

Municipal Administrative and Governance Profile (MAGPro)

Overview and Insights

**AMCTO Zone 7 Meeting
October 24, 2024**

Disclaimer

- These slides are provided by the Ministry of Municipal Affairs and Housing for convenience only.
- The slides should not be relied on for legal or official purposes and are not meant to replace provincial legislation.
- As local facts and circumstances are variable, users may wish to consider obtaining their own legal advice when particular legal issues arise.
- For more specific information, please refer to the relevant legislation and regulations which can be found online at: www.ontario.ca/laws

Overview

In January 2024, Municipal Service Office (MSO) advisors began collecting information to update Municipal Administrative and Governance Profiles (MAGPro) for each of the 444 municipalities across Ontario.

The purpose of today's presentation is to:

- provide an overview of MAGPro, and
- share selected results from the 2023 dataset

Municipal Administrative and Governance Profile

What is it?

A tool that helps Ministry staff facilitate more proactive engagement with municipalities.

Contains general information about a municipality in relation to municipal administrative and financial matters based on responses to a set of standardized questions completed by Ministry staff.

Profiles contain questions that cover four local government themed areas:

- Accountability and Transparency
- Governance
- Corporate Management
- Financial Management

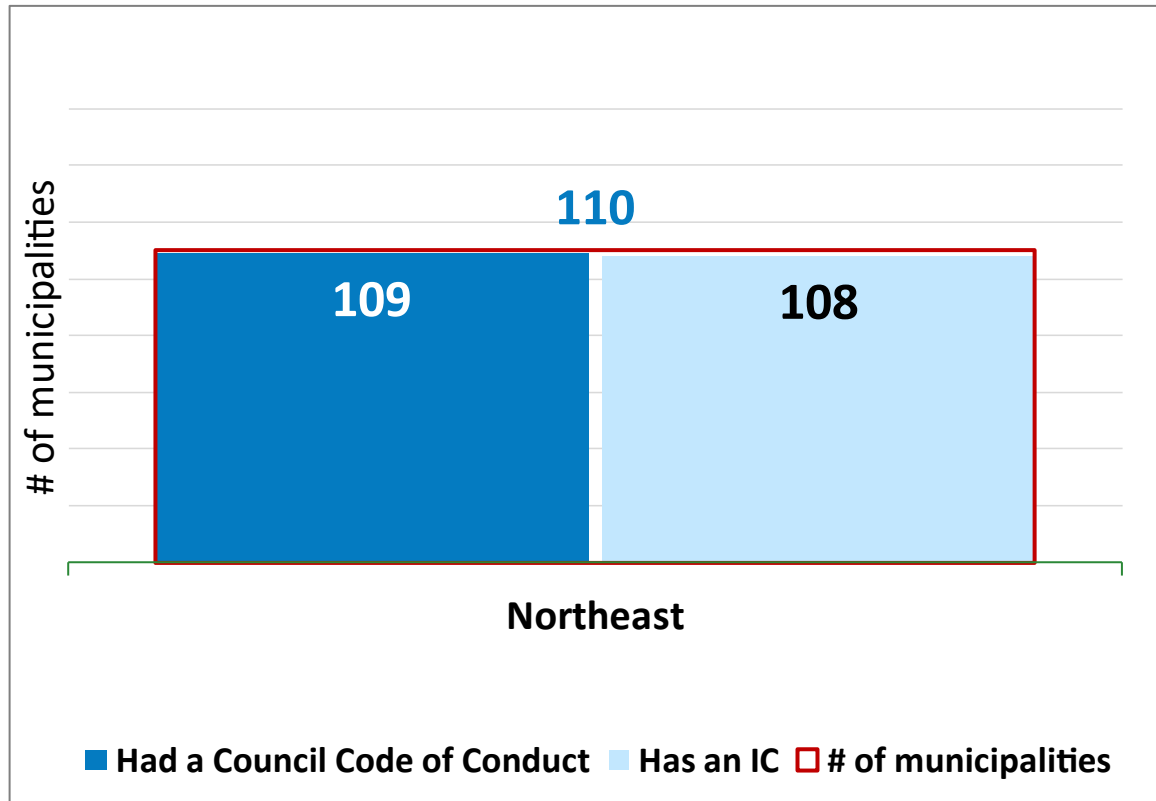
MAGPro Process

- For the 2024 profile, we focused on data from the 2023 calendar year.
- Answers were obtained through website searches and some conversation with municipal staff (e.g. clerk, treasurer)
- MAGPro contains data about the existence of policies/plans in municipalities and in some cases, content. It does not record:
 - Quality of the policy, or
 - Whether the policy is being followed.

Topics Covered in MAGPro

Accountability and Transparency	<ul style="list-style-type: none"> • Council code of conduct • Integrity Commissioners, contract/agreement content and complaints handling • IC investigations related to municipal conflict of interest • Public posting of IC reports • Maintenance of declarations of pecuniary interest registries • Closed meeting investigations • Complaints policies 	<ul style="list-style-type: none"> • Chief Building Officials and staffing numbers and vacancies • Service delivery by other organizations • Complaints against municipality 	Building Services
Anti-Racism and Indigenous	<ul style="list-style-type: none"> • Anti-racism plan/policy contents • Relationship agreement or MOU with Indigenous communities • Engagement purposes with Indigenous communities 	<ul style="list-style-type: none"> • Procedure by-law • 9 Municipal Act Section 270 policies • Electronic meetings and proxy voting • Council training following election 	Governance
		<ul style="list-style-type: none"> • Asset management plan and reg. requirements • Documented budget process • Policies (E.g., tax collection) • Expenditures compared to budget reporting 	Financial Management

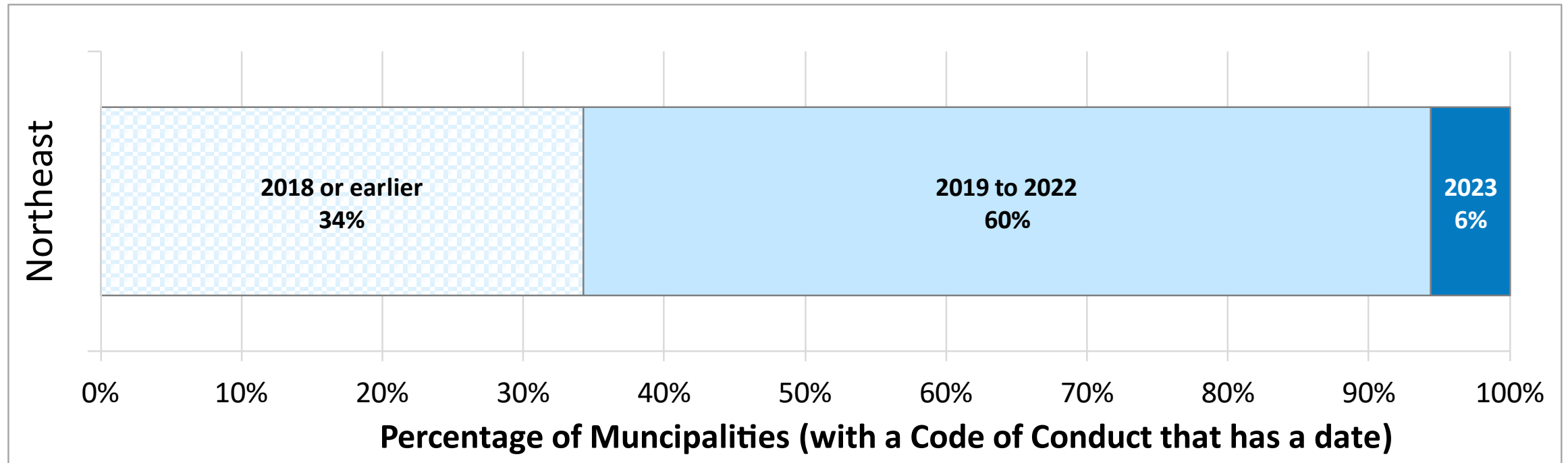
Code of Conduct/Integrity Commissioner



Not all municipalities had adopted a council code of conduct and appointed an integrity commissioner

