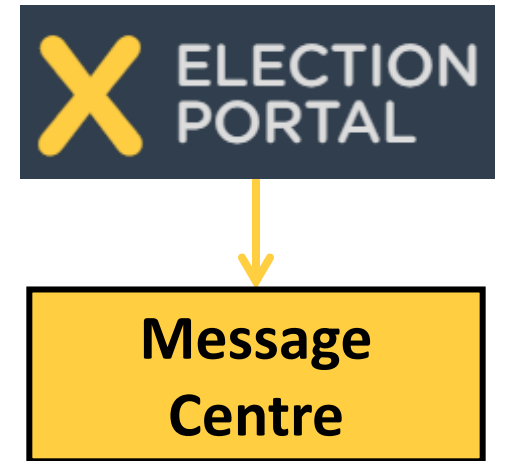
Geographic Area  
County of Simcoe



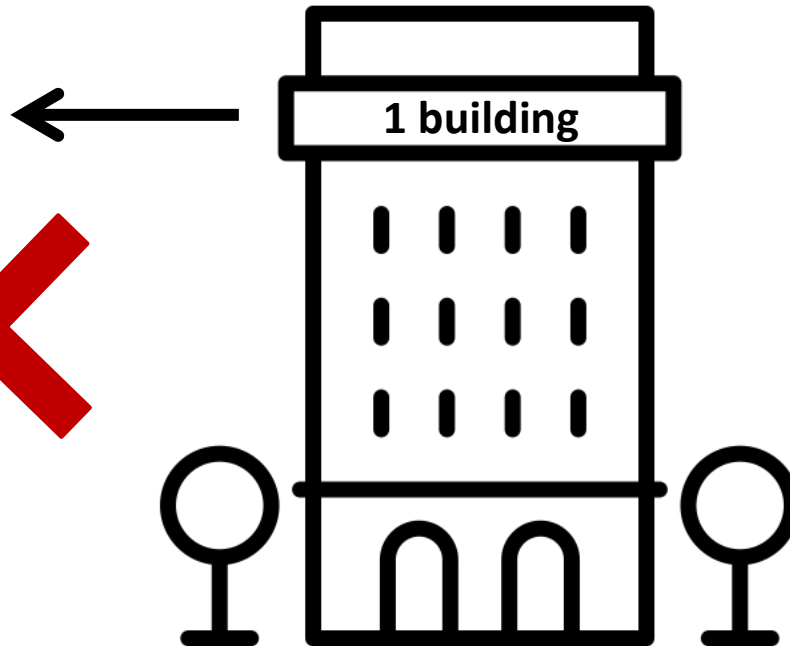
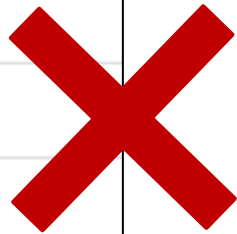
# Multi-residential buildings

Time required:

- 1-2 hours



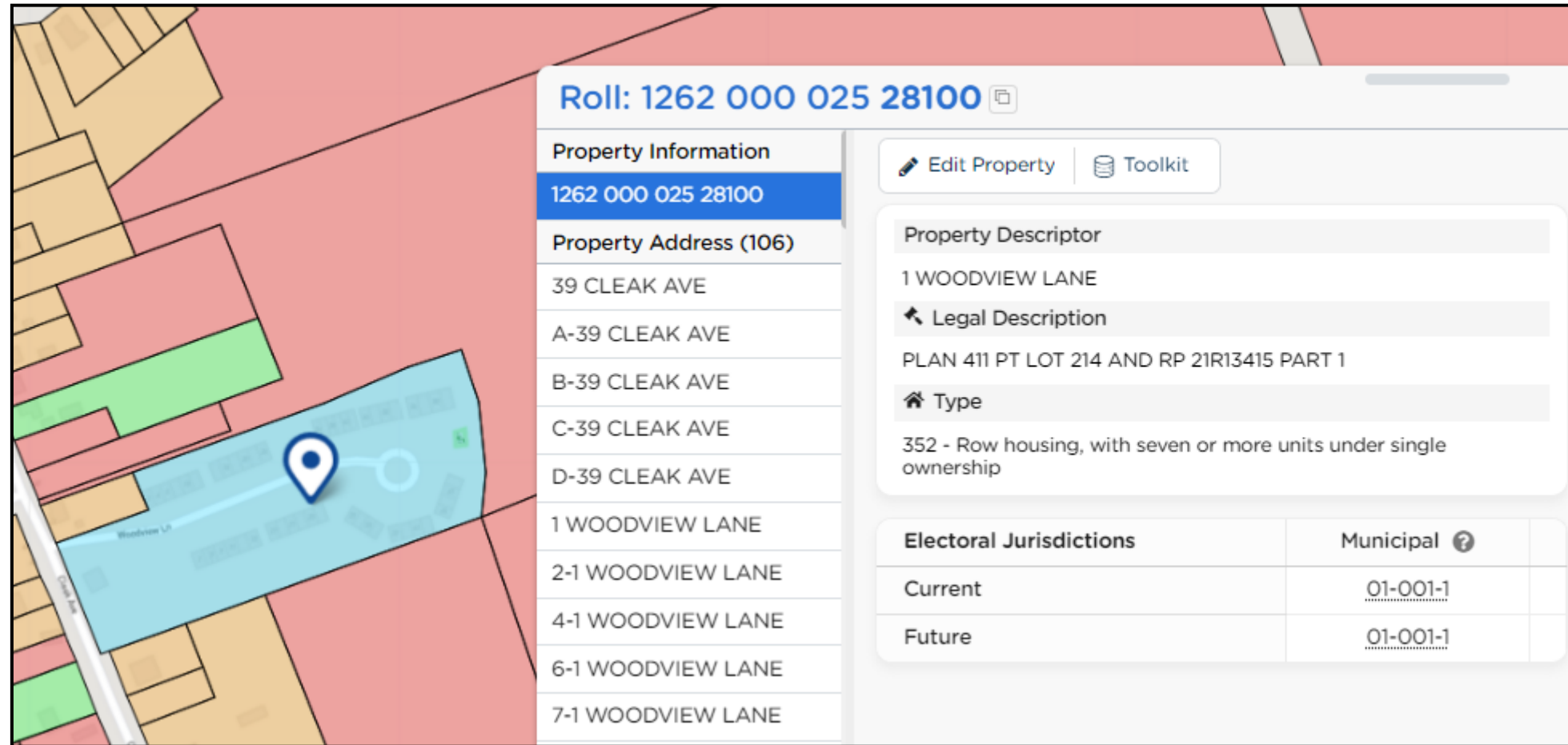
Property Address (30)
214 PRESLAND RD
216 PRESLAND RD
218 PRESLAND RD
220 PRESLAND RD
222 PRESLAND RD
224 PRESLAND RD
10 SAND CHERRY PVT
10-10 SAND CHERRY PVT
12 SAND CHERRY PVT



**inconsistent**



# Multi-residential buildings



The screenshot displays a web-based property information system. On the left, a map shows a residential area with a blue location pin on a light blue lot. To the right of the map is a list of property addresses under the heading 'Property Address (106)'. The address '1262 000 025 28100' is highlighted in blue. To the right of this list is a detailed view for the selected property, including a 'Property Descriptor' section with fields for 'Legal Description' and 'Type', and an 'Electoral Jurisdictions' table.

**Roll: 1262 000 025 28100**

**Property Information**

**1262 000 025 28100**

**Property Address (106)**

- 39 CLEAK AVE
- A-39 CLEAK AVE
- B-39 CLEAK AVE
- C-39 CLEAK AVE
- D-39 CLEAK AVE
- 1 WOODVIEW LANE
- 2-1 WOODVIEW LANE
- 4-1 WOODVIEW LANE
- 6-1 WOODVIEW LANE
- 7-1 WOODVIEW LANE

