

# SAVE THE DATE

## AMCTO Zone 7 Fall Meeting

**Thursday, September 24, 2026 | 1:00 p.m. - 4:15 p.m.**

**Friday, September 25, 2026 | 9:00 a.m. - 2:30 p.m.**

**Location:** Killarney Mountain Lodge, 3 Commissioner Street, Killarney, ON P0M 2A0

### Agenda Teaser

- AMCTO Workshop – Council Orientation (counts towards accreditation)
- How to “Teach Adults”
- Council-Staff Relations
- Integrity Commissioner
- Procedure By-Law & Governance
- “What Keeps You Up at Night” Round 2

*Additional details and registration information will be shared soon.*

## IMPORTANT:

### Room Booking

**Rooms must be booked before June 30th, 2026.**

Please use this link to book

<https://www.reseze.net/servlet/SendPage?hotelid=1750&skipfirstpage=true&page=35274>

### Registration Costs

**Early Bird - \$375.00 (by June 30<sup>th</sup>, 2026)**

**Regular - \$400.00**

**Late Registration - \$475 (from August 21<sup>st</sup>, 2026 – September 4<sup>th</sup>, 2026 – we will not accept registrations after this date)**

We apologize in advance, but due to the costs associated with the AMCTO Workshop we have had to increase our fees for this event. Please note that the AMCTO Workshop will count towards accreditation. You may also wish to consider apportioning some of the cost to your Election Budget.

## A Little About the Workshop

### **Council Onboarding: Plan, Prepare, Pivot Workshop**

Effective Council onboarding is more than a single orientation meeting. It is a phased governance program that requires early planning, strategic preparation, and the ability to pivot depending on election results and Council dynamics. This workshop explores practical considerations and approaches for preparing and delivering Council onboarding that balances legislative requirements, organizational capacity, and varying levels of Council experience.

Participants will consider how to plan and deliver a phased orientation program, set expectations that support positive Council-staff relationships, and address common governance risks during Council transitions. When Election Day has come and gone, the ability to pivot to meet the needs of your new Council becomes just as important as the plan itself.

#### **Learning Outcomes:**

1. Identify key elements of planning and delivering effective Council orientation.
2. Learn tools to build adaptable, phased onboarding programs.
3. Develop strategies to explain and reinforce Council and staff roles, decision-making authority, and procedural boundaries.
4. Understand how to set expectations early, support positive Council–staff relationships, and address conflict in ways that build trust and maintain effective governance.
5. Identify and mitigate common governance risks during Council transitions.