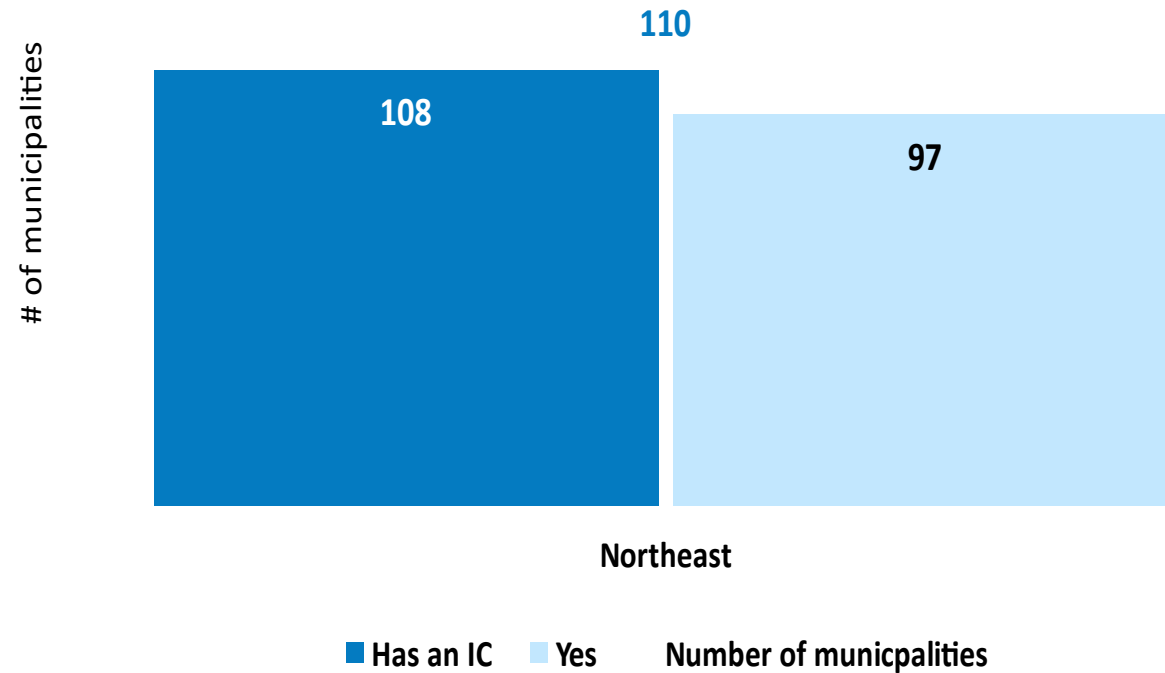
Age of Code of Conduct

34% of northeast municipalities had a council code of conduct 5+ years old



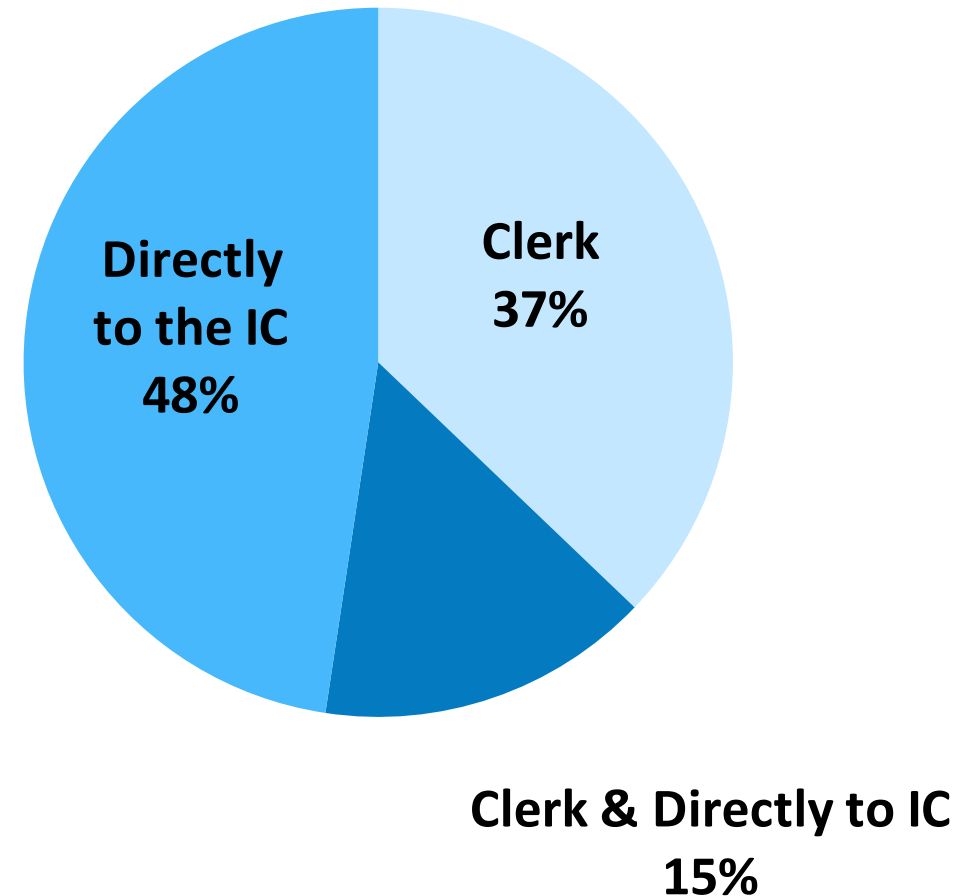
Code of Conduct/Complaint Process

The vast majority (90%) of municipalities in the Northeast have a process in place to submit a complaint to the IC



