



AMCTO
THE MUNICIPAL EXPERTS

**ZONE 6 EXECUTIVE
2019 - 2020**

Representative to the Board

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Dawn Recoskie, CMO, Dipl.M.A.

Duncan Rogers, CMO, Dipl.M.M.

Milan Stevanovic

For detailed zone
information go to

www.amcto.com

AMCTO ZONE 6

**ZONE MEETING
WEDNESDAY, APRIL 1ST, 2020
&**

**SPRING WORKSHOP
THURSDAY, APRIL 2ND, 2020**

**Brockville Memorial Centre
100 Magedoma Blvd.
Brockville, ON**

Hosted by:



BROCKVILLE
CITY OF THE 1000 ISLANDS

**AMCTO Zone 6 Spring Meeting
Wednesday, April 1st, 2020**

TIME	PRESENTATION
9:00 – 9:30 AM	Registration & Continental Breakfast
9:30 – 9:45 AM	Opening Remarks by Chair and Welcoming Remarks by Local Elected Official, Zone Business, Elections
9:45 – 10:30 AM	AMCTO Update Dean Sauriol, President Rick Johal, Director, Member & Sector Relations
10:30 – 10:45 AM	MMAH Update Peter Sizov, MMAH Municipal Advisor
10:45 – 11:00 AM	BREAK Sponsored by Real Tax Recovery Specialists
11:00 – 11:45 AM	Commissioner of Oaths – Dos & Don't David Munday, Cunningham Swan
11:45 – 12:30 PM	Update on Federal Gas Tax Fund & Reporting Feedback Jordan Scantlebury, Program Analyst, AMO
12:30 – 1:15 PM	LUNCH & NETWORKING
1:15 – 2:00 PM	Overview of Changes to the Ontario Building Code Ontario Building Officials Association (OBOA) Shawn Merriman Manager of Building & By-Law, Town of Prescott OBOA Board Member



Freedom of Information/Privacy on Demand

Workshop Description :

This workshop is designed to be tailored to address your organization's burning FOIP questions and may include issues like:

- Processing an MFIPPA request
- Responding to a privacy breach
- Building a privacy program

The structure of the workshop will allow for group work and scenario-based training, focusing on the FOIP areas that pose the greatest concerns to your organization.

What You Will Learn:

- Strategies to mitigate risks associated with FOIP issues
- Practical solutions for FOIP problems
- Building support and understanding of FOIP in your organization

Why Attend:

- Gain a better understanding of responding to FOIP concerns through practical solutions
- Gain a better understanding of broader FOIP risks and solutions

Who Should Attend:

- CAOs, Clerks and Deputy Clerks
- Anyone with responsibilities under MFIPPA
- Privacy Officers
- Directors, Managers, Supervisors

About the Instructor:

Else Khoury is the Founder and Privacy Consultant with Seshat Information Consulting. She has a Masters of Information Studies from the University of Toronto, an Information Access and Privacy Protection certificate from the University of Alberta, and a Master in Electronic Records Management from AIIM International. Else is an Instructor with the School of Continuing Studies at the University of Toronto. She leads workshops on Access, Privacy and Records Management with AMCTO, and has a regular column in Municipal World magazine. She has worked in the field of Access/Privacy and Records Management since 2000 and in municipal government since 2004.



ZONE 6 – SPRING REGISTRATION FORM

Zone 6 Spring Meeting: April 1, 2020

Time: 9:00 am – 2:00 pm

AMCTO Workshop: April 2, 2020 'Freedom of Information / Privacy on Demand'

Time: 8:30 am – 4:00 pm

Location: Brockville Memorial Centre (100 Magedoma Blvd., Brockville, ON)

Accommodations: Holiday Inn Express & Suites Brockville (1-877-660-8550)

Name: _____

Municipality: _____ Position: _____

Email: _____

Phone: _____

MEETING/WORKSHOP OPTIONS:

- ① **ZONE 6 MEETING FEE:** No Charge
- ② **AMCTO WORKSHOP Freedom of Information / Privacy on Demand**
REGISTRATION FEE (Zone 6 Members) - \$150.00
(reduced registration fee based on subsidization by zone)
REGISTRATION FEE (Non-Zone Member) - \$255.00

TOTAL AMOUNT SUBMITTED: \$ _____

Any Dietary Restrictions: _____

Notes: Please email or fax registration form ASAP in order to determine numbers. Credit cards not accepted. EFT payments accepted. Please make cheques payable to "Zone 6" and mail along with your registration form to:

**c/o Leslie Drynan
Clerk/Deputy CAO
Lanark County
99 Christie Lake Road
Perth, ON K7H 3C**

**Phone 613-267-4200 ext. 1502
Fax 613-267-2964
E-mail ldrynan@lanarkcounty.ca**

March, 2020

Each year at our Spring Meeting, Zone 6 holds an Election of Officers for our Executive. Each position on the Zone Executive is for a one year term and the position of Zone 6 Representative to the Board of Directors is a two year term, now processed through the AMCTO at large nomination. The Zone Executive usually meets 4 - 5 times per year.

I encourage you to consider letting your name stand for one of the Executive positions.

I have attached a Nomination Form and the Terms of Reference for AMCTO Zones and Zone Executives.

Nominations should be forwarded to:
Sandi MacDonald, Past Chair no later than Friday, March 27th, 2020.
Email: smacdonald@brockville.com

Feel free to contact me if you have any questions.

Regards,



Leslie Drynan, Secretary-Treasurer
AMCTO Zone 6



AMCTO – Zone 6 Spring Meeting
April 1, 2020

Election of Officers – Nomination Form

ZONE 6 REPRESENTATIVE TO THE BOARD
(0 Positions)

Two Year Term – Now filled through the AMCTO Nomination Process.

CHAIR: (1 Position)

1.

VICE CHAIR: (1 Position)

1.

PAST CHAIR: This position will be automatically filled by the previous Chair.

SECRETARY / TREASURER: (1 Position)

1.

DIRECTOR: (Number of Positions is not restricted)

1.

Election of Officers will be conducted at the Spring Zone Meeting.

Nominations should be forwarded to: Sandi MacDonald, Past Chair at smacdonald@brockville.com no later than Friday, March 27, 2020.