

# 2018 Enumeration Update

AMCTO Zone 3 Meeting

Thursday, April 12, 2018

Presented by: Lynne Cunningham, Account Manager



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

# Agenda

- The Election Process - Roles and Responsibilities
- 2018 Enumeration/Election Milestones and Approach
  - Partnerships
  - voterlookup.ca
- 2018 Products and Events Schedule
  - People Portal
  - Sightline Portal = Easy access to products
  - Voters' List Revision submissions and processing

# 2018 Municipal and School Board Elections **Election Process**

# Roles and Responsibilities

**There are four main components in Ontario's municipal and school board trustee election process. Each plays an important role.**



**The Provincial Government** establishes legislation to direct the municipal, DSSAB and school board election process.



**Municipalities** define ward/poll boundaries, create the final Voters' Lists and administer the municipal and school board trustee election process.



**School Boards** governed by publicly elected board members (Trustees), maintain the school board trustee election process, determine distribution of trustees and maintain school support for respective Board.



**Municipal Property Assessment Corporation (MPAC)** maintains owner and occupancy information and facilitates municipal enumeration activities to best support the legislated election products delivered to municipalities and school boards.

# MPAC's Role

- Since voting eligibility for Municipal, District Social Services Administration Board (DSSAB) and School Board elections is tied to property and MPAC maintains owner and/or occupant information in its existing databases, MPAC has the legislative responsibility of producing the Preliminary List of Electors (PLE)
- As per *Municipal Elections Act, 1996*, (MEA, 1996) MPAC must provide a PLE for each municipal and DSSAB election and by-election
- The PLE is used by each municipality to create their final Voters' List

