

**ZONE 2
EXECUTIVE
2021 - 2022**

**Representative to
the Board**

Dylan McMahon

Chair

Garrett Meades

Past Chair

Donna Tremblay,
Dipl. M.M.

1st Vice Chair

Alan Selby

2nd Vice Chair

Lindsay Cline

Secretary

Christine Fraser-
McDonald

Treasurer

Laura Aston, AMP,
Dipl.M.A., P.C.P

Zone Directors

John Daly, CMO
Kristine
Preston,CMO, Dipl.
M.A.
Jessica Rudy

For detailed zone
information go to

www.amcto.com

AMCTO Zone 2

**Zone 2 Meeting Agenda
Friday, May 12, 2023**

Virtual

Register in advance for this meeting by clicking the link below:

<https://us06web.zoom.us/join/tZwtce2hpbz4oHdYZIjoiRz9AjuGxy9OdYXE9>

**Virtual – following registration you will receive a confirmation email containing
information about joining the meeting.**

9:00 a.m. – 12:00 Noon

1. Welcome and