**Property Descriptor**

1 WOODVIEW LANE

**Legal Description**

PLAN 411 PT LOT 214 AND RP 21R13415 PART 1

**Type**

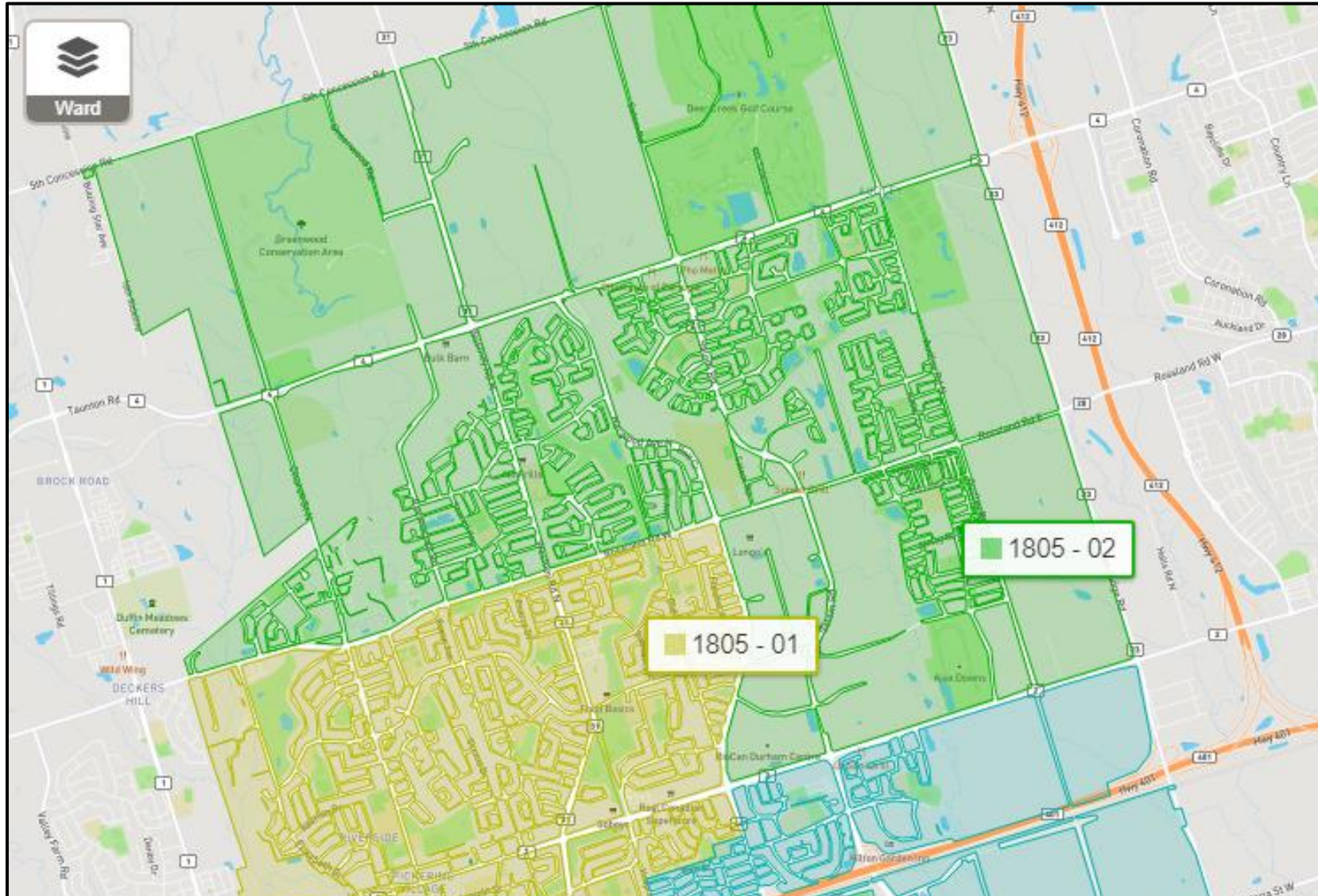
352 - Row housing, with seven or more units under single ownership

Electoral Jurisdictions	Municipal ?
Current	01-001-1
Future	01-001-1

# Ward/poll review

Time required:

- 1 hour



Geography

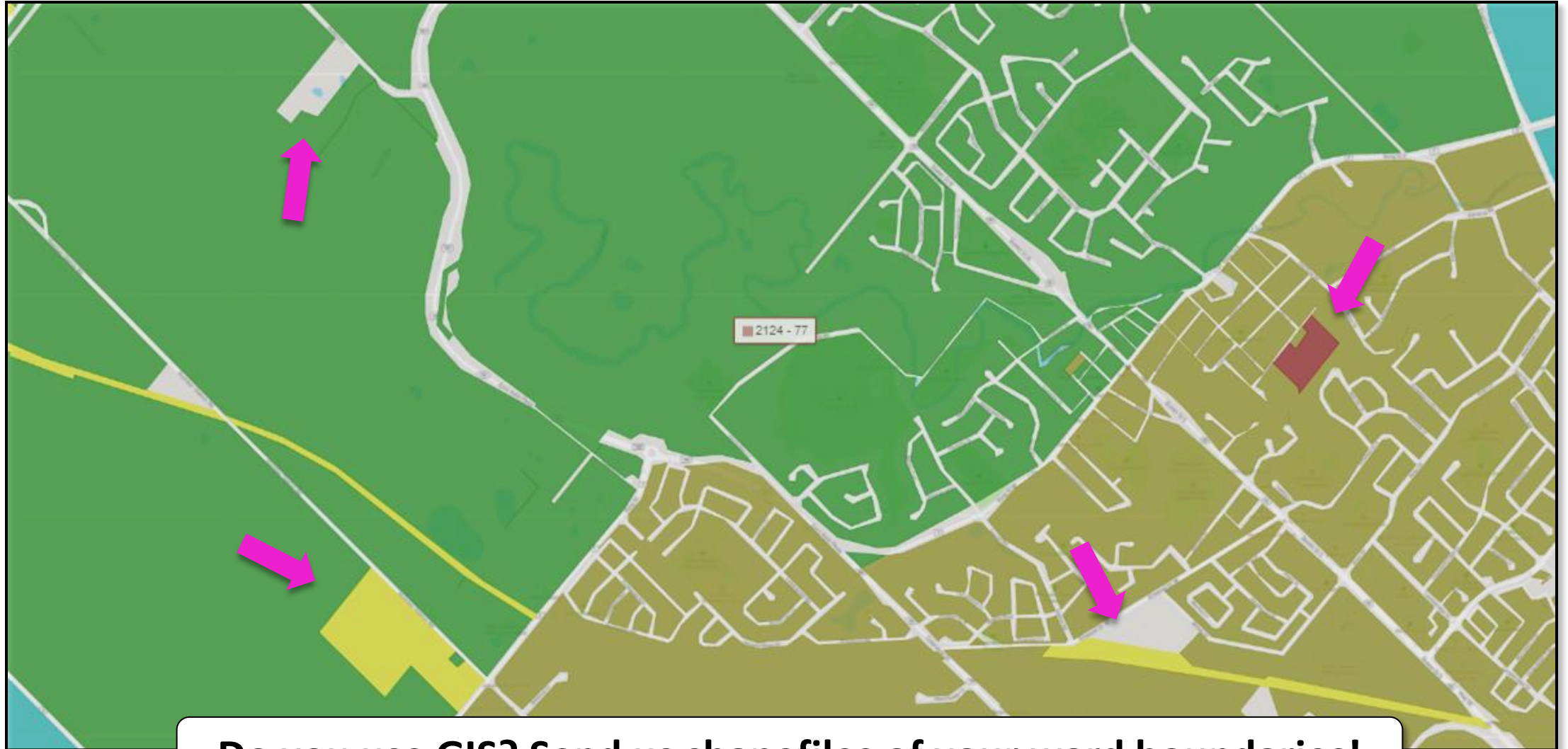
OR

Send Shapefile

Message  
Centre



# Ward/poll review



**Do you use GIS? Send us shapefiles of your ward boundaries!**