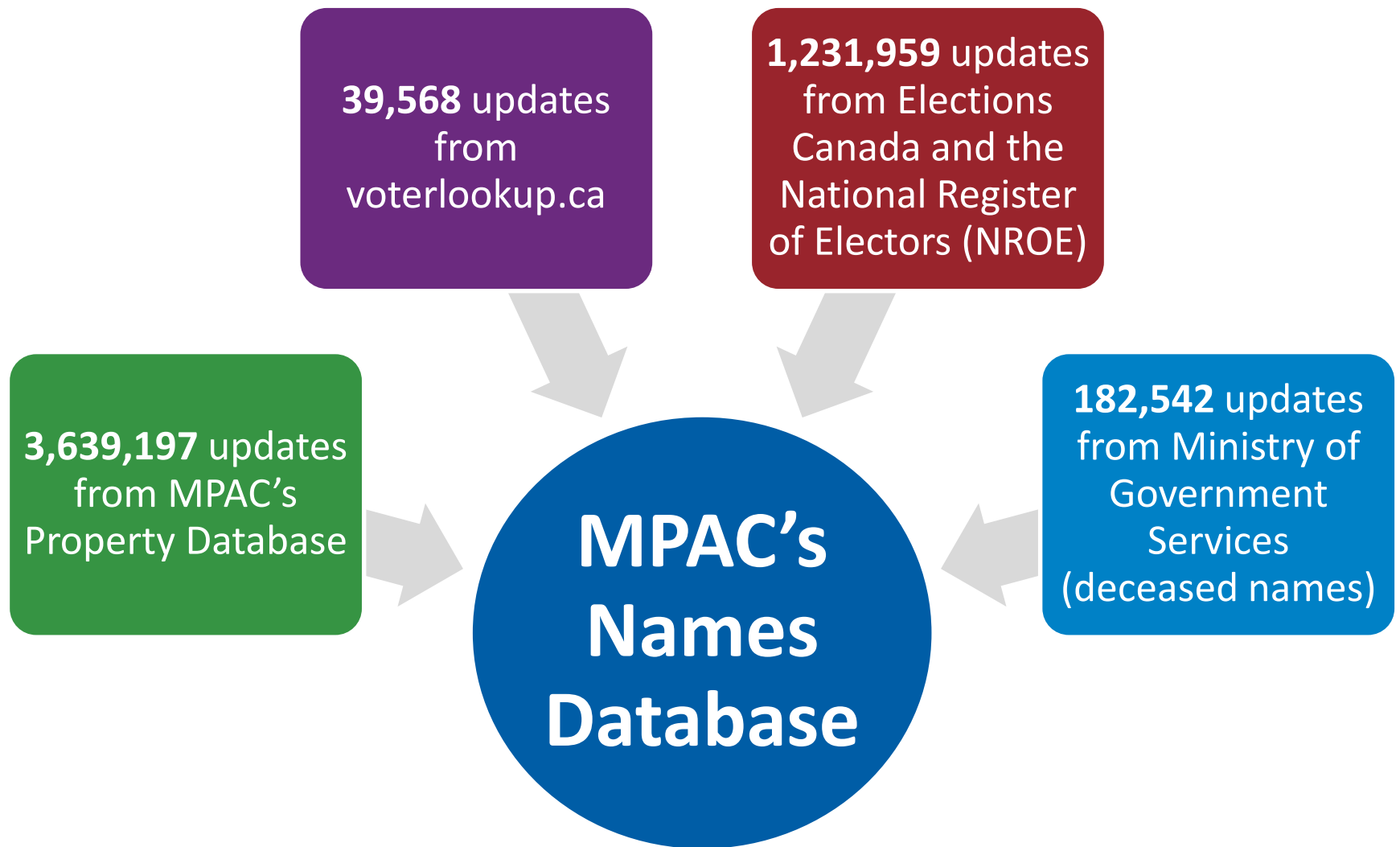
# MPAC's Names Database

MPAC maintains an up-to-date and accurate Names Database through:

1. Regular updates applied to its property assessment database, including:
  - Land Titles/Land Registry changes
  - Mailing Address changes
  - School Support changes
  - New roll/unit updates
2. Third party sources:
  - National Register of Electors (NROE) data maintained by Elections Canada
  - Ministry of Government and Consumer Services (MGCS)/Service Ontario (data for deceased persons)
  - Elections Ontario data
3. Enumeration activities in an election year

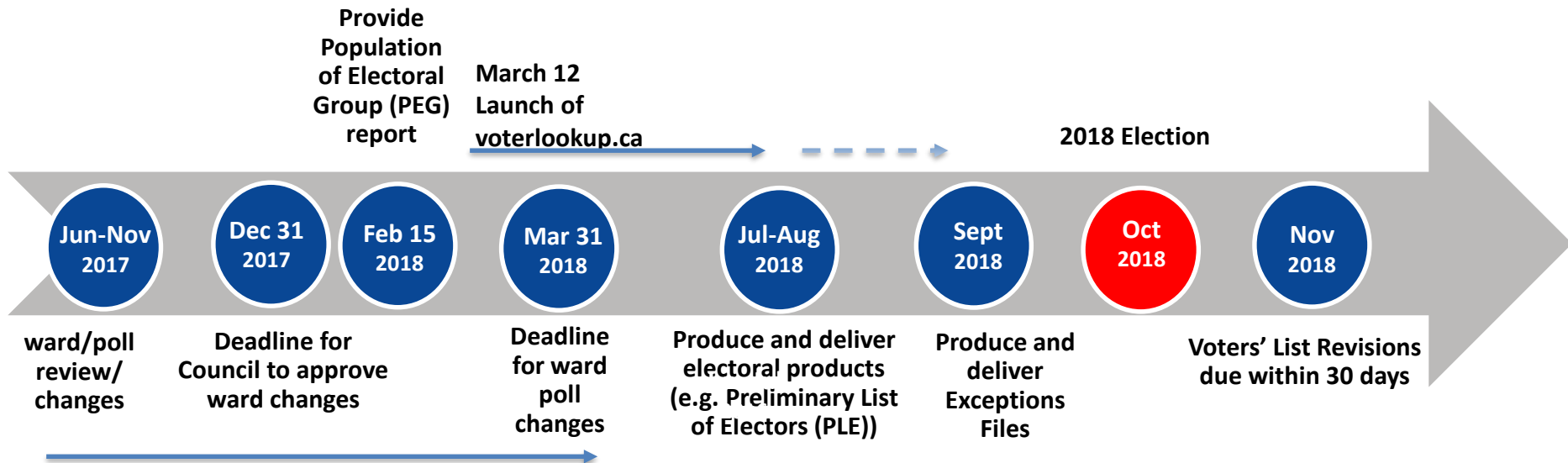
Names Database has supported all by-elections since 2014 and will be the source of information to support the 2018 regular elections

