

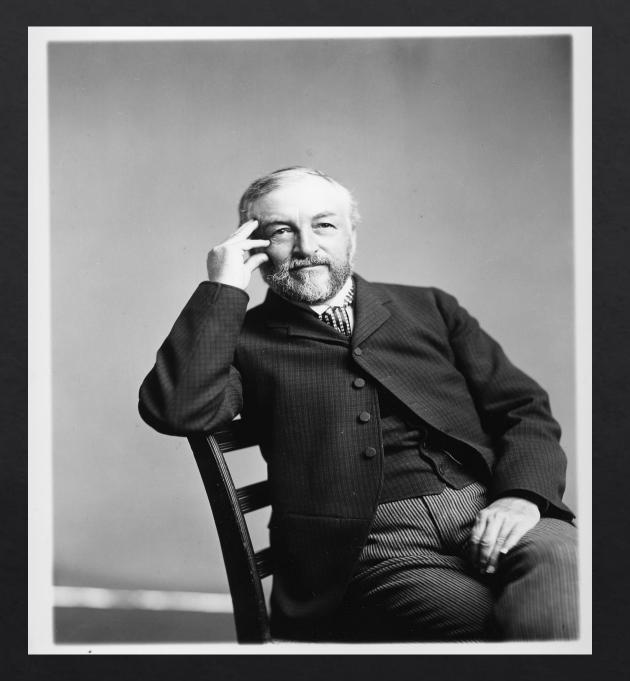


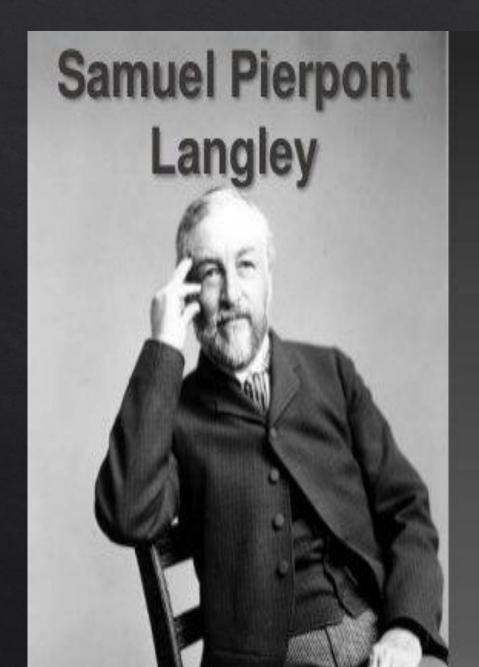


Zone 5 meeting

There are leaders

And there are those who lead



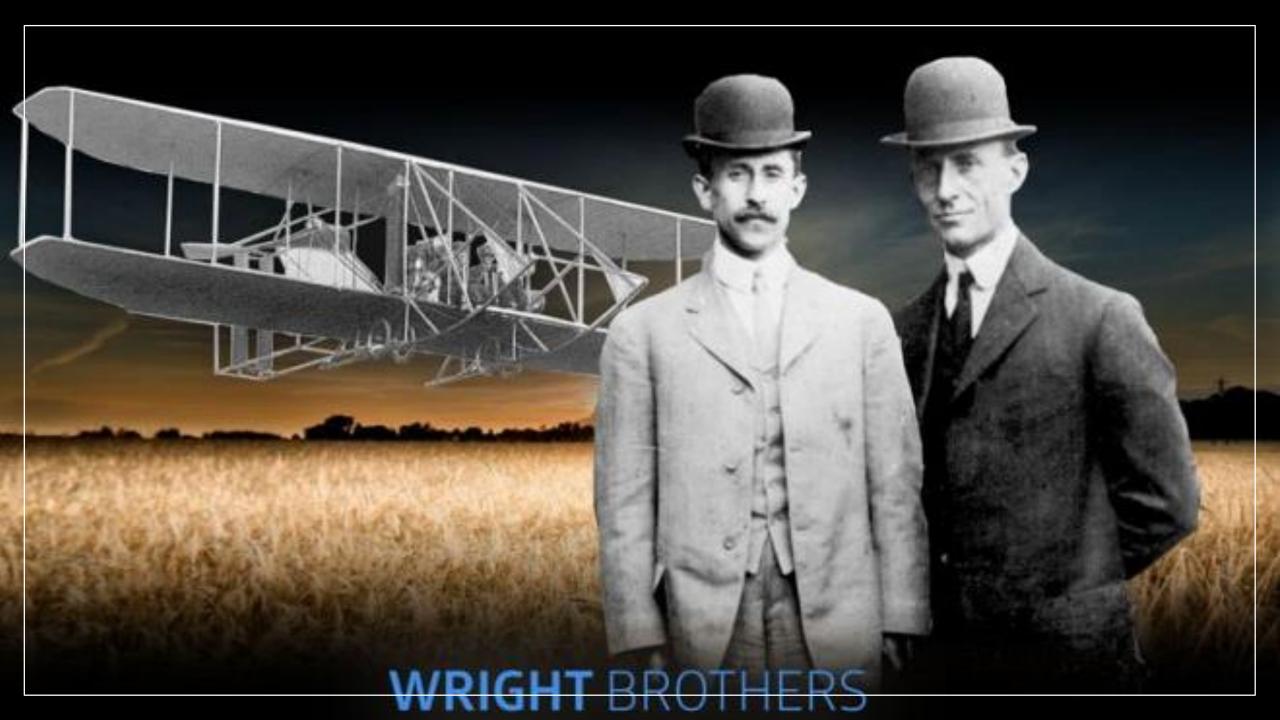


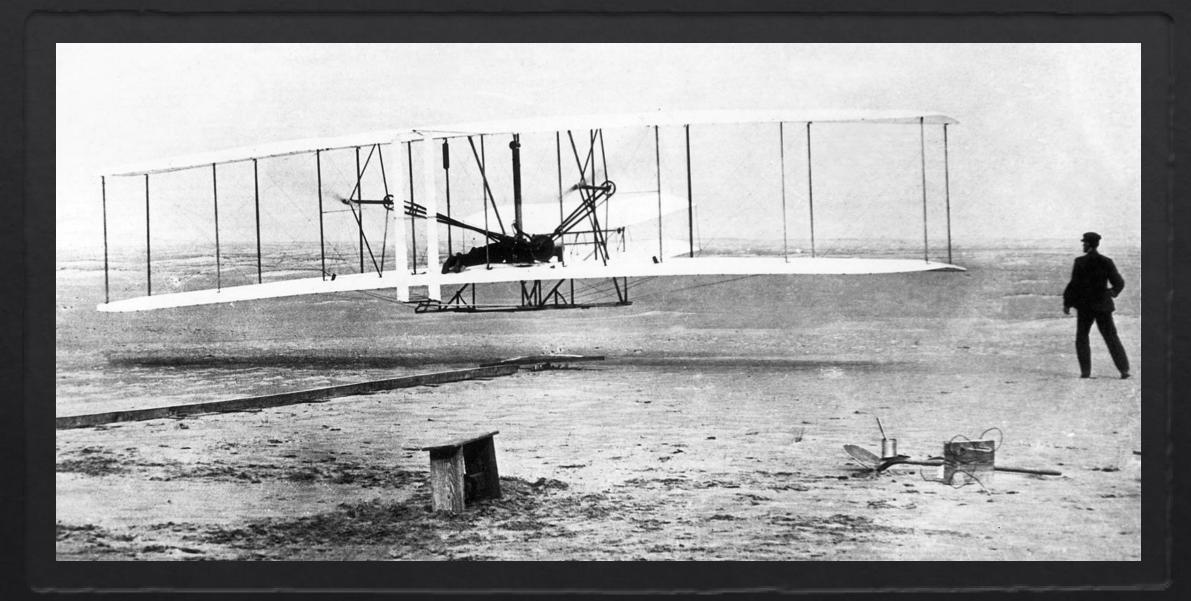
Working on the same flight project

Well-Funded

Well-Connected with all the big minds of the day

Followed by media channels







Wild goose Chase



The Golden Circle

WHAT

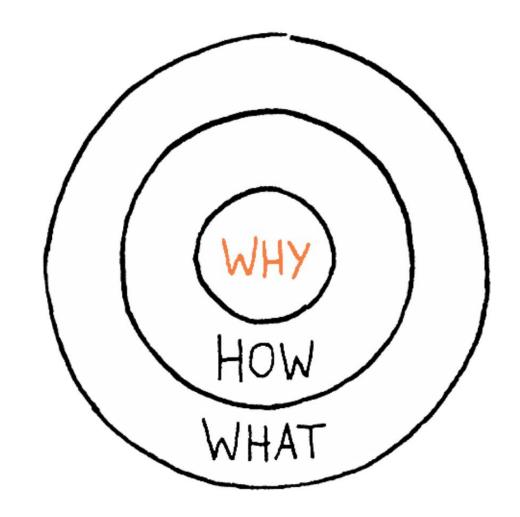
Every organization on the planet knows WHAT they do. These are products they sell or the services

HOW

Some organizations know HOW they do it. These are the things that make them special or set them apart from their competition.

WHY

Very few organizations know WHY they do what they do. WHY is not about making money. That's a result. WHY is a purpose, cause or belief. It's the very reason your organization exists.



WHY

I love inspiring and empowering our team of dedicated individuals with the awesome responsibility of build a community for our residents. Everything I do, I believe in challenging the status quo, I believe in thinking differently, all towards serving the community and helping people.

WHY

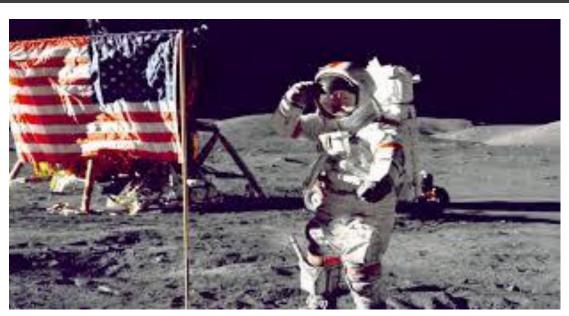
I love inspiring and empowering our team of dedicated individuals with the awesome responsibility of build a community for our residents. Everything I do, I believe in challenging the status quo, I believe in thinking differently, all towards serving the community and helping people.

WHAT'S YOUR "WHY"









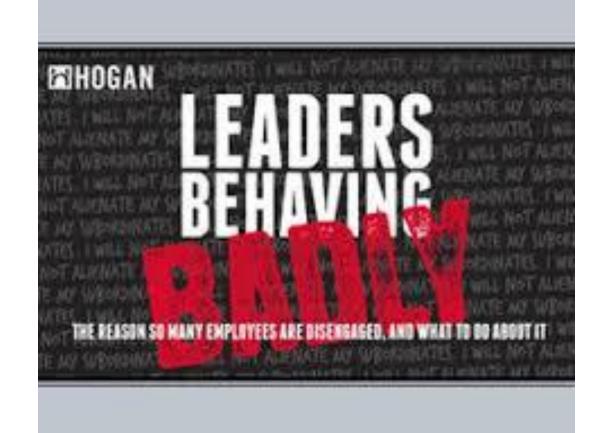
During a visit to the NASA space center in 1962, President Kennedy noticed a janitor carrying a broom. He interrupted his tour, walked over to the man and said, "Hi, I'm Jack Kennedy. What are you doing?"

"Well, Mr President" the janitor responded, "I'm helping put a man on the moon."

Rob Adams

A noble profession

"There is no cause more noble than serving your friend and neighbors in municipal government."