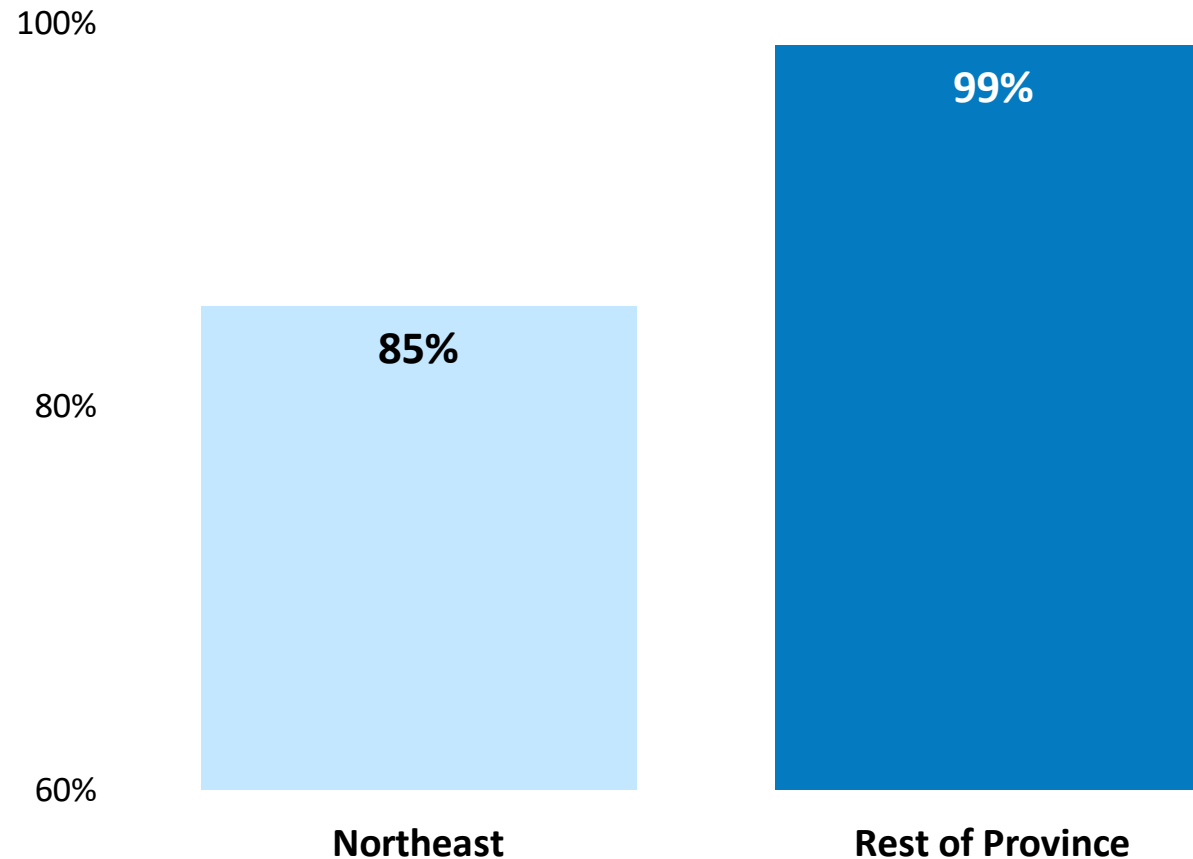
Submitting Code of Conduct Complaints

The majority of complaints related to Council Code of Conduct are submitted directly to the Integrity Commissioner, for northeast municipalities



Integrity Commissioner Contract Details

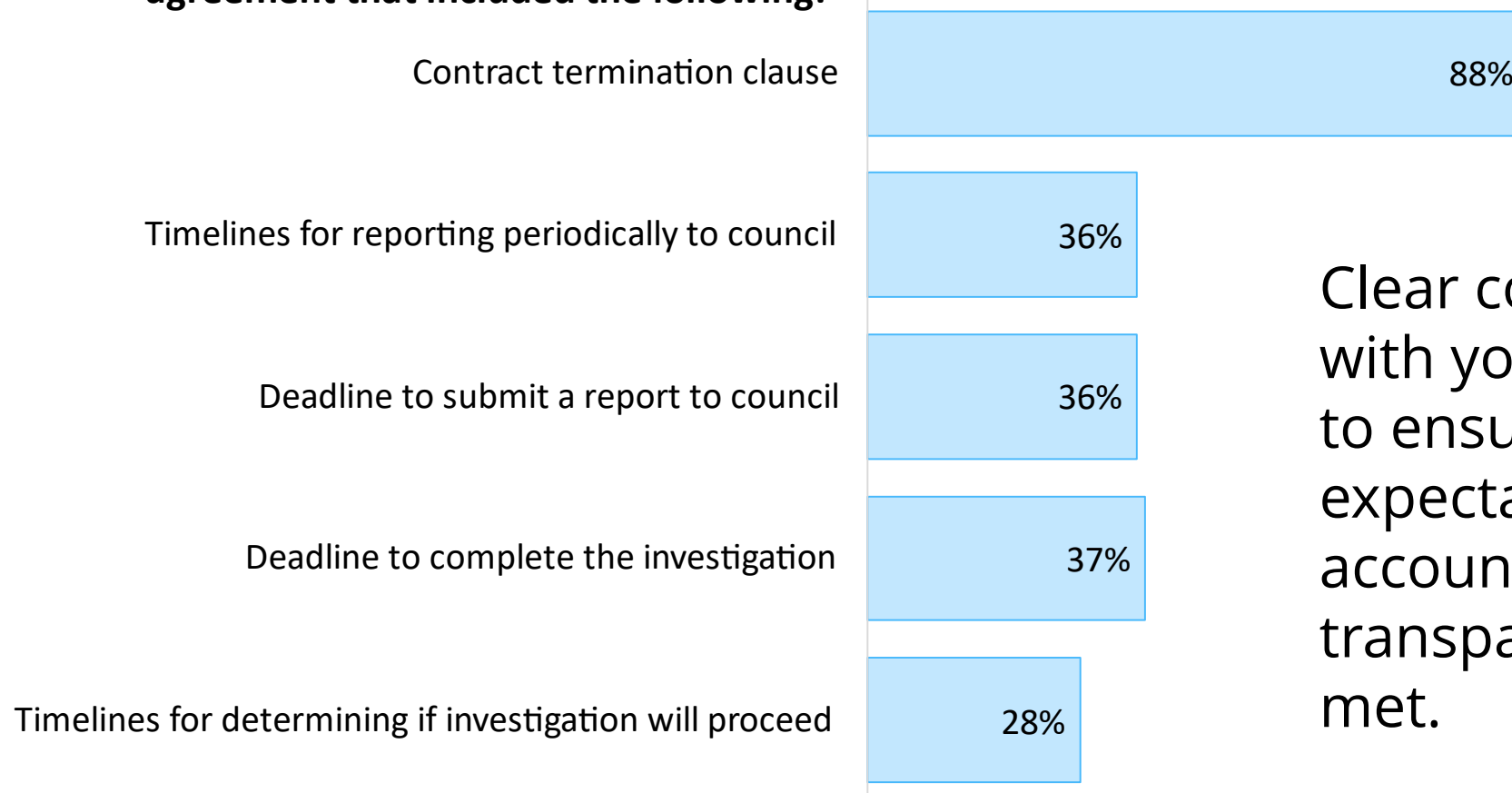
Percentage of Municipalities With At Least One Stipulation



Fewer municipalities in the northeast have robust contracts in place with respect to their Integrity Commissioner appointment

Integrity Commissioner Contract Details

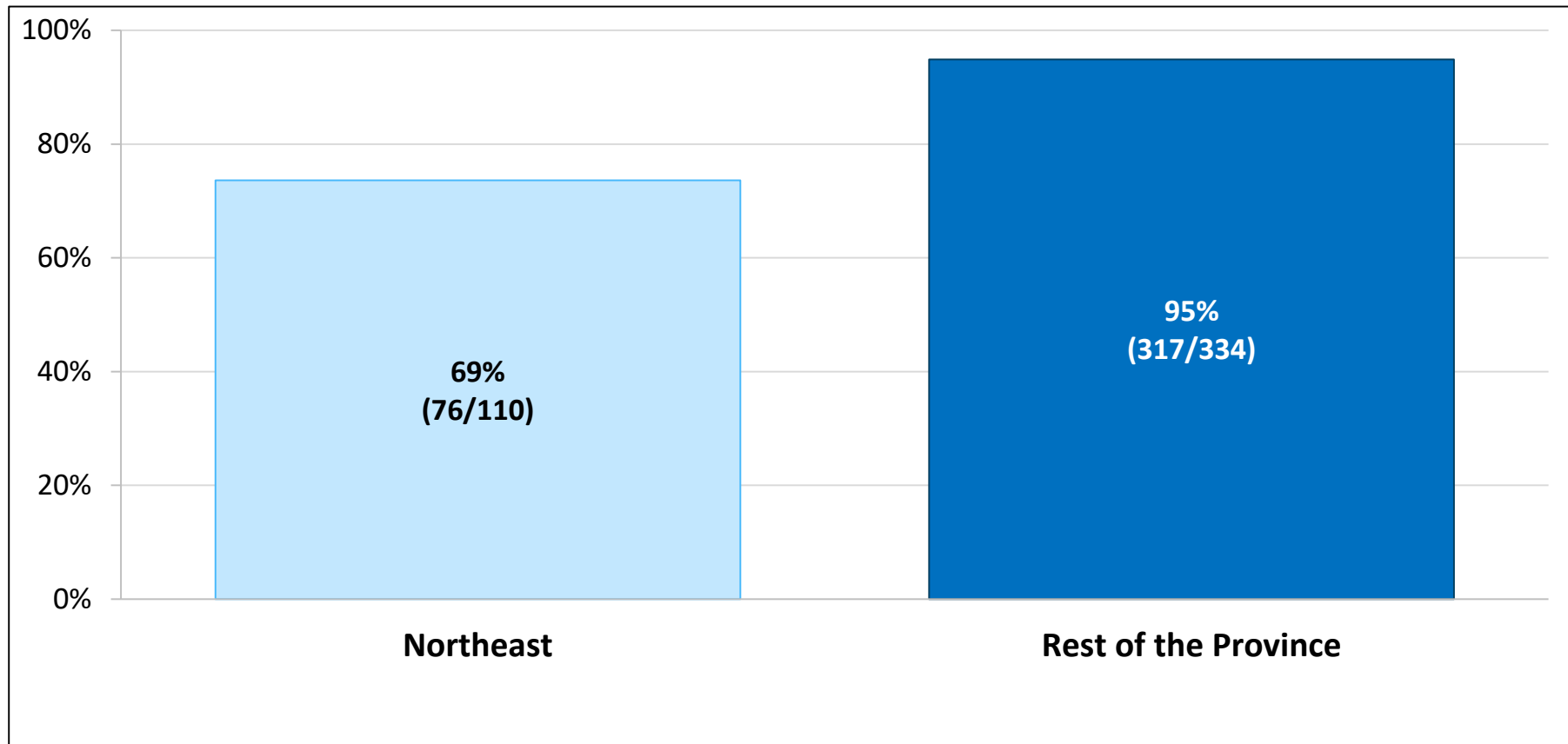
Percentage of municipalities in the Northeast with a contract or service level agreement that included the following:



Clear contract details with your IC can help to ensure local expectations for accountability and transparency are met.

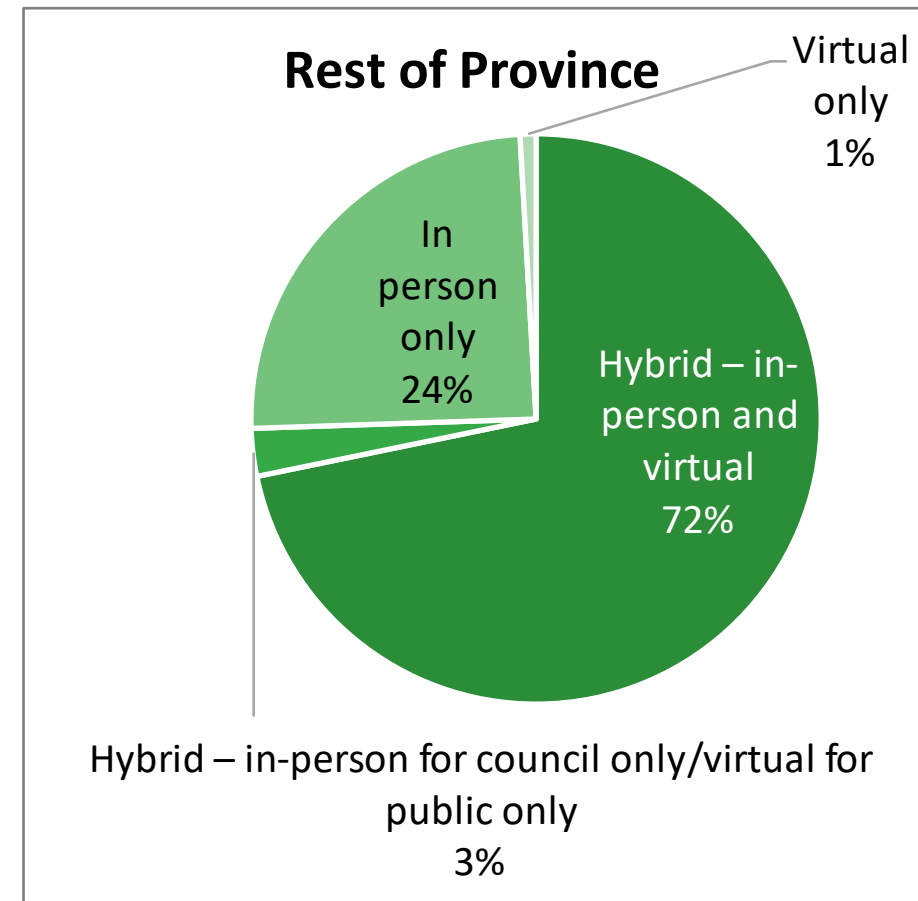
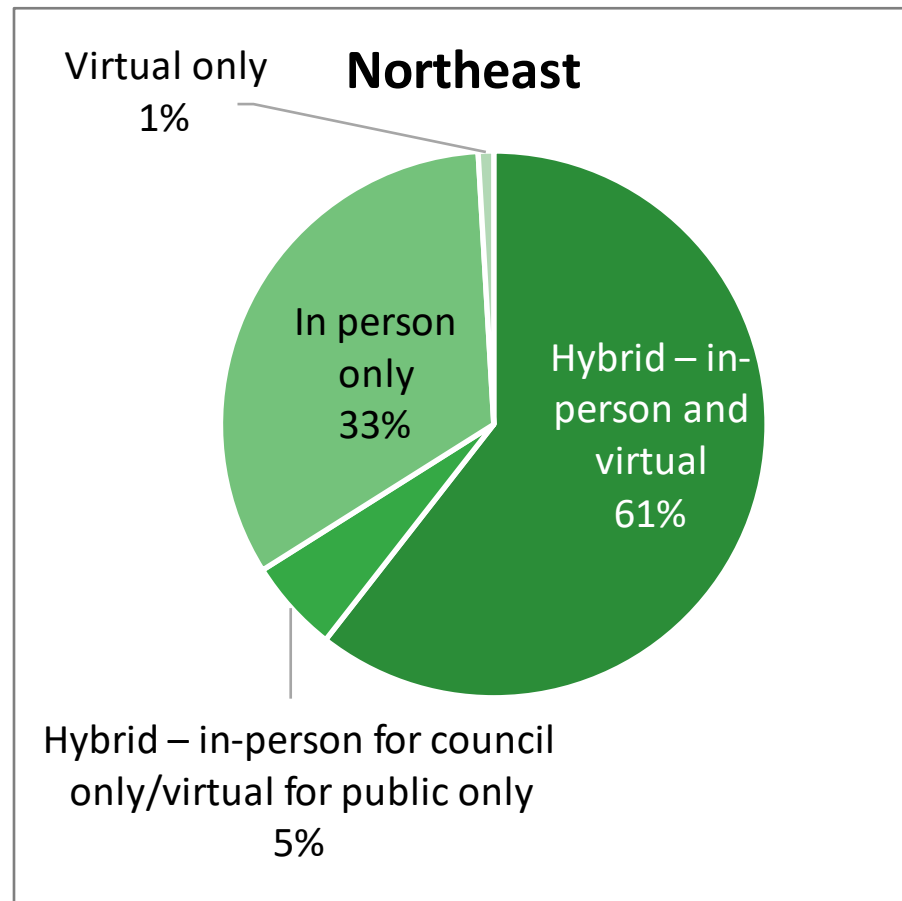
Complaint Policies

Municipalities in the northeast fell far below the rest of the province in establishing complaints processes