# 2014 Preliminary List of Electors



# 2018 Municipal and School Board Elections **Enumeration/Election Milestones and Approach**

# 2018 Enumeration/Election Milestones



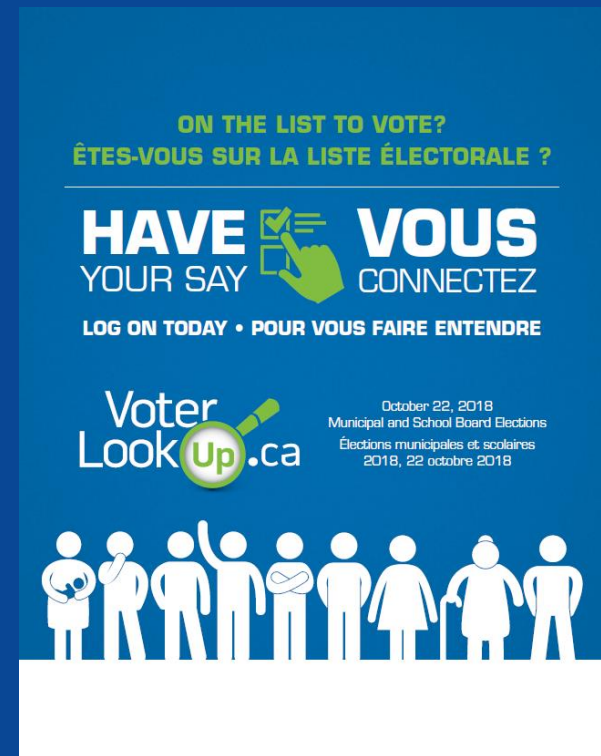
# Our Approach – Technological Enhancements & Accuracy

- MPAC is leveraging the same innovations and technology used in 2014 to maintain an up-to-date and accurate Names Database
- On March 12, MPAC launched voterlookup.ca, our self-service online platform for Ontarians to confirm or update their information in MPAC's Names Database
  - Eligible electors can also update their information, add a name to an address, or change their school support
  - voterlookup.ca allows Ontarians to take an active role in maintaining accurate and up-to-date electoral lists
- A communications strategy has been developed to raise awareness of the platform and toolkits were provided to municipalities and stakeholders with information and promotional materials to assist in driving users to voterlookup.ca
- MPAC will leverage technology through applying address accuracy routines to all MPAC 2018 enumeration/electoral output products

# Our Approach – Partnerships

- MPAC has re-established an Elections Working Group (formally Municipal Liaison Group – Elections) made up of municipal, association and elections representatives to share insights, ideas and discuss enumeration best practices
- MPAC is also working in collaboration with Elections Ontario and Elections Canada to ensure timely receipt of National Register of Electors (NROE) and Permanent Register of Electors for Ontario (PREO) extracts, including revisions from the 2018 provincial election for inclusion in 2018 election products provided to Municipalities, District Social Services Administration Boards and School Boards
- MPAC, Elections Canada and Elections Ontario are also engaged in 3-way promoting of each other's online elector services to ensure that electors have the information and website links required to update information for elections with all levels of Government

# 2018 Municipal and School Board Elections [voterlookup.ca](http://voterlookup.ca)



# 2018 Enhancements

- MPAC has made the following enhancements to voterlookup.ca:
  - Expanded name matching capabilities to support users that provide shortened versions of names (i.e. 'Bill' entered and name is matched if 'William' recorded in Names Database)
  - Include a field for users with a single name
  - Present field for those users adding their name to provide mailing address
  - Provide the number of potential electors at a property following successful user authentication and messaging re if the number appears to be too high/too low, contact MPAC's Customer Contact Centre to confirm/update information

# voterlookup.ca – Home Page

- Home page includes:
  - General information about the site
  - A video to explain how to use voterlookup.ca
  - MPAC's legislative responsibility to collect information
  - MPAC's commitment to protecting your privacy while meeting its statutory obligations
  - A declaration statement to certify that the information being provided is true and accurate

By clicking "I Agree" you certify that the information you provide is true and accurate. It is a punishable offence under the laws of Canada to misrepresent one's identity or to knowingly provide false or misleading information and MPAC reserves the right to share information with law enforcement authorities where suspicious activity is detected or fraud is suspected. Please review [MPAC's Privacy Policy](#) for additional information.

I Agree

## Am I on the Preliminary List of Municipal & School Board Electors?

Enter your name, date of birth and municipality in which you own or occupy property. A name will not be found unless it is an exact match to our records.

Your Municipality (town, city, village)

First Name

Middle Name

Last Name

☐ Single Name

Date of Birth

YEAR

MONTH

DAY

### Property Location/Address

Street Number

Unit Number

Street Name

OR

Roll Number

Your property's 19 digit Roll Number can be found on your Property Assessment Notice or your municipal tax bill.

Reset

Search

# voterlookup.ca - Confirm/Change School Support

Are you a Roman Catholic?

Includes Greek and Ukrainian Catholics

☐ YES ☐ NO ☒ DECLINE

Is French the first language you learned and still understand?

☐ YES ☒ NO ☐ DECLINE

Did you receive your elementary school instruction in Canada in French?

(does not include French immersion or French as a second language)

☐ YES ☒ NO ☐ DECLINE

Do you have children that received, or are now receiving, elementary or secondary school instruction in Canada in French?

(does not include French immersion or French as a second language)

☒ YES ☐ NO ☐ DECLINE

Based on your school board qualifications, you may support one of the following boards:

English Public

☐

French Public

☐

## Add me to the Preliminary List of Municipal & School Board Electors

To add yourself to the list complete the questions below.

First Name

MPAC

Middle Name

Last Name

MPAC

☐ Single Name

Date of Birth

YEAR

1980

MONTH

Jan

DAY

1

Is your mailing address different from the property address?

☐ YES ☒ NO

What is your gender?

☐ Male ☐ Female ☐ Other ☐ Decline

Are you a Canadian citizen?

☐ YES ☐ NO

This information is collected under the authority of the *Assessment Act, Education Act and Municipal Elections Act, 1996* and is protected under the *Municipal Freedom of Information and Protection of Privacy Act*.

Back

Next

# voterlookup.ca – Add me to the Preliminary List of Electors

Do you live at the address provided? ☒ YES ☐ NO

763 COMSTOCK CRES

Your occupancy status? Other (child, etc.)

Are you a Roman Catholic? ☐ YES ☒ NO ☐ DECLINE

Includes Greek and Ukrainian Catholics

Is French the first language you learned and still understand? ☐ YES ☒ NO ☐ DECLINE

Did you receive your elementary school instruction in Canada in French? ☐ YES ☒ NO ☐ DECLINE

(does **not** include French immersion or French as a second language)

Do you have children that received, or are now receiving, elementary or secondary school instruction in Canada in French? ☐ YES ☒ NO ☐ DECLINE

(does **not** include French immersion or French as a second language)

Based on your school board qualifications, you may support one of the following boards:


English Public ☒


This information is collected under the authority of the Assessment Act, Education Act and Municipal Elections Act, 1996 and is protected under the Municipal Freedom of Information and Protection of Privacy Act.

To submit comments or questions, please call our Customer Contact Centre at 1-866-296-6722 [or](#) TTY 1-877-889-6722 [or](#)

# voterlookup.ca – Add me to the Preliminary List of Electors

HAVE YOUR SAY.  
LOG ON TODAY.



Français | Home | Change Contrast | Accessibility | Help | Contact MPAC | 

## Add me to the Preliminary List of Municipal & School Board Electors

Please confirm your information below.


Last Name	<input type="text"/>
First Name	<input type="text"/>
Date of Birth	1966-Aug-09
Gender	Male

Your Municipality	BROCKVILLE
Address	<input type="text"/>

Are you a Canadian Citizen?	Yes
Residency Status	Resident
Occupancy Status	Other (child, etc.)
Are you a Roman Catholic?	No
Do you have French Language Education Rights?	No
School Support	English Public

It is a punishable offence under the laws of Canada to misrepresent one's identity or to knowingly provide false or misleading information and MPAC reserves the right to share information with law enforcement authorities where suspicious activity is detected or fraud is suspected. Please review [MPAC's Privacy Policy](#) for additional information.

☐ I certify that the information I have provided is true and accurate.

☐ I'm not a robot  
reCAPTCHA  
Privacy - Terms

Back

Save

# voterlookup.ca – Elector Confirmation

HAVE YOUR SAY.  
LOG ON TODAY.



Français | Home | Change Contrast | Accessibility | Help | Contact MPAC | A A A

✓  you are confirmed as a resident elector in . You are qualified to vote for the English Public school board.

If you move between now and election day, you may not be qualified to vote in this municipality or for this school board. Information collected through voterlookup.ca is not used for provincial or federal election purposes.

To submit comments or questions, please call our Customer Contact Centre at 1-866-296-6722.

## Ontario Provincial Elections

The upcoming Ontario provincial election is on Thursday June 7, 2018. If you live in Ontario and would like to confirm, update or add your information to the provincial Voters List, please visit Elections Ontario's [e-Registration service](#). For general enquiries, visit [Elections Ontario's website](#).

## Federal Elections

To register on the federal Voters List, please visit the online voter registration service section on Elections Canada's main website and select [Am I registered to Vote? Check now](#). For additional information about federal elections, please contact [Elections Canada](#).

If you are using a public or shared computer and have completed your voter lookup session, please close your browser window now to protect your privacy.

Search for another elector?

Same Address

Different Address

To submit comments or questions, please call our Customer Contact Centre at 1-866-296-6722 or TTY 1-877-889-6722.