Results from OMAA CAO Connections Luncheons

Question	Yes	No	Partially
Have you ever experienced harassment or bullying in your municipality?	77%	23%	
Have you personally been harassed or maligned by a member of Council?	76%	24%	
Did you use an Integrity Commissioner?	35%	65%	
Did you use an external 3rd party investigator?	36%	64%	
Were you pressured to ignore the issue and/or downplay it?	45%	55%	
Was the issue successfully resolved?	24%	38%	38% ₁₇

Challenges to an effective Council



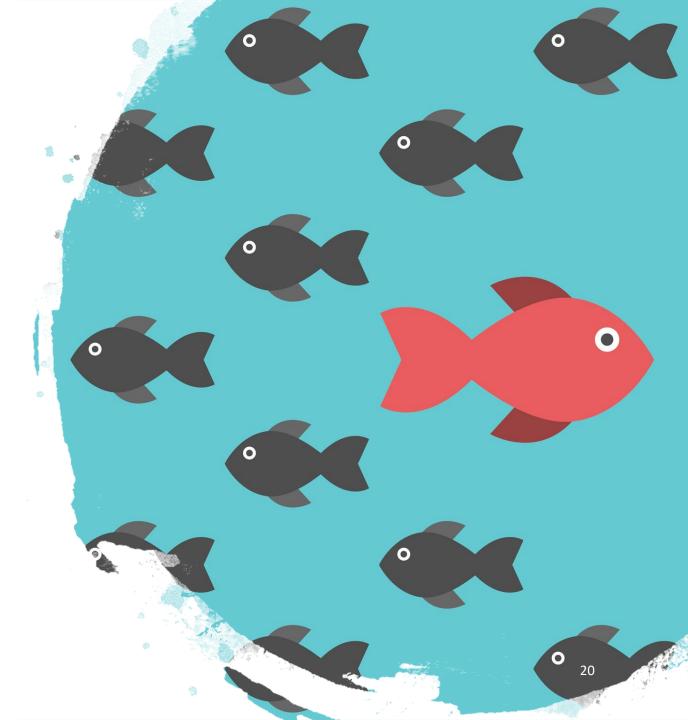
Councillor with 20 questions

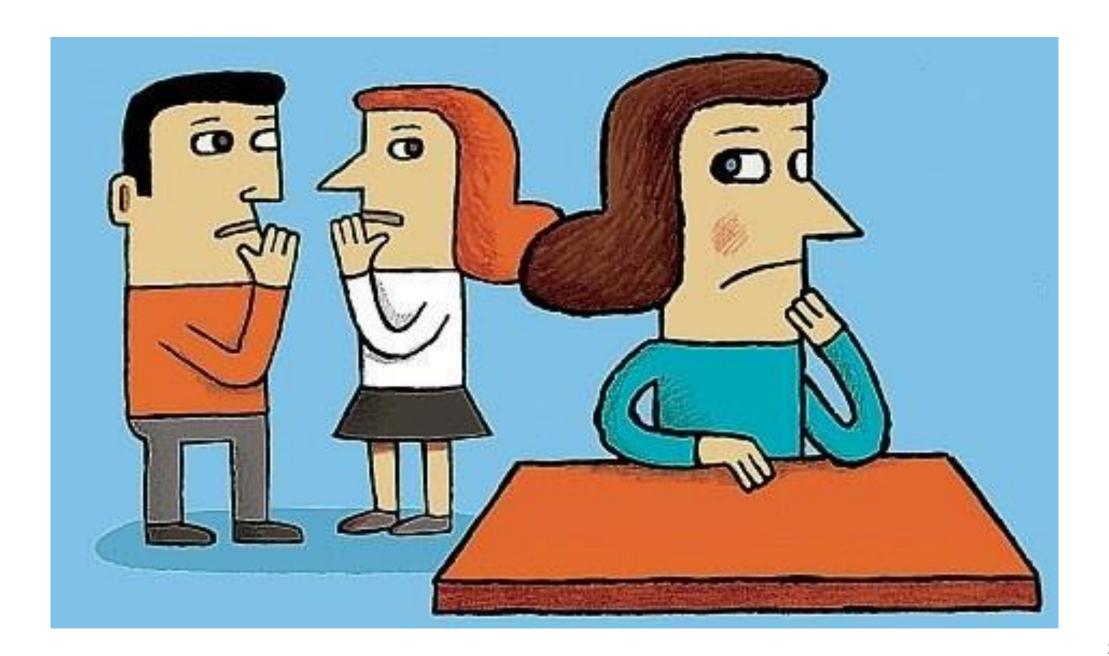
 Councillor comes to Council meetings with 20 questions. Trying to make themselves looks smart and catch staff and fellow

Councillors off guard.

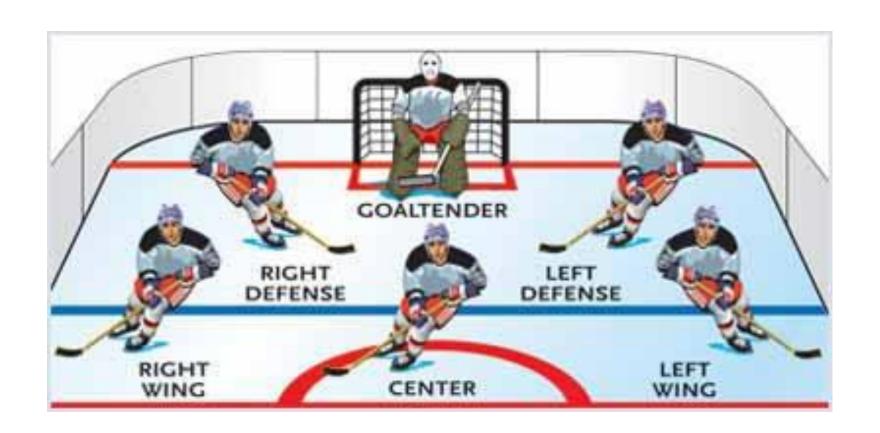
Council Working against Council's Interests

 Members can express disagreement with Council's decisions, but it is contrary to the ethical behaviour of members of Council to actively seek to undermine, challenge or work against Council's decisions.





Let the Winger(staff) do his job



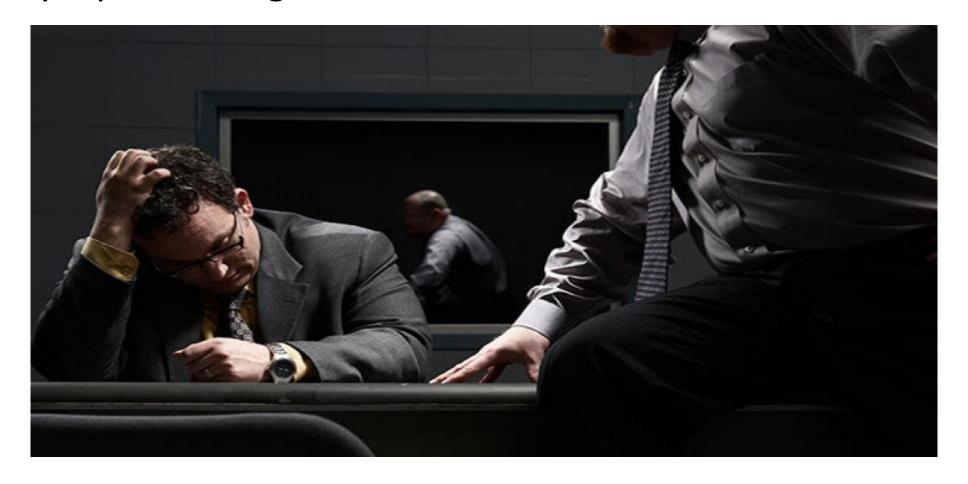
Councillor Speaks on every subject

Councillor has to say something on every agenda item



Councillor always questions staff

Always questioning staff and their motives



Councillor over steps into operations

• Sometimes called getting in the weeds, this is where Council gets involved in matters that are operational items. These are

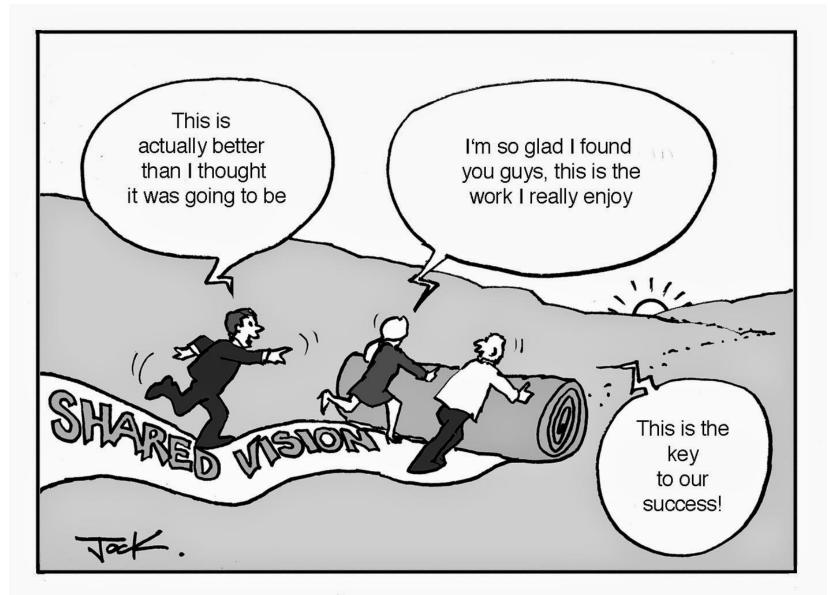
staffs responsibility.

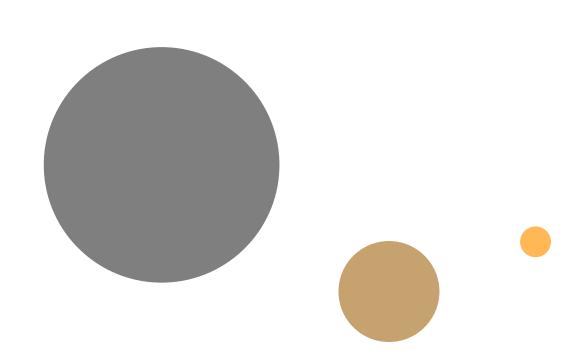


Not speaking by Bylaw and resolution



Not Committing to the Strategic Plan







Not Trusting expert Staff advice & recommendations

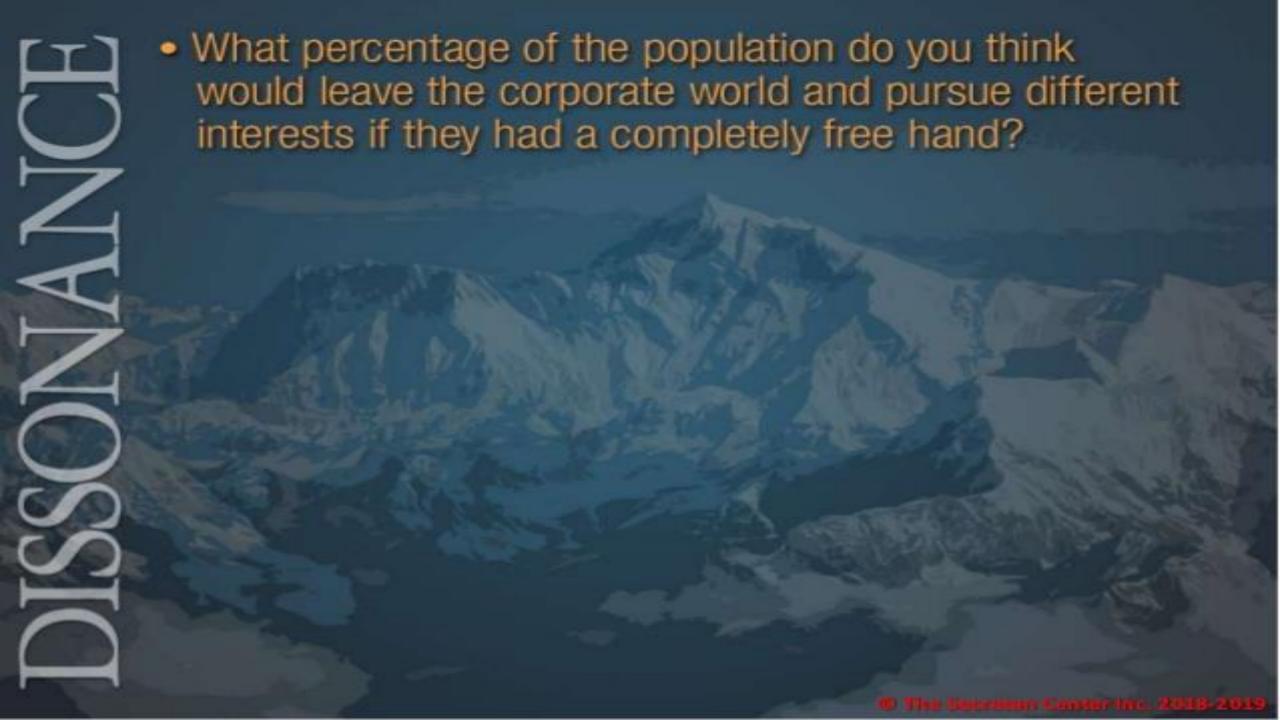
Always asking for Reports from staff to avoid tough decisions

Impact on staff time and resources



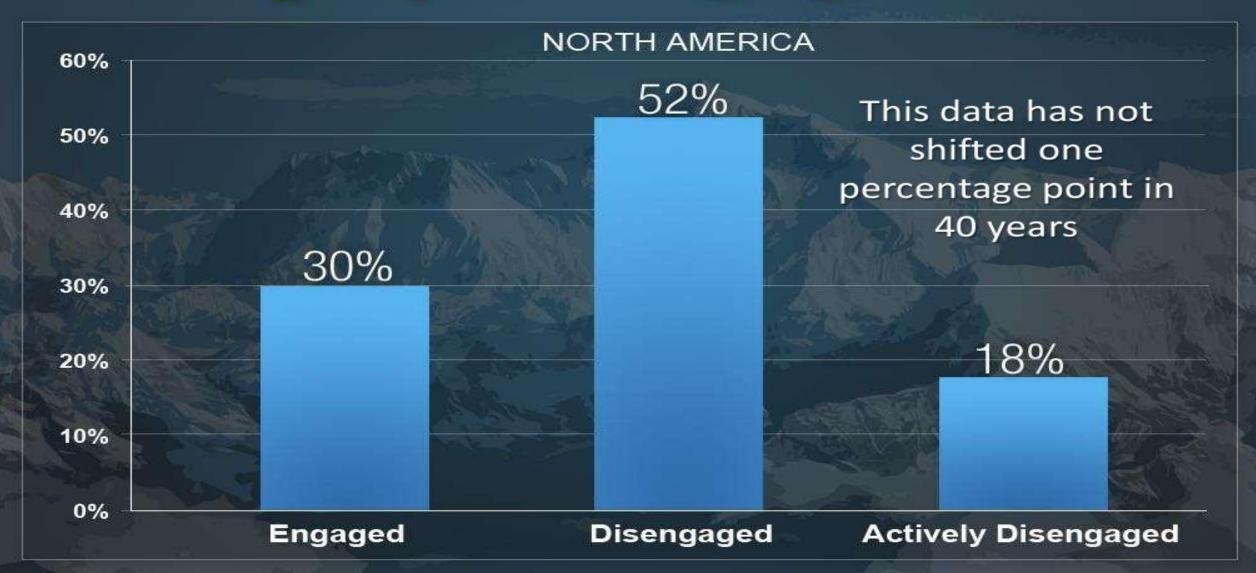
Social Media Councillor





- More then 80% of people would leave the corporate world and pursue different interests if they had a completely free hand
- 80% of employees wish they didn't have to go to work on Monday mornings
- 70% of employees are either disengaged or actively disengaged
- 65% of current employees are looking for another job
- 75% of employees say that their boss is the most stressful part of their job
- 40% of employees quit because they can't get along with their boss
- 65% of employees say they would take a new boss over a pay raise
- CEO's are respected by just 37% of the population
- Only 8% of people respect banks

Employee Engagement





The Jekyll and Hyde Chart

Leadership

Accountable Adaptable Committed to Goals

Confident

Creative

Decisive

Delegator

Diligent

Focused

Good Communicator

Honest

Intuitive

Motivator

Positive

Results Oriented

Strategic

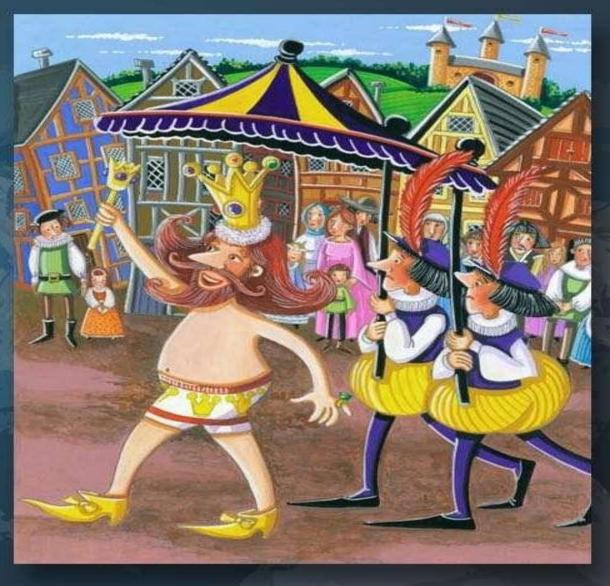
Visionary

Relationships

Affectionate Empathetic Forgiving Generous and Serving Selflessly Good Listener **Growing Together** Honest and Ethical Interesting Intimate Loving Makes you Feel Special Mature Open-minded Passionate Patient Playful, Adventurous and Fun Respectful and Independent Trusting

Vulnerable

Lack of agreement; the dissonance between the truth and what people want to believe; especially: inconsistency between the beliefs one holds or between one's actions and one's beliefs.



Secrets to Building Great Staff-Council Relationships "Strong partnerships between Council and Staff is a requirement to effective municipal management."







The role of the leader is to build.....

Inspiring Relationships

Treat me like a Customer.

"Love is the Bridge between You and, Everything?

Rumi



CONTUSINS Inctivation with 110Spitaton

to motivai

to provide a motive; to induce, incite, impel;





followers not are inspired by leaders who are...

owardl Self-sérvin Fear-based acompetent

First we asked followers what they did NOT like about their leaders...this is what they said.

40, 7 %

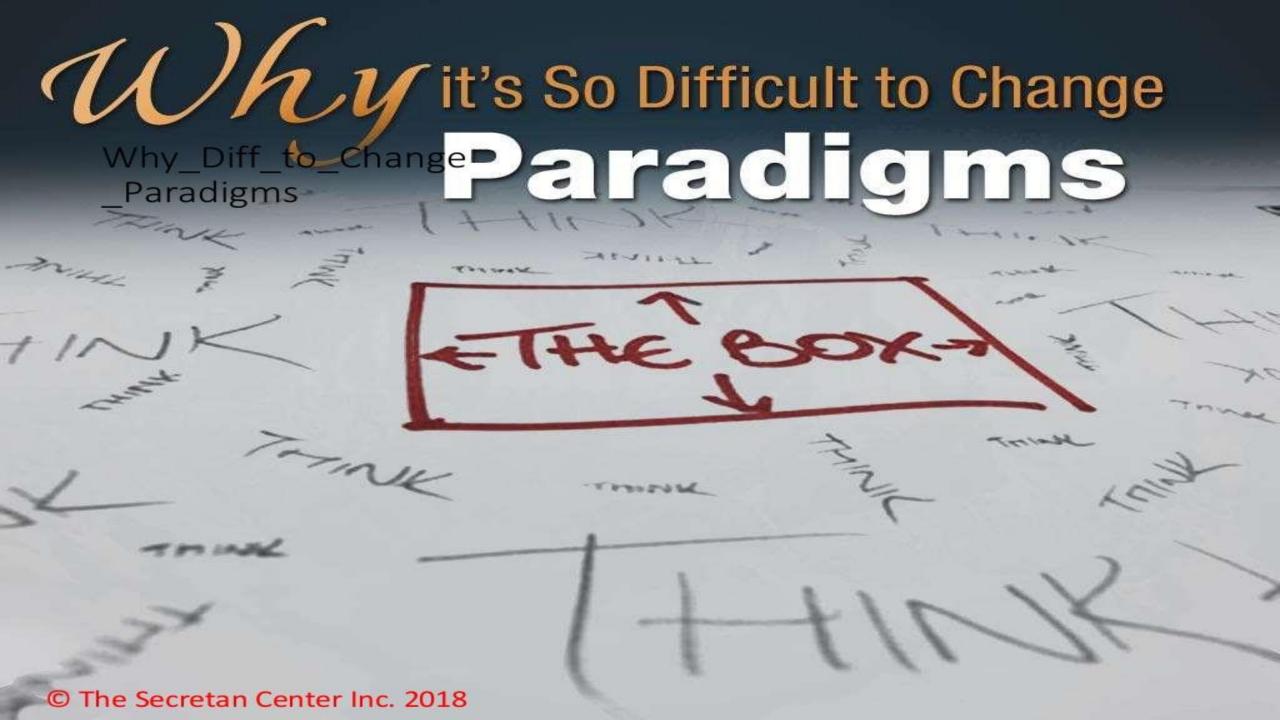
castlepinciples

Courage Authenticity Service Truthfulness Effectiveness

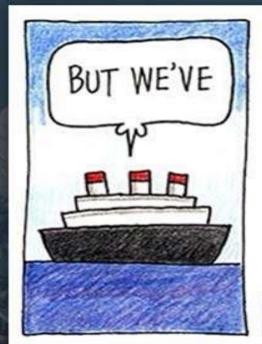
So we reasoned...why not do the opposite, and thus were born the CASTLE® Principles.

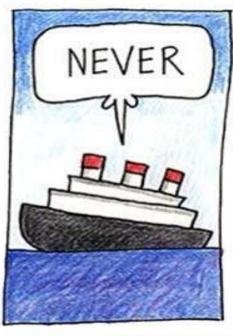
Inspired Employees 2½ Times More Productive

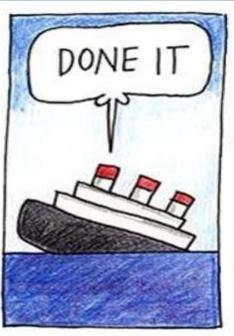


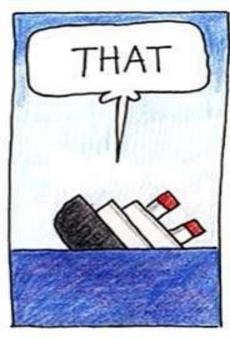


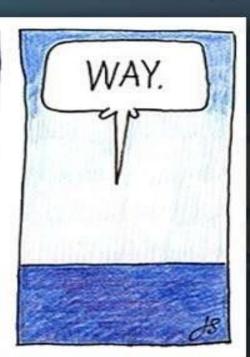
Wit's So Difficult to Change



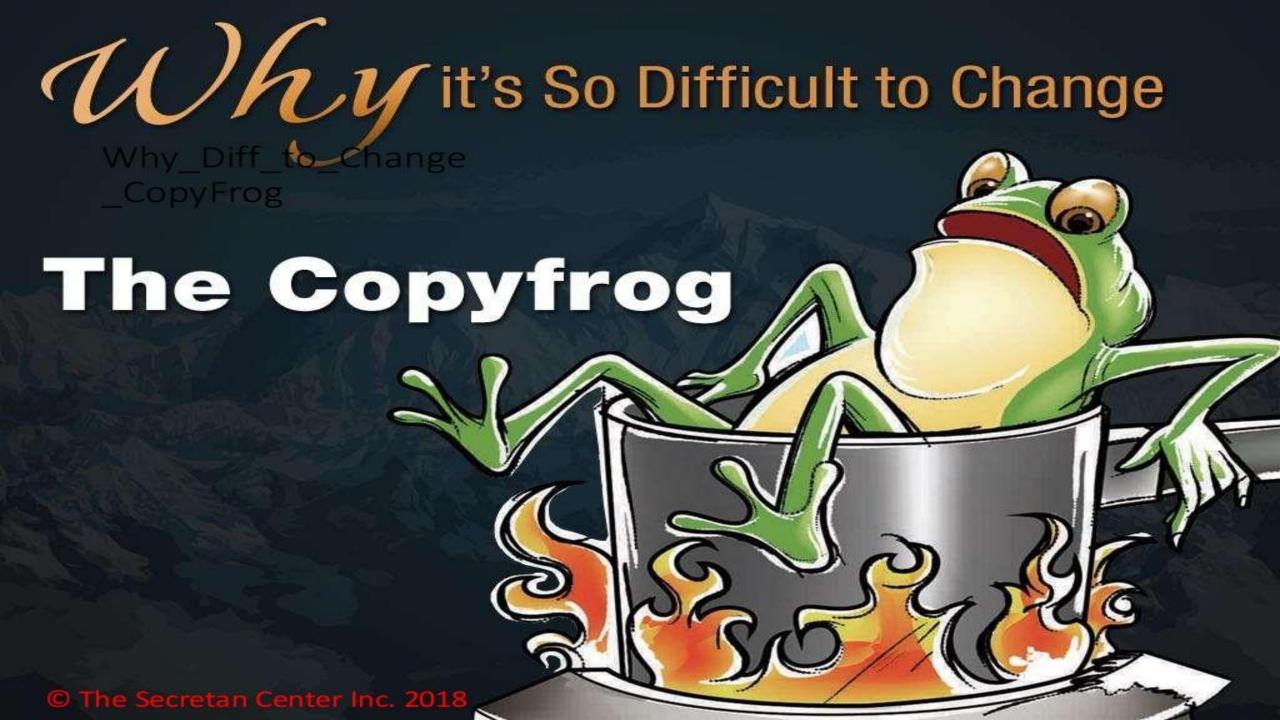














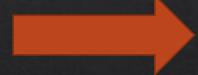
Paradigm Shift



Legislative training

Municipal Act

Conflict of interest



Integrity Commissioners

Code of Conduct

Legislative training

Municipal Act

Conflict of interest

Integrity Commissioners

Code of Conduct

Leadership Training

Values and character development

Team building and team dynamics

High Performance Organization training



Lesson 1 Learning your role as Councillor

THREE STONE MASONS





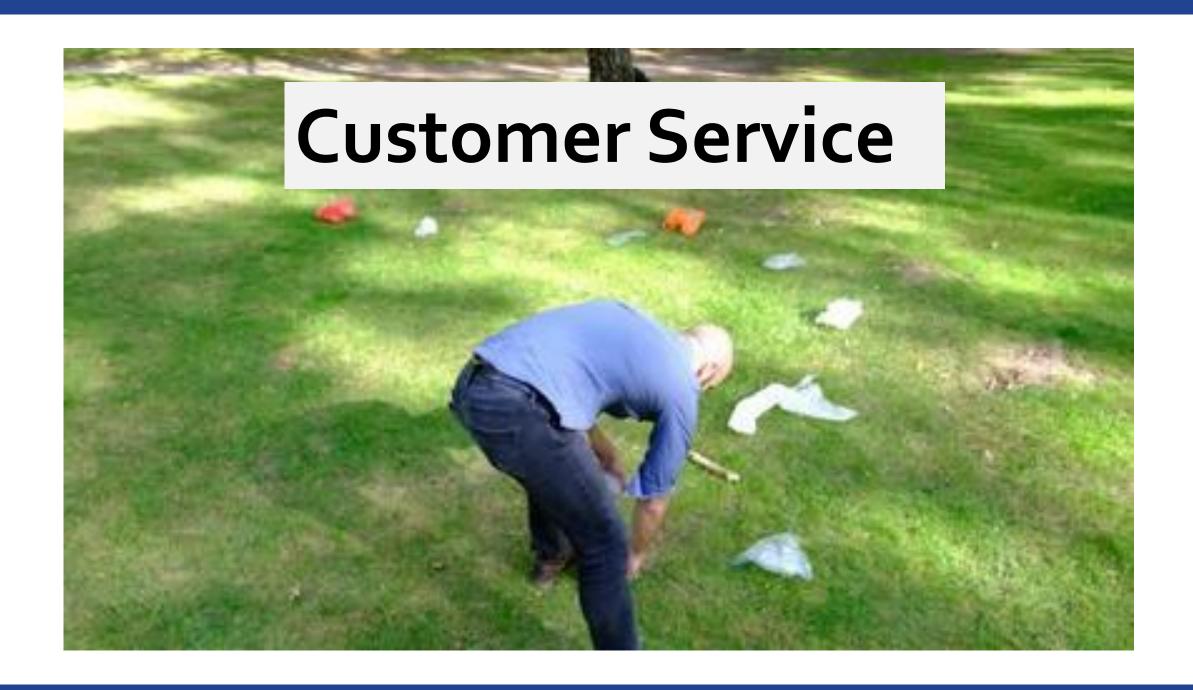




THREE POLITICIANS



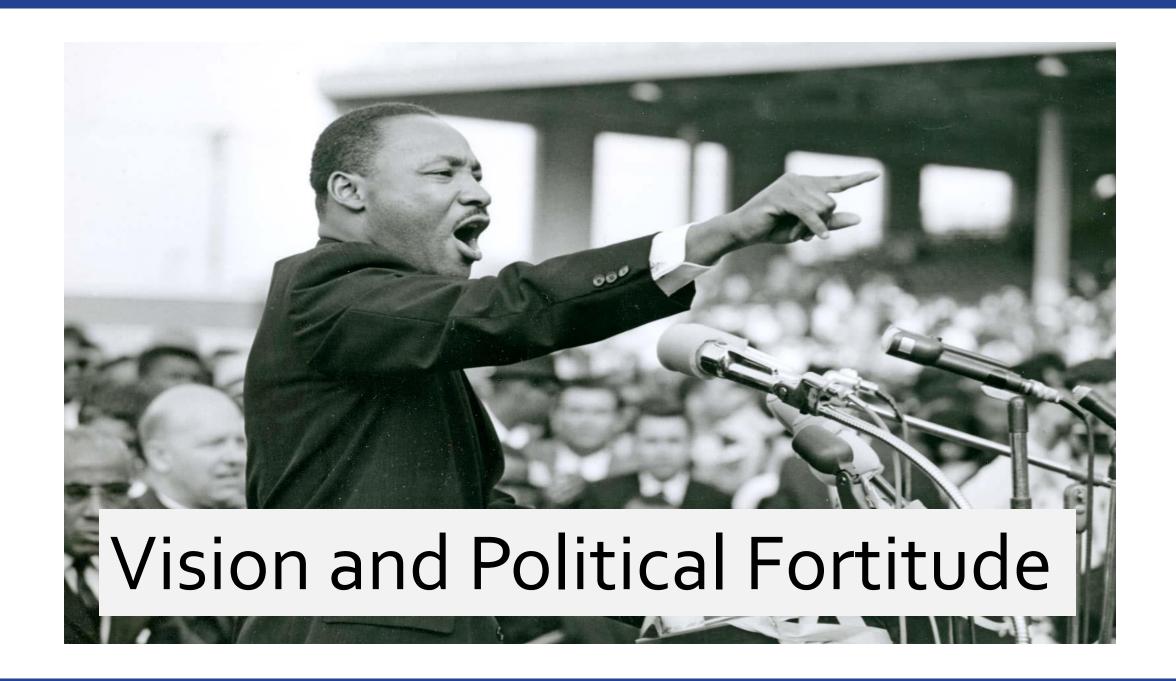






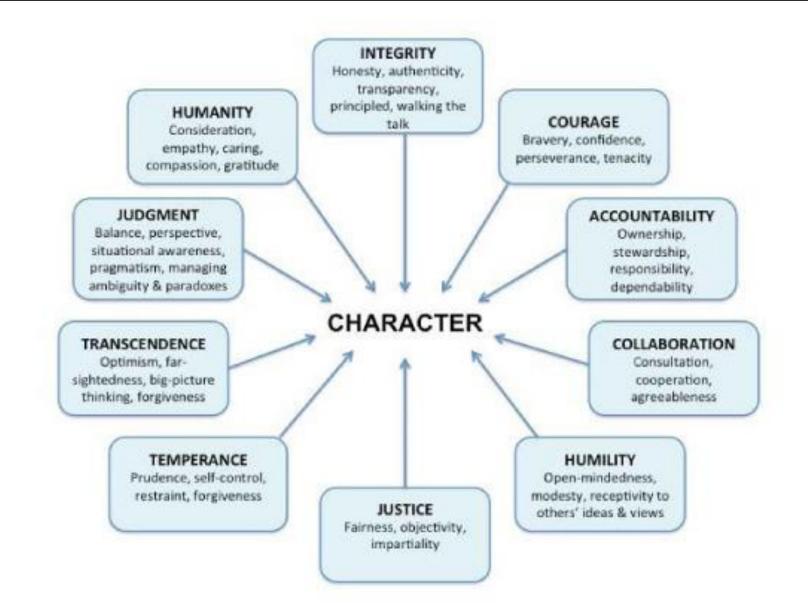






Lesson 2 Leadership Character





Important qualities of candidates running for office

> Honesty/Integrity/ Transparency/Trustworthy

32%

> A good/intelligent/hardworking person

6%

> Caring about local issues/Responsive to local population

23%

> Experienced

5%

> Financial responsibility/ Fiscal accountability/ Business skills

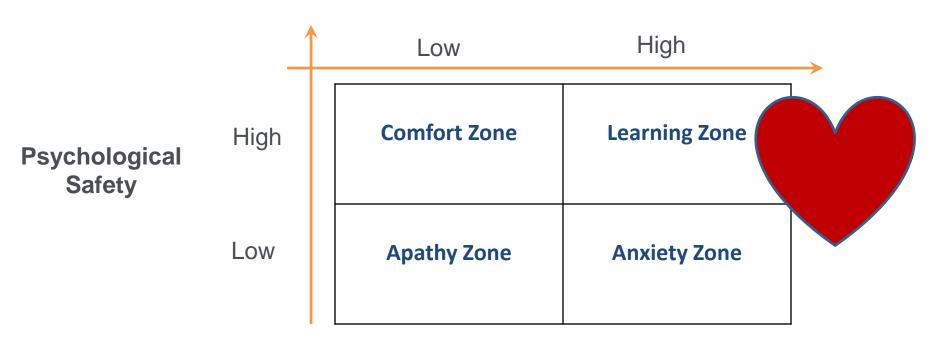
9%

> Keeps their promises

5%

Psychological Safety and Demanding Goals

Demanding Goal



The Competitive Imperative of Learning, Amy C Edmonson, HBR, 7/8 2008, p60-66



Risk and Psychological Safety

	OW	Medium		High	
Level 1 Averse	Level 2 Minimalist	Level 3 Cautious	Level 4 Open	Level 5 Opportunity	
he Town is not willing o accept risk under any ircumstances.	The Town is not willing to accept risk in most circumstances.	The Town is willing to accept risk in certain circumstances.	The Town is willing to accept risks.	The Town accepts opportunities that are inherently high risk.	
Low		chological Safe		High	



Lesson 3 Teamwork



The Secrets to Success

Teamwork

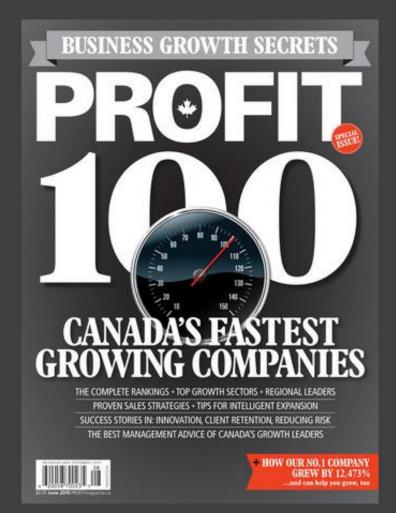
Collaboration

Communication

Empowement

Lead one of the fastest growing municipalities











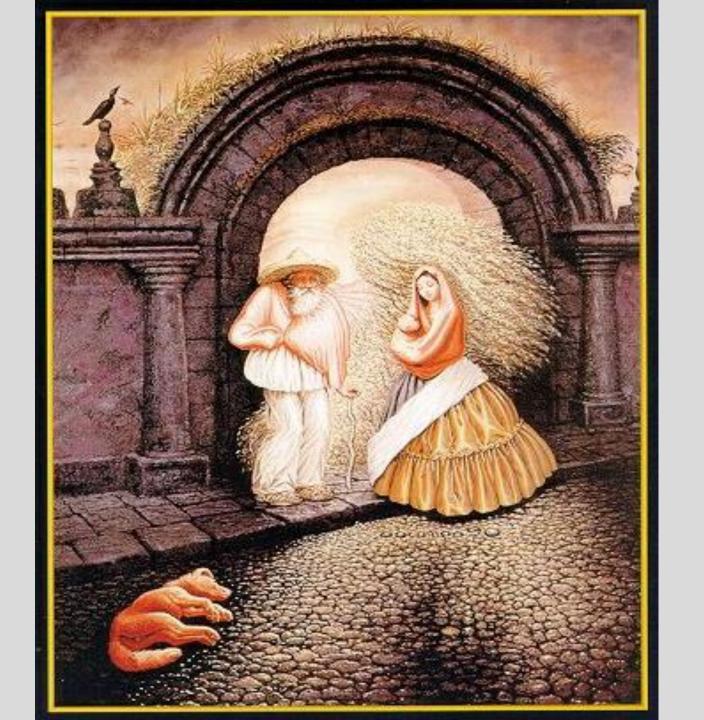
Ryan Walters NHL Hockey Player

"One of the biggest differences between organizations with successful cultures and ones with struggling cultures is language. Language is critical: teams that lose blame; teams that win take personal ownership."

Lesson 4 Empathy

Perception -Where are you in the room?







Perceptions are Reality

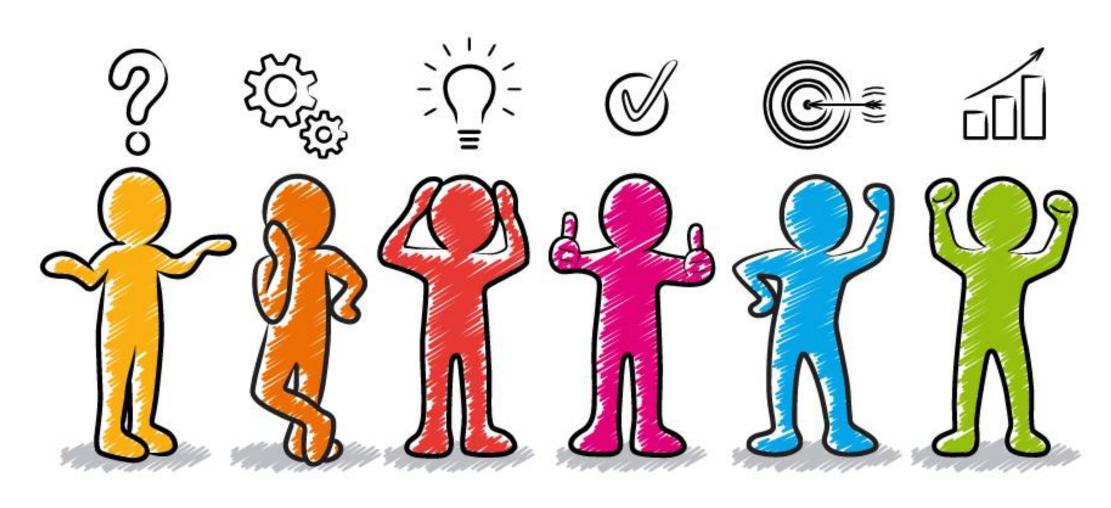
- Our way of seeing things is not the only way
- We benefit from understanding the realities or perceptions of others.
- If you need to work with someone, why not take some time to see where they are coming from



Perceptions are Reality

- We may benefit from knowing how we are perceived by others
- How others perceive us may not be our reality, yet it is THEIR REALITY
- It may not be OUR TRUTH, yet it is THEIR TRUTH.

New Council



Learning Styles





Visual

2 sub-channels linguistic and spatial

Graphs, charts, illustrations

Outlines, concept maps, agendas, handouts

Content to reread later

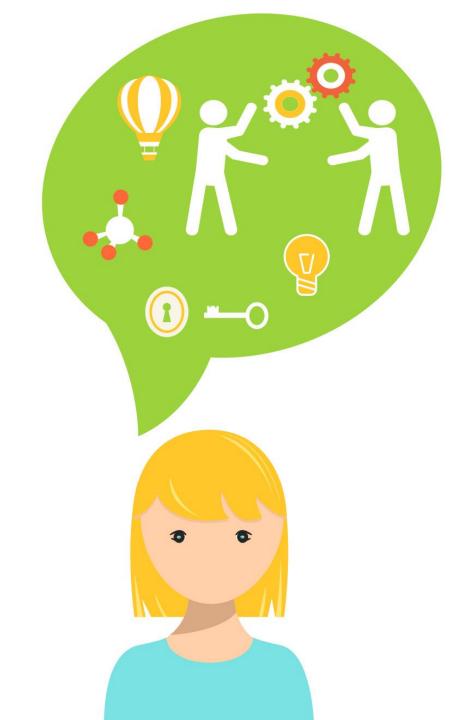


Auditory

Brief explanation

Summary of materials

Tell, teach, tell.



Kinesthetic

2 sub-channels Movement and Tactile

Activities

Music, colour

Brain Breaks

Why do we need to know this stuff?

Harvard Business Review 2002

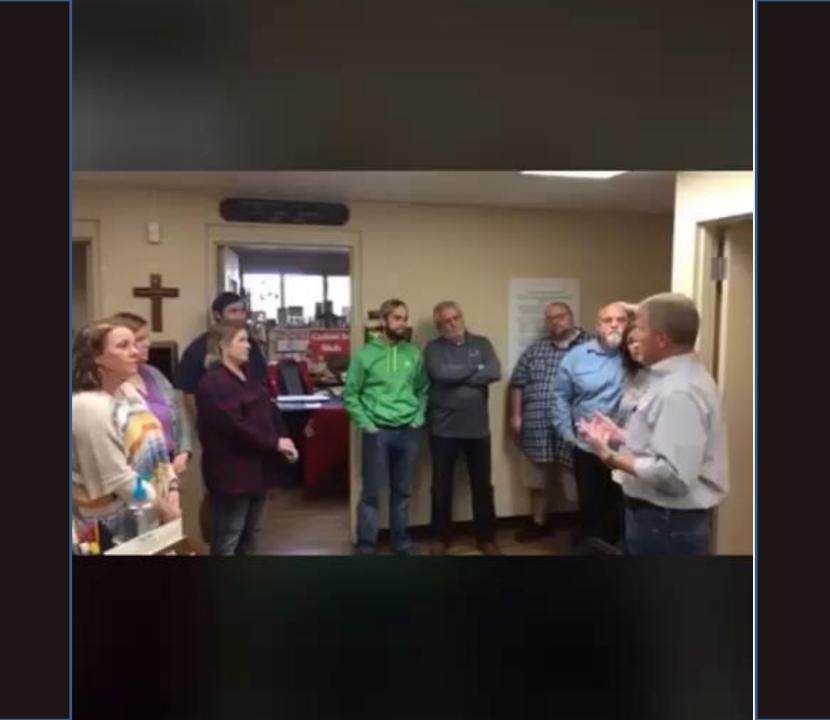
What percentage of business discord is due to the lack of interpersonal communication skills NOT the competencies of the parties?

87%





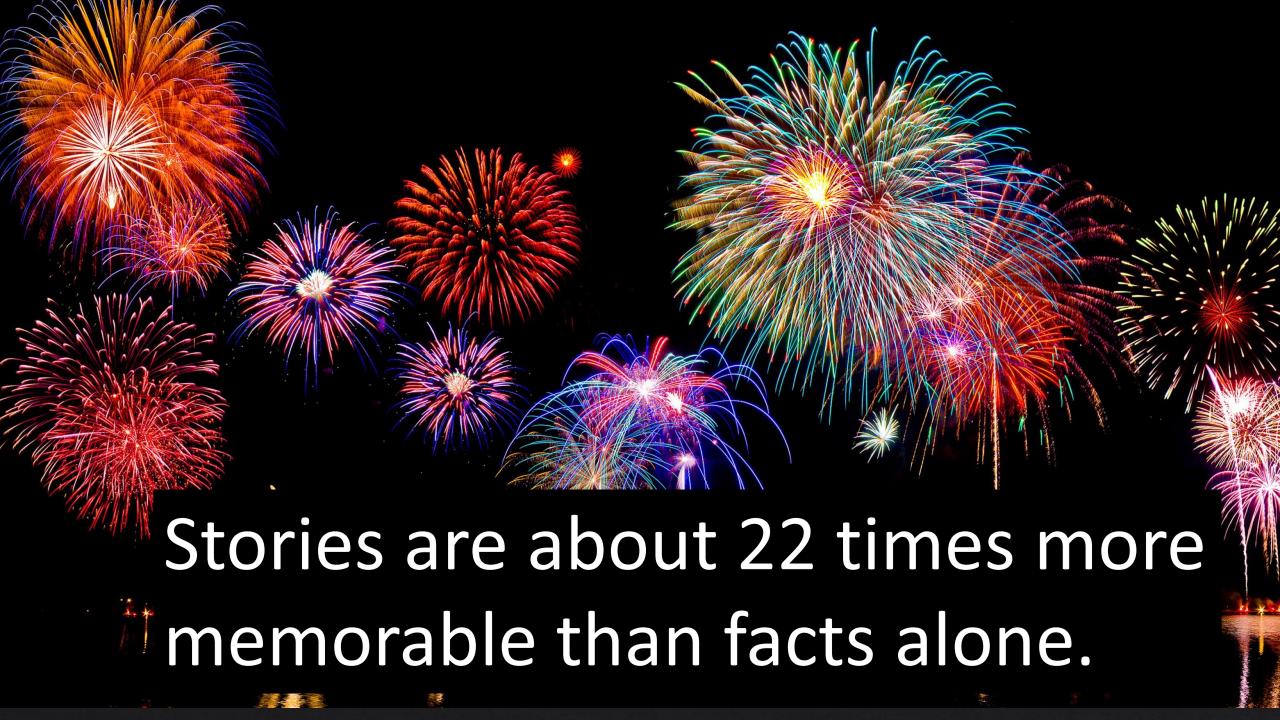
Lesson 5 Communication











WHAT'S YOUR

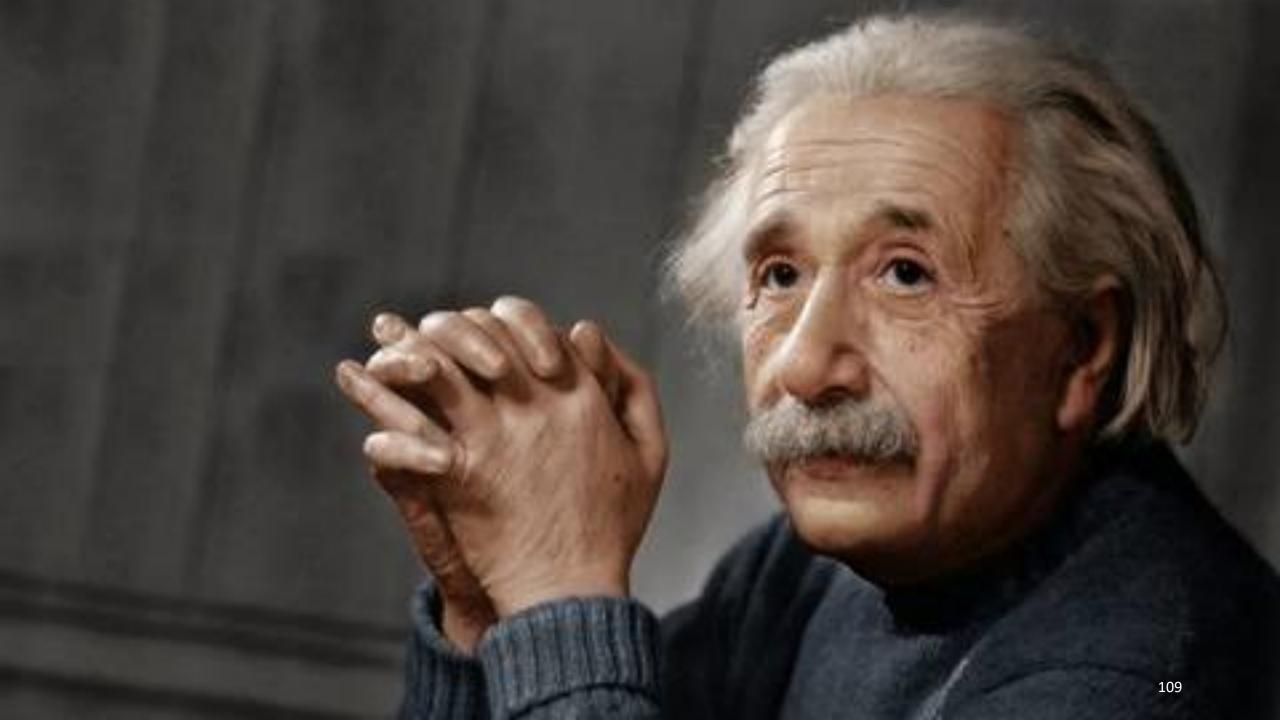
Lesson 6 Understanding Leadership

LEADERSHIP



- Leaders You Admire.
- Who are the leaders you admire?
- Why do you respect them?

 Please Describe your leadership style.





Observing, Cautious, Evidence-Based, Practical, Reliable

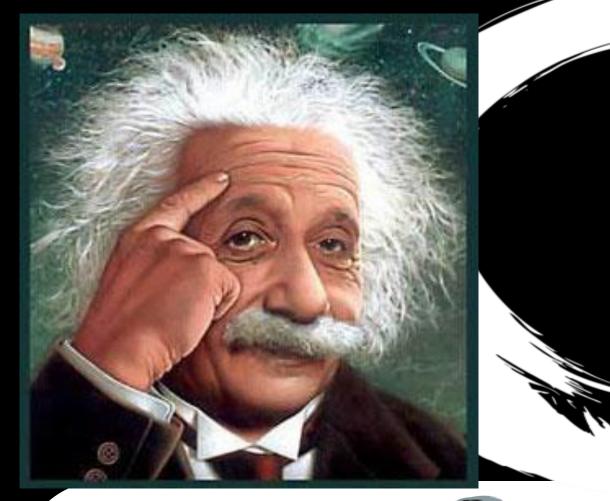


Intimate,
Accommodating,
Collaborative,
Empathetic, Adaptable



Spontaneous, Conceptual, Imaginative, Radical, Sociable



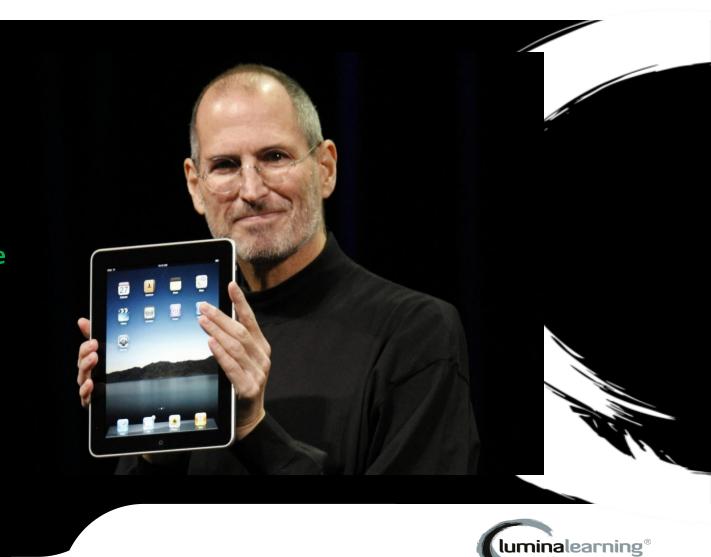






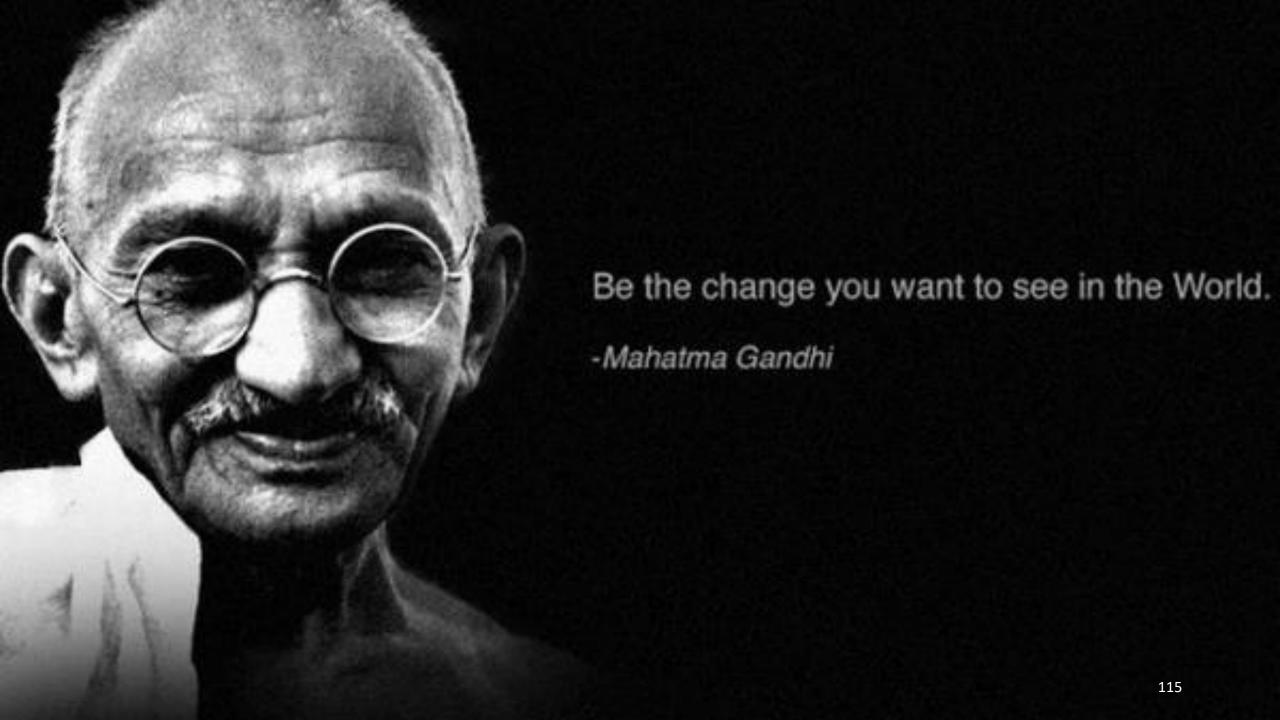














Observing, Cautious, Evidence-Based, Practical, Reliable



Intimate,
Accommodating,
Collaborative,
Empathetic, Adaptable



Spontaneous, Conceptual, Imaginative, Radical, Sociable











Observing, Cautious, Evidence-Based, Practical, Reliable

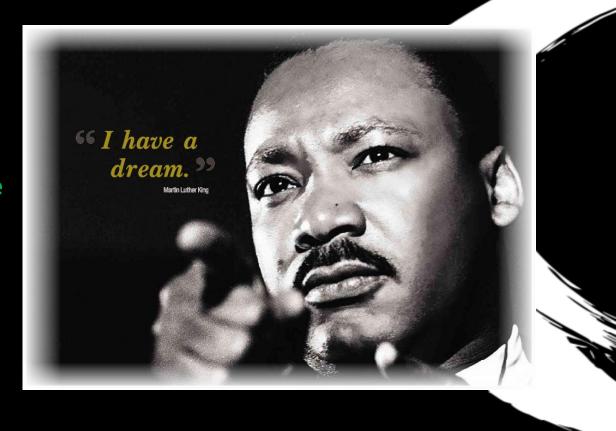


Intimate,
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Observing, Cautious, Evidence-Based, Practical, Reliable



Intimate,
Accommodating,
Collaborative,
Empathetic, Adaptable



Spontaneous, Conceptual, Imaginative, Radical, Sociable

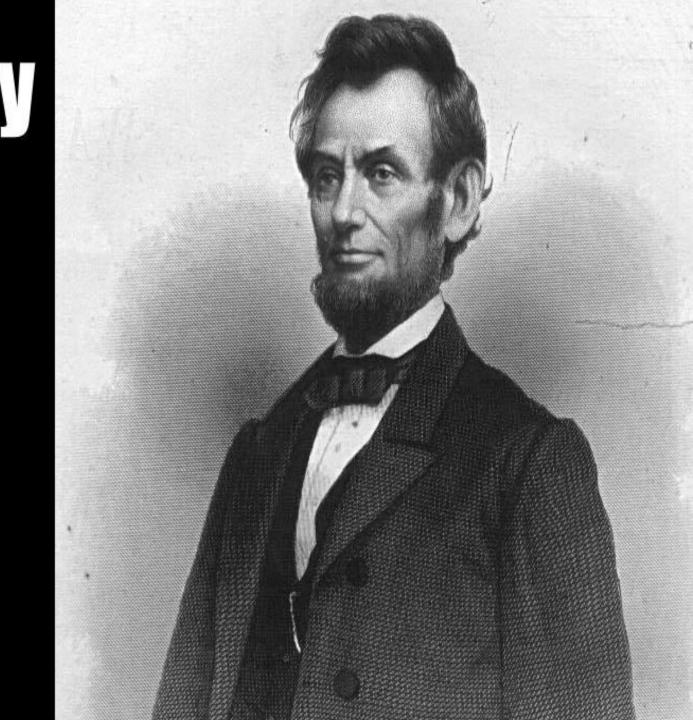






"Do I not destroy my enemies when I make them my friends?"

Abraham Lincoln



Norman Schwarzkopf

"Leadership is a combination of strategy and character. If you must be without one, be without the strategy."



WHAT WILL YOU
COMMIT TO DO IN THE
NEXT 30 DAYS AS A
RESULT OF THIS SESSION?

Lesson 7 Supporting your staff

Over 150 years of collective Municipal Wisdom



Luke Danes

"This thing we're doing here, you, me.
I'm in.
I am all In."







Lesson 8 Roles and Responsibilities



Agreement around **Defined** Roles is **Critical for** Harmony in the Relationship When Council Snoopervises operation there are problems

When staff establishes priorities or public policy there are problems

Both staff and Council are responsible to recognize these issues and work to resolve them and repair the relationship





ROLE OF COUNCIL

Representing the public

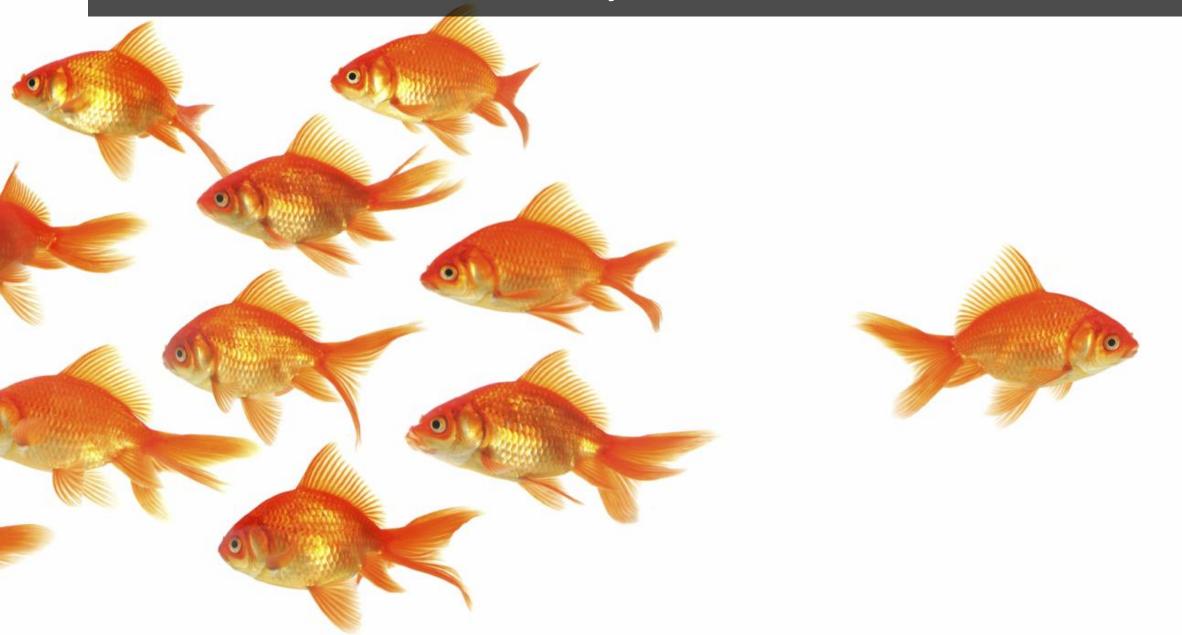
Developing and evaluating policies and programs

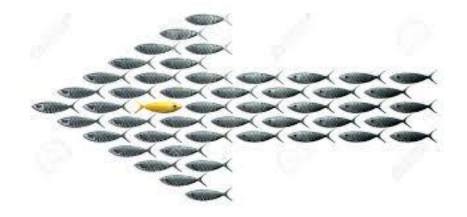
Maintaining fiscal integrity

Determining services

Ensure accountability and transparency

Authority of Council





Principle of the supremacy of Council: Respect

A successful council-staff team operates according to defined roles

Staff provides information & policy advice

Council evaluates performance Council makes decision(s)

Council-Staff Relationship

Staff implements decision(s)

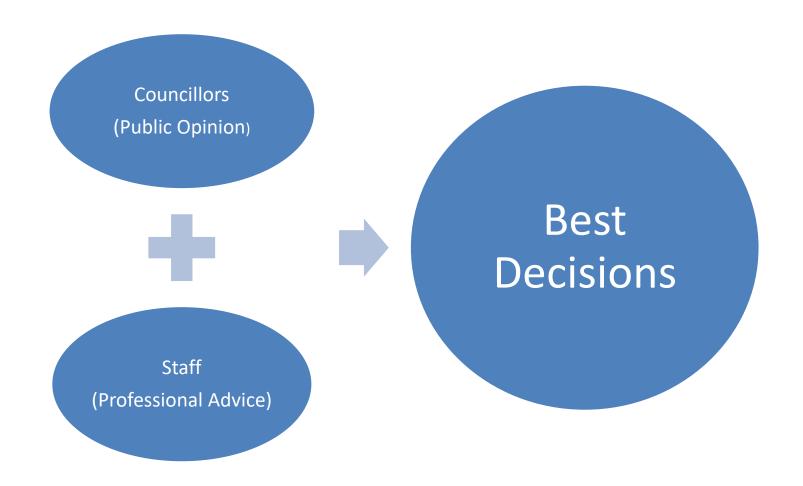
Council-Staff Relationship

 Relationship between Council & staff should be a respectful one of trust & a principle of joint ownership

 Both parties are charged with providing service to all citizens



Policy-Making Process





Councillor Rob Roads believes he is a road expert, after all he paved driveways for 5 years. He received a call from an important resident in the community who was complaining about the road construction on his street. Councillor Road now thinks he should supervise the construction project to accommodate the resident. Staff spend a great deal of time explaining to him technical detail of their operations, even operations that aren't the subject of reports to Council.

- Councillor Road goes so far as to insist that he be part of the road construction site meetings and is prone to 'pop' into staff meetings with members of the public in order to 'stay in the loop' on matters.
- What issues do you see arising as a result of Councillor Rob Road's behaviour? How would a policy on Council/Staff Relations address these issues?





- Councillor N. Charge got elected on a "I" know how to run a business' platform and is constantly in the weeds at Town Hall. Staff spend a great deal of time explaining to her technical detail of their operations, even operations that aren't the subject of reports to Council.
- Councillor Charge goes so far as to insist that she be part of the negotiations with vendors, and is prone to 'pop' into staff meetings with members of the public in order to 'stay in the loop' on matters. She will also, with little or no notice, call staff into a meeting she's having with a third party.
- What issues do you see arising as a result of Councillor Charge's behaviour? How would a policy on Council/Staff Relations address these issues?

Lesson 9 Etiquette for Council Meetings





Etiquette for Staff

- Prepare agendas well in advance
- Give Council time to digest info and ask questions
- Think of Council when writing your report, how will they respond to the political environment
- Provide well organized reports with clear analysis, options and recommendations
- Answer Council question during meetings by providing the facts
- Don't take Council's decision personally



Etiquette for Council

- Prepare for meetings by reading the agenda and reports in advance
- No surprises, let staff know about all your questions in advance and no new items
- Don't waste Council time asking your questions
- Your reasons for a decision can never include cutting up staff reports
- Respect Council and Staff time in meetings
- Come to meetings prepared to make decisions



- Consternation County Council is quite notorious for bad behaviour. Council meetings tend to be long and there is no shortage of 'friction'. That said, the business of the County gets done.
- At its last meeting, Councillor Suppa was, as usual, regarded as a challenge to the meeting chair. Endless motions, questions and the occasional point of order or privilege were all arrows in his quiver. At one point he called a colleague on Council 'stupid' and was asked to apologize by the Chair (having asked the Clerk for the appropriate reference in the Procedural Bylaw) and he complied.
- At the previous meeting he alleged a senior member of staff 'must be on the take'. At the meeting before that, he called a delegate a 'waste of skin'.
- What issues arise given the Councillor's behaviours?



Municipal Council has Divisions

- This puts staff in an awkward position.
- Staff advice almost always will favour one side's position over the others.
- It's hard to take direction from a fractured group and pass that direction onto municipal staff.
- Team building exercises help Council to function as a team



- Councillor Marty Mistakes looks hard to find mistakes that staff members have made. He publicly points out these mistakes and identifies the staff member involved including new or younger staff members. Marty likes to find spelling mistakes in municipal materials and reports but will also point out pilot projects that have not produced the results he wanted.
- What issues arise given the Councillor's behaviours? How will this effect staff confidence and desire to innovate?



Vince Lombardi

"Praise in public; Criticize in private."



Lady Mary Wortley Montagu

Integrity Matters

"Civility costs nothing and buys everything."



Handout

Questions from Council – Legitimate or Inappropriate...

- Now that Council have set our priorities, can the CAO tell us what action is being taken on Ms. Smith's complaints about the neighbours unsightly premises? (IN)
- Is the proposed course of action in line with Council's approved corporate policies? (L)
- When does Council get to do a thorough line-by-line review of this year's budget? (IN)
- What will our approval of the proposed project do to our fiscal balance going forward? (L)

...Questions from Council – Legitimate or Inappropriate

 How many staff do our auditors have & what are their credentials? (IN)

 How have we sought the insights of our community on this project thus far? Are those efforts suitable? (L)

 What action has been taken by the Manager of Facilities with respect to the complaint we had a year ago about inadequate garbage pick-up at the arena? (IN)

Lesson 10 Political Fortitude





Political Fortitude

"Strength of mind that enables one to endure adversity with courage"



Dr. Robert Jarvik

"Leaders are visionaries with a poorly developed sense of fear and no concept of the odds against them. They make the impossible happen."

Warden of Dufferin County four times



Headwaters Health Care Centre Board



Mayor of Orangeville three times -20 yrs



Attracted residential, commercial & industry development to town

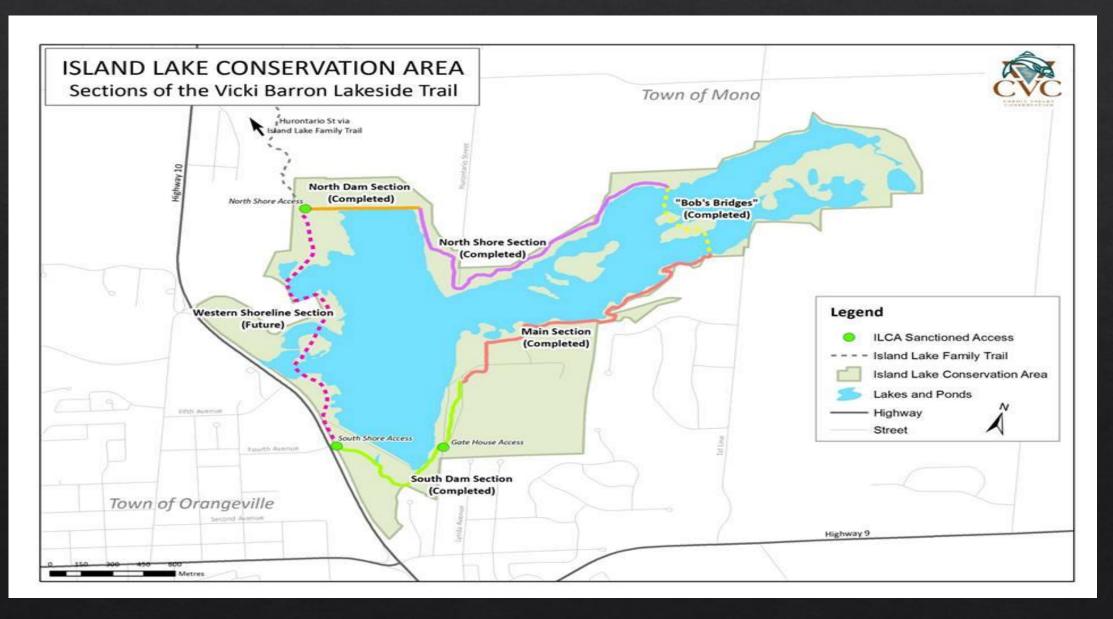


Purchased the railway from Miss. to Orangeville



Manage & operate Orangeville's Credit Valley Explorer

Island Lake Trail System



Revitalized the downtown





Orangeville's Broadway wins top street in Canada



Warren G Bennis

"Leaders must encourage their organizations to dance to music yet to be heard."







Remember a decision or issue when staff's report made a great recommendation, and you knew what the right decision was, but because of people in the audience you changed your vote or delayed a decision.





Warren Buffet

"Someone's sitting in the shade today because someone planted a tree a long time ago."

Lesson 11 The Tools you need



Tools to Build Strong Relations and Good Communications

- Council-Staff orientation
- Council team building and team dynamics
- Leadership training
- Values and character training

- Social events to interact and build relationships as people
- Regular communication
- Rules of etiquette



NATIONAL BESTSELLER

"Profound...Engaging...and packed with insights. I couldn't recommend it more highly."

—Stephen R. Covey

LEADERSHIP

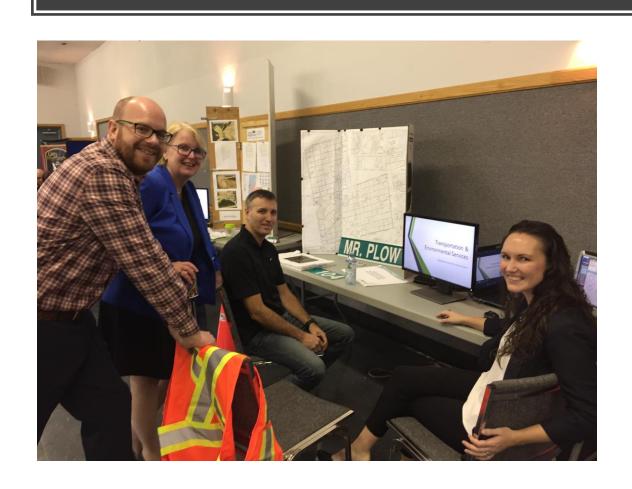
and SELF-DECEPTION

Getting Out of the Box

The Arbinger Institute

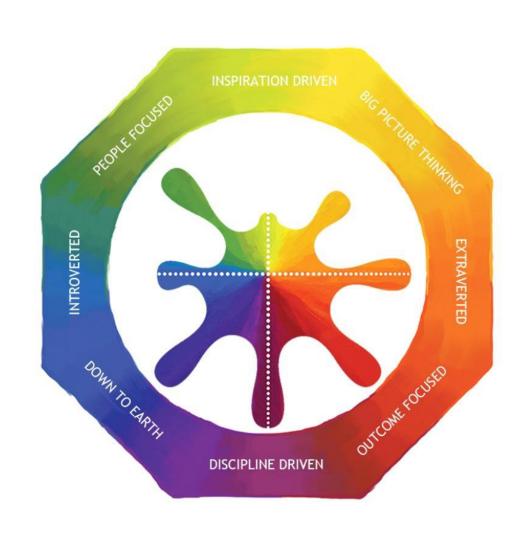
READ BY WILLIAM DUFRIS | UNABRIDGED

Speed Dating





Lumina Leadership training



Lance Secretan

"Leadership is not a formula or a program, it is a human activity that comes from the heart and considers the hearts of others. It is an attitude, not a routine."



"A municipal council is a collection of diverse individuals applying their variant opinions to a multiplicity of complex problems."



The power of Strategic Plans

Yogi Berra

"The future ain't what it used to be."







Conversion of the initiatives into financials

The plan dovetails nicely with the annual budget

Strategic plans become the budget's descriptive front end



SECOND Edition

The FIVE DYSFUNCTIONS of a TEAM

A WORKSHOP FOR TEAMS

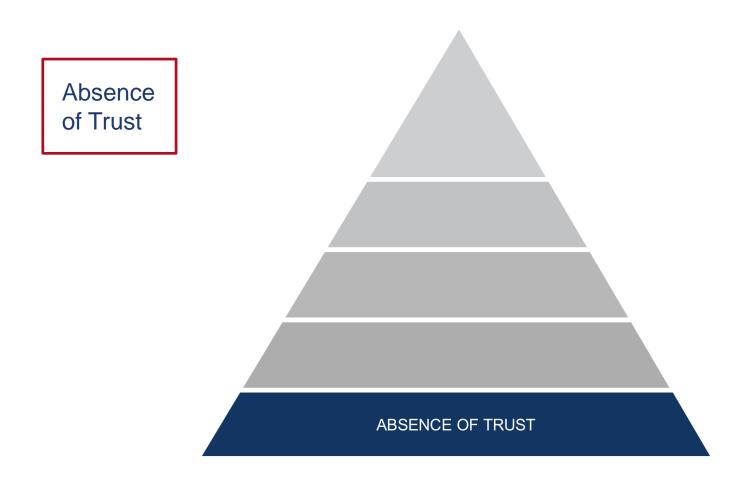
PARTICIPANT WORKBOOK

PATRICK LENCIONI

BASED ON THE NEW YORK TIMES BEST-SELLING BOOK

To reach a common understanding of what it means to be a team and make substantial progress toward becoming a more cohesive team

	Trust	Conflict	Commitment	Accountability	Results
Combined Average	3.2	3.6	3.7	3.0	3.1
Scoring Interpretation					
<u>Low 3.24 & below</u>	3.2			3.0	3.1
Medium 3.25 to 3.74		3.6	3.7		
High 3.75 & above					

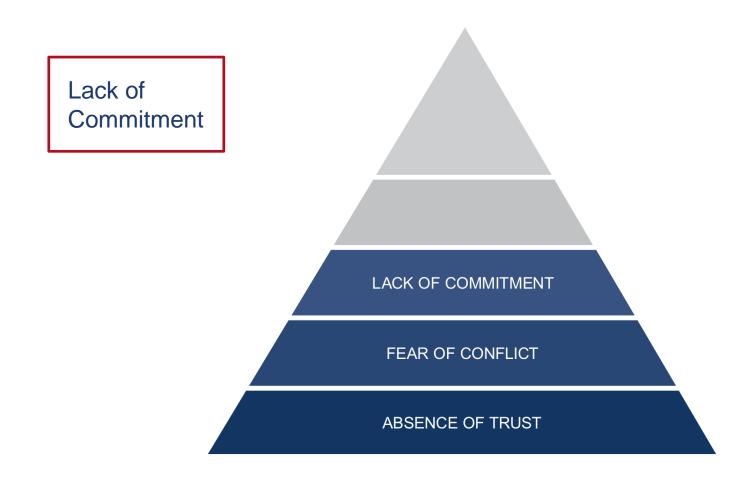


Trust

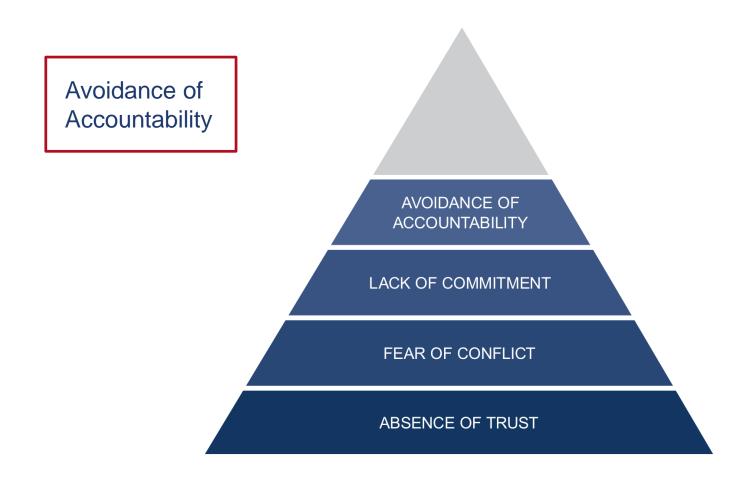


Fear of Conflict **FEAR OF CONFLICT** ABSENCE OF TRUST











Inattention to Results **INATTENTION** TO RESULTS **AVOIDANCE OF ACCOUNTABILITY** LACK OF COMMITMENT **FEAR OF CONFLICT** ABSENCE OF TRUST



INATTENTION TO RESULTS

AVOIDANCE OF ACCOUNTABILITY

LACK OF COMMITMENT

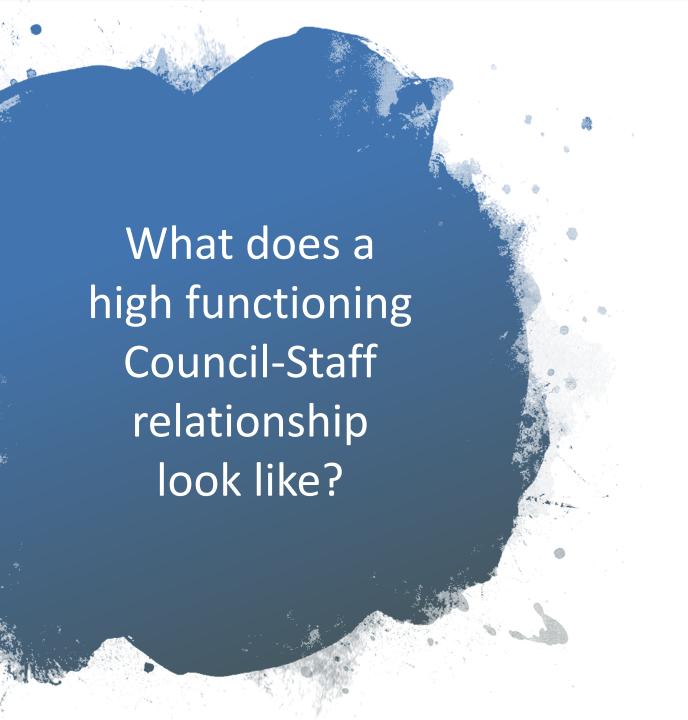
FEAR OF CONFLICT

ABSENCE OF TRUST



- Councillor Black is a member of Council who prides herself on keeping her constituents well-informed. Because there is no local paper, Councillor Black regularly posts a blog of current Council decisions and issues.
- Recently, she learned that two of the most senior administrative staff are paid more than the stated staff salary grid shows for their job category. She approached the Mayor about this, but was told this was negotiated years ago and to leave it alone. She asked for a report on staff salaries, and was not satisfied with what was provided.
- She is starting to suspect that Council is intentionally being kept in the dark. She believes she was elected on a platform of transparency and accountability and a promise to hold tax increases close to zero. She has been frustrated by the annual budget exercise, in which Council are regularly told they need to increase the budget by 5%, largely due to salaries.
- She wants to let her constituents know she is trying to hold the lone on the budget, and that she is getting the runaround from senior staff and the Mayor on senior staff salaries.
- She wants to talk about these issues in her up-coming blog. Does Councillor Black have any concerns?









Peter C. Newman "A leader is one with a knowledge of the past, grasp of the present, and a desire to enlarge the future."





Thank you

Rob Adams CAO Whitchurch-Stoufffville rob.adams@townofws.ca