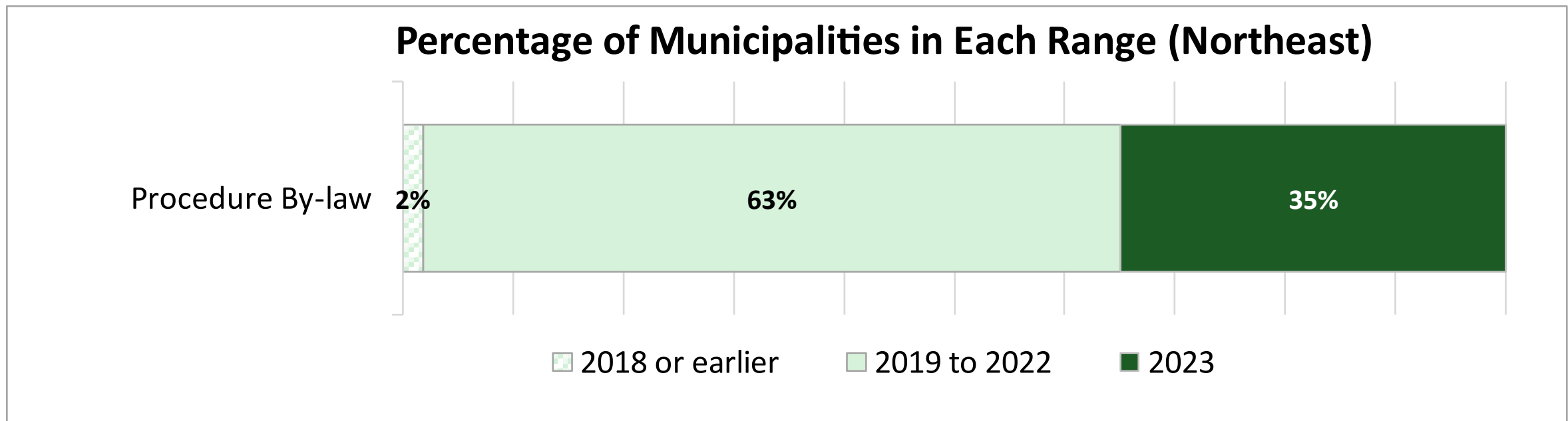
Meeting Format

Northeast municipalities have higher in-person only meetings

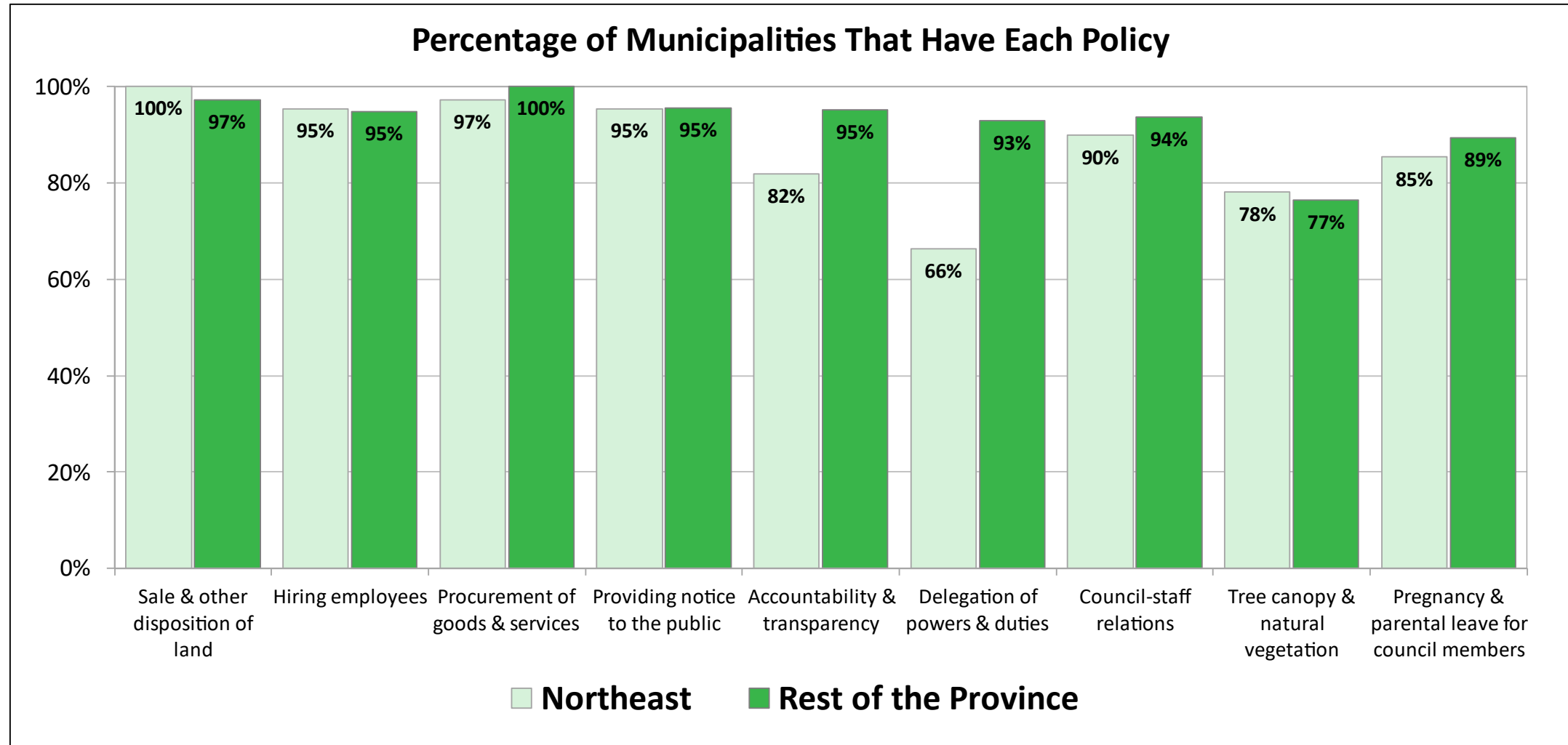


Procedure Bylaw

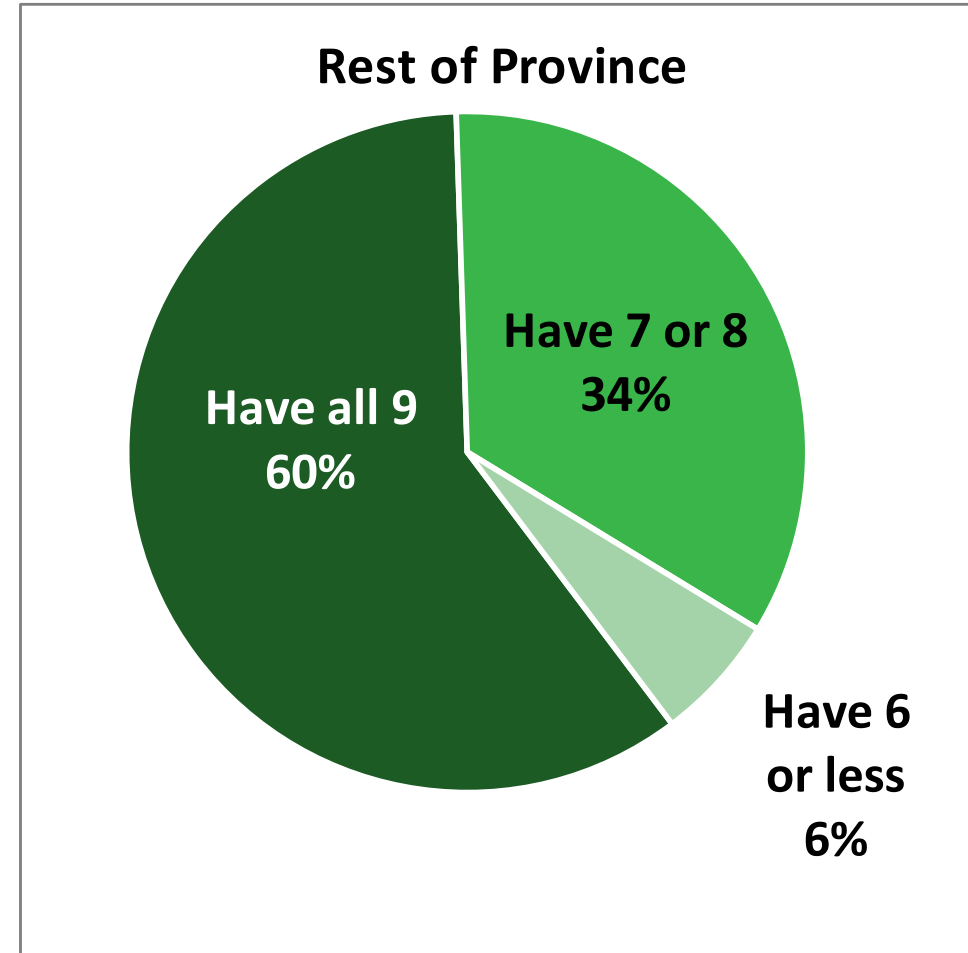
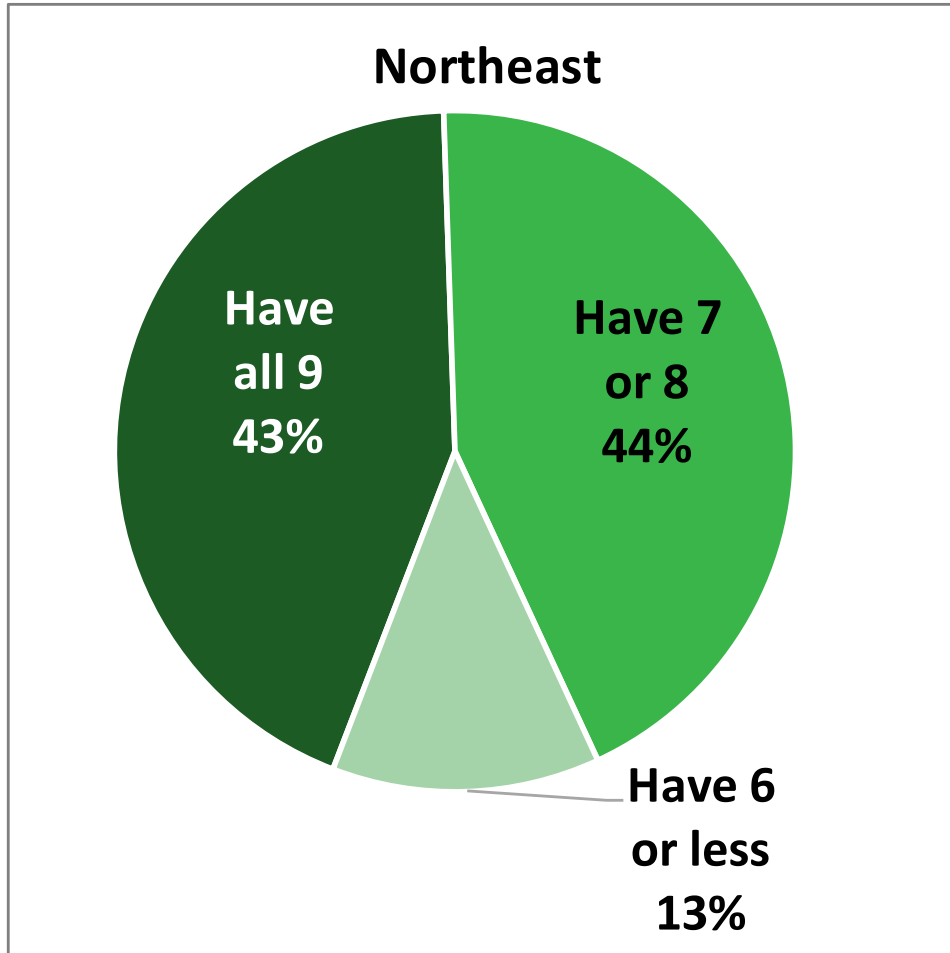
Most municipalities in the northeast have updated their procedure bylaw since 2019. How many were to allow electronic participation?



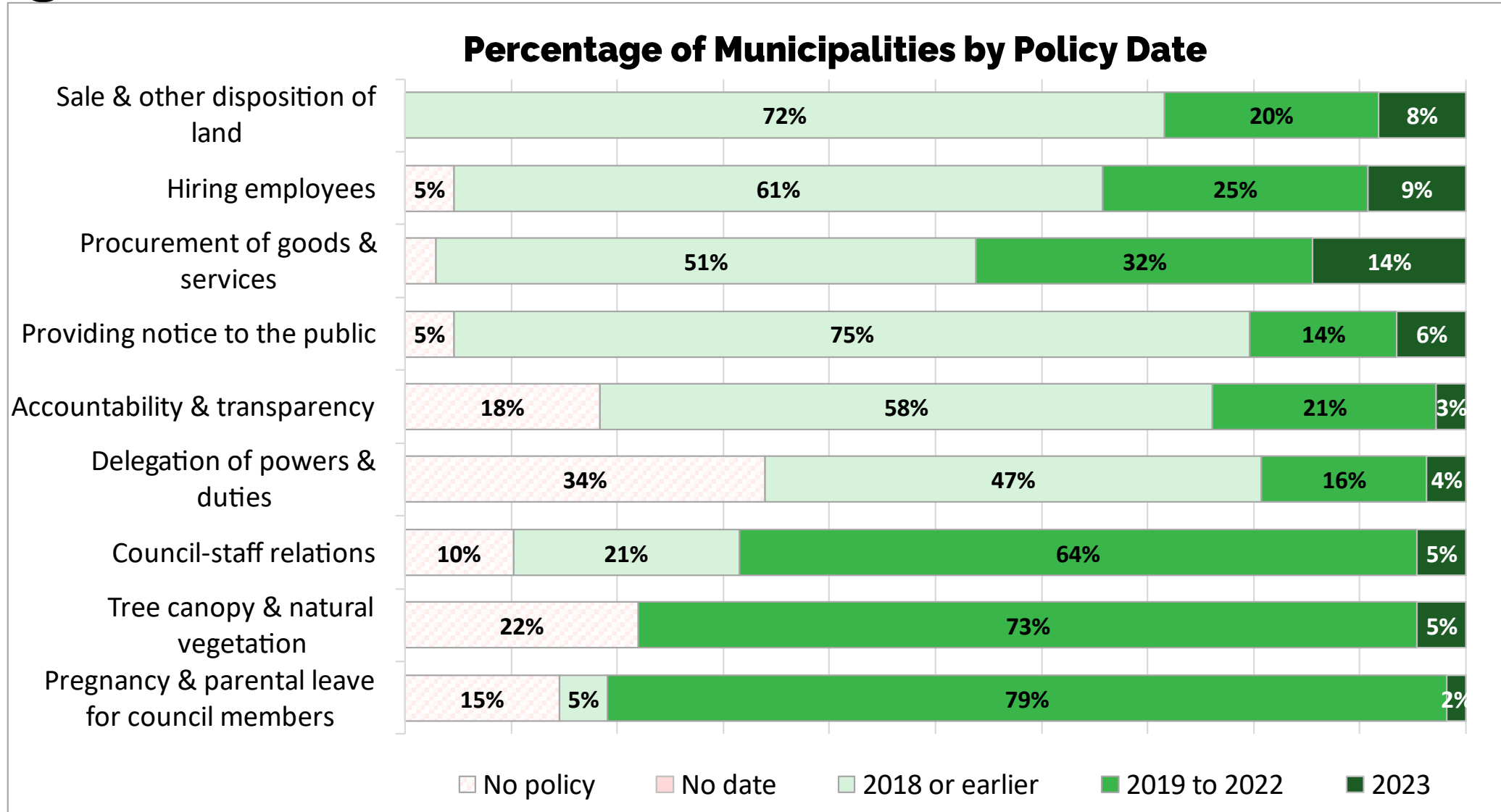
Section 270 Policies



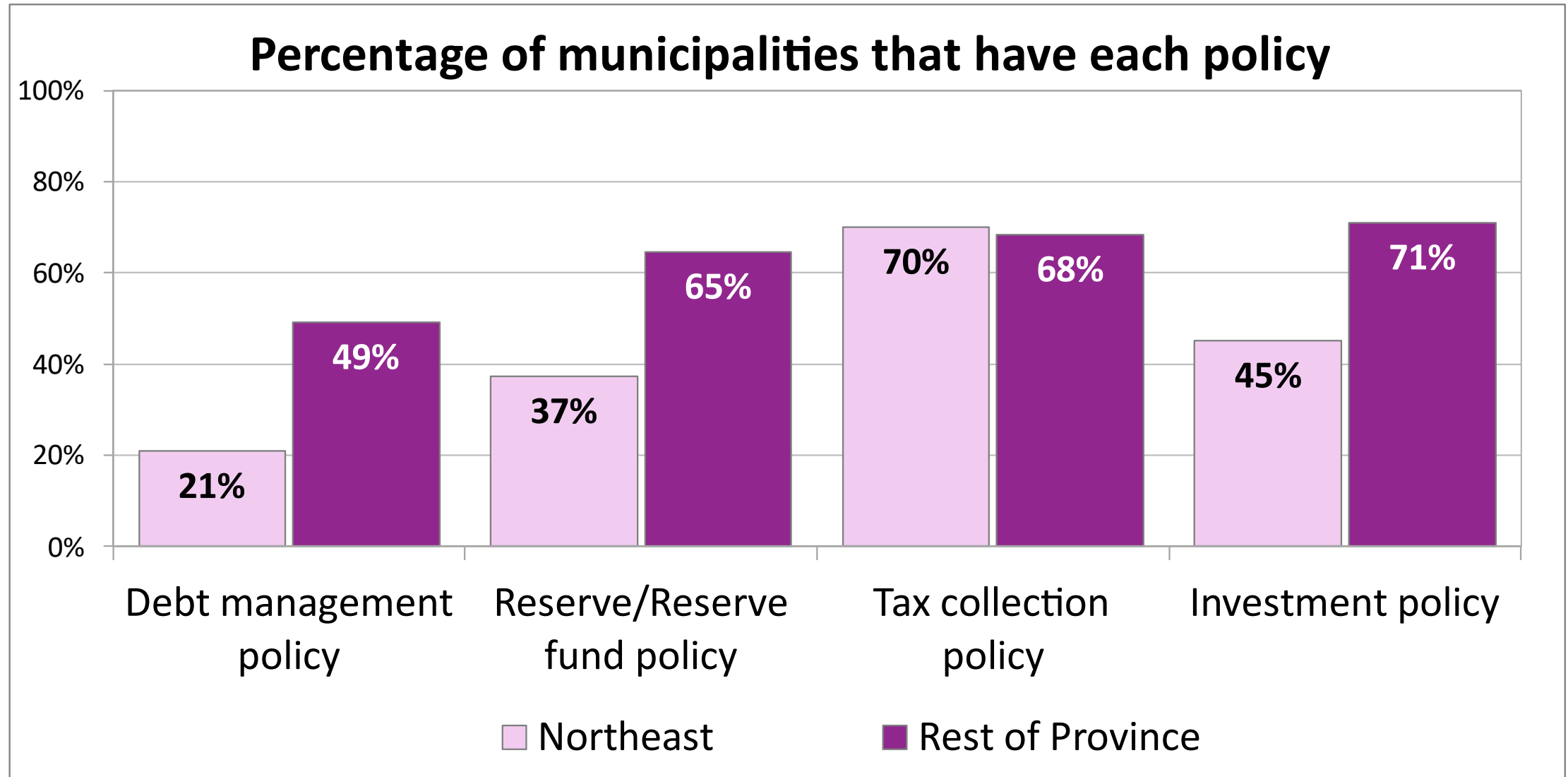
Section 270 Policies by region



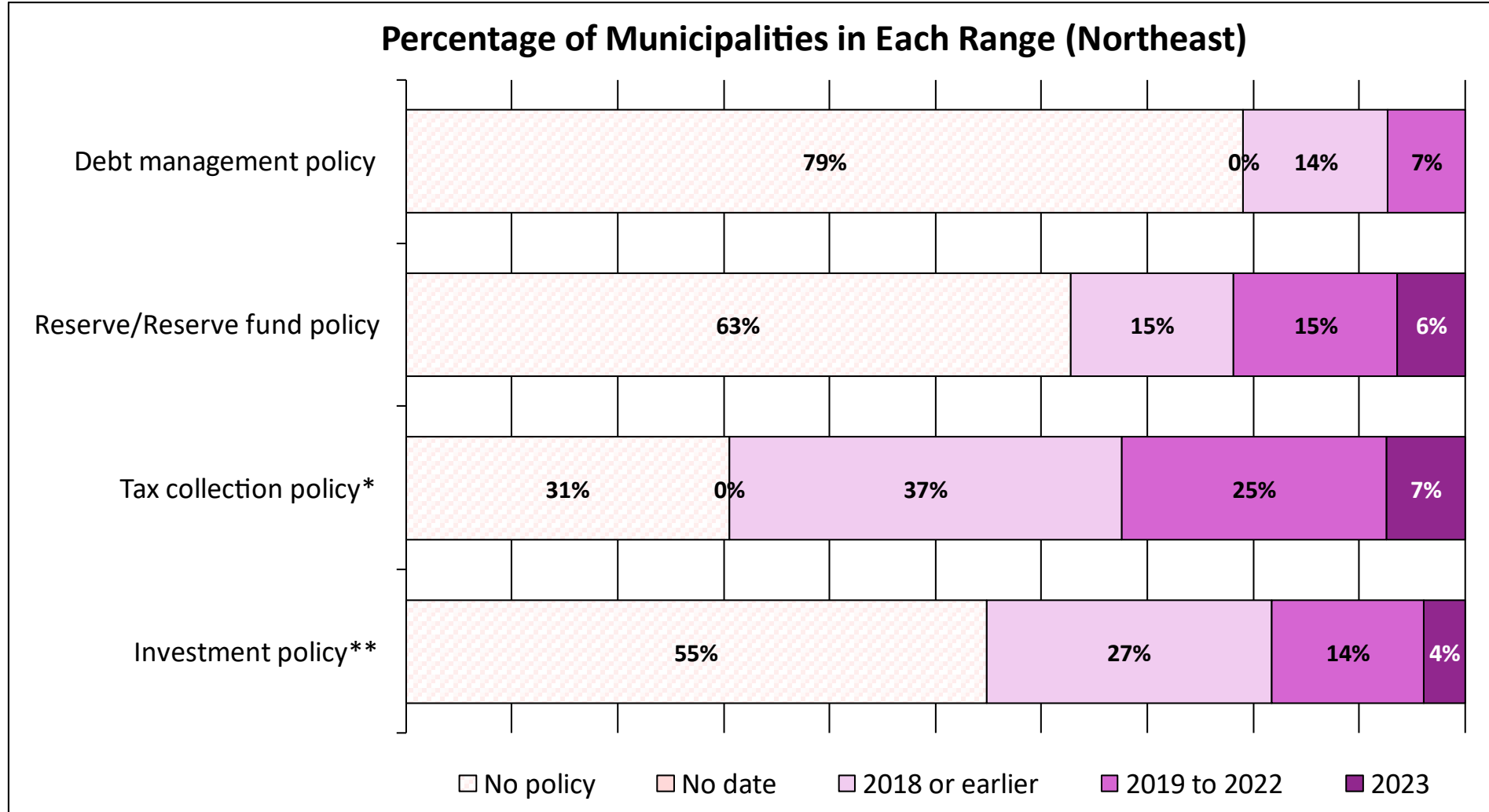
Age of Policies



Finance Policies

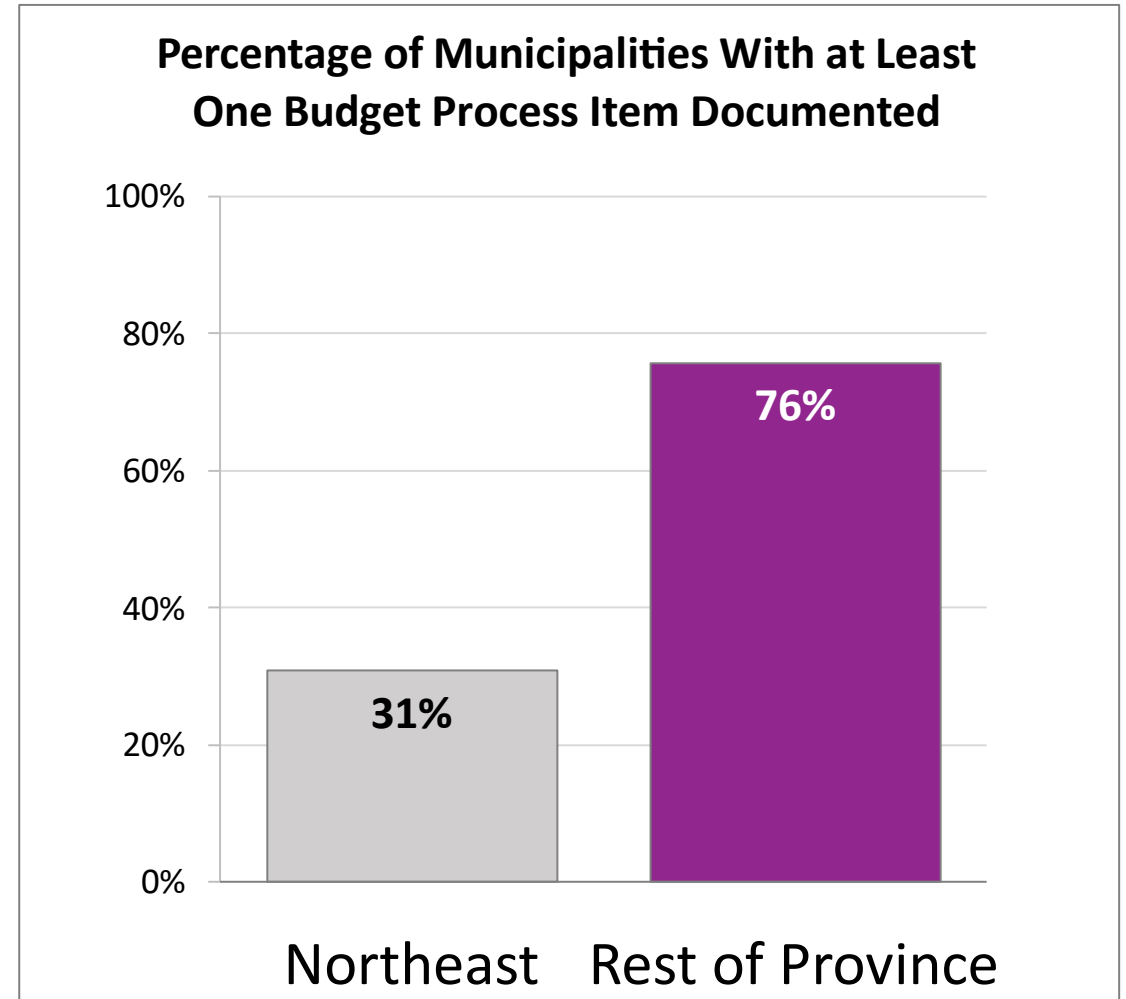


Finance Policies



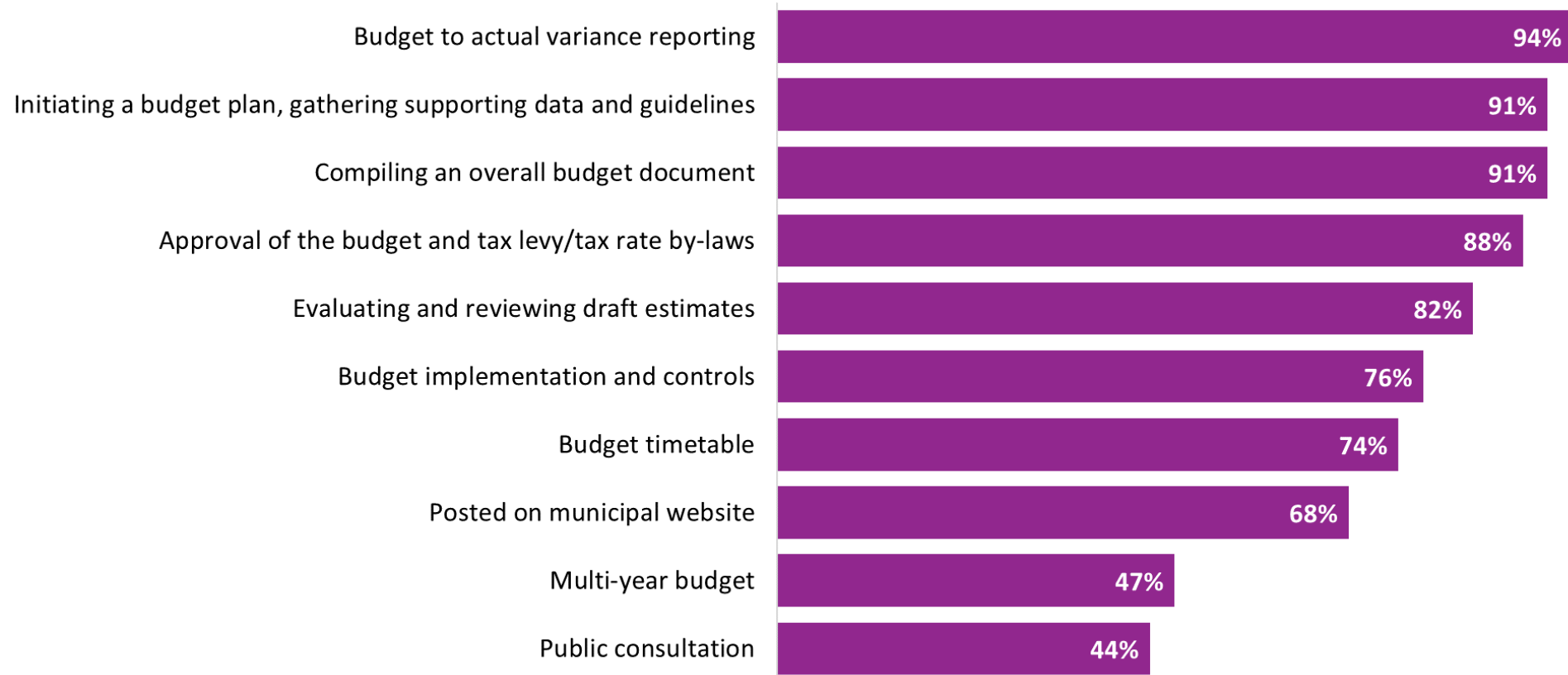
Documented Budget Process

Municipalities in the Northeast lag the rest of the province in having a documented budget process in place.



Documented Budget Process Details

Percentage of municipalities with a documented budget process that included which of the following:



Only 44% of northeast municipalities included public consultation in their formal budget process

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