# Our Approach – Easy Access to Products

## Municipal Connect:

- People Portal
  - Data from MPAC's Property Assessment and Names Databases
  - Will further support Municipal Clerks/Elections staff as their work continues to prepare for 2018 elections and create/finalize the Voters' List
- Sightline Portal
  - provides municipalities with all MPAC-related products, including those generated to support the election process.

[enumeration@mpac.ca](mailto:enumeration@mpac.ca)

- A centralized email account ensures timely receipt and response of enumeration-related enquiries

2018 Municipal and  
School Board Elections

**2018 Products  
and Events Schedule**

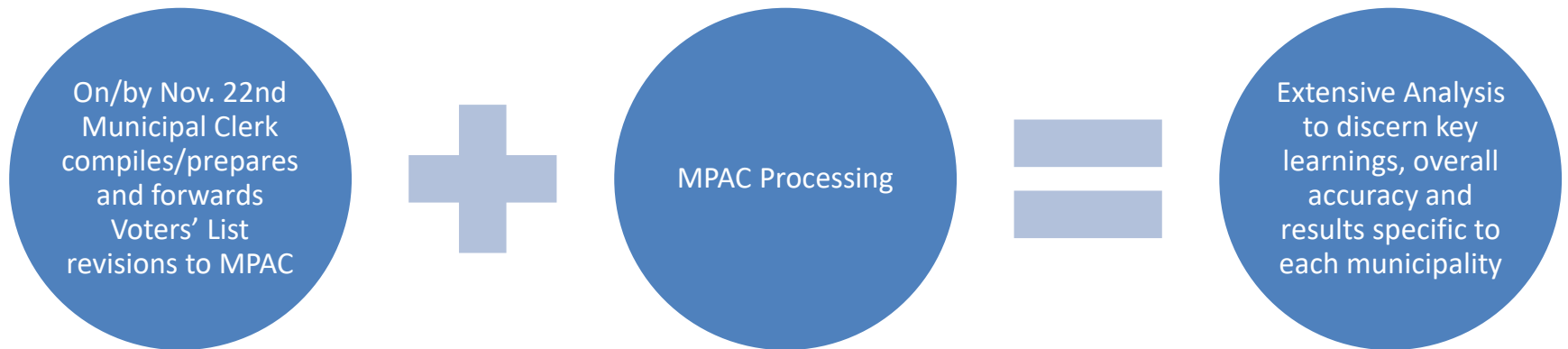
# Events Schedule

Product	Purpose	Date
<b>Preliminary List of Electors</b>	<p>Provided to all Municipalities, District Social Services Administration Boards &amp; School Boards conducting elections, used by Municipal Clerks to create the final Voters' List</p> <p><i>*As per Bill 212, MPAC and the Municipal Clerk may agree on a date other than July 31, but not later than August 31</i></p> <p><i>July 31, 2018 is default if no date selected</i></p>	July 31, 2018 or August 21, 2018
<b>Voter Notification File (VNF)</b>	Used to produce vote-at-cards and vote-by-mail election kits, and populate voter list management applications, vote-by Internet, and vote-by-mail systems	
<b>Voter Notification File – No Electors (VNF-NE)</b>	<p>Contains a list of properties where no electors were found</p> <p>Provides a property 'placeholder' to receive clerk's revisions (new names)</p>	
<b>Ontario Population Report (OPR)</b>	<p>Used for planning purposes</p> <p>Required for certain legislative purposes (Referenced in <i>Police Services Act</i>, and <i>Health Protection &amp; Promotion Act</i> – O.Reg. 489/97)</p>	

# Events Schedule

Product	Purpose	Date
<b>Elector Differences Found Report (EDFR)</b>	Contains elector names added, deleted, changed since production of the PLE	September 7, 2018
<b>Exceptions Voter Notification File (EVNF)</b>	Contains elector names added, deleted, changed since production of the VNF	
<b>Exceptions VNF – No Electors (EVNFNE)</b>	Contains a list properties where no electors were found Provides a property ‘placeholder’ to receive clerk’s revisions (new names)	
<b>Election Day</b>		<b>October 22, 2018</b>
<b>Voters’ List Revisions</b>	Deadline for submission of Voters’ List Revisions to MPAC <i>*Standardized/MPAC compliant file format for revisions submissions will be provided at time of PLE delivery</i>	November 22, 2018

# Voters' List Revisions



- Late April/Early May timeframe
  - Review approach for the 2018 enumeration process
  - Will include a more detailed overview of the various enumeration and post-elections products/process provided by MPAC

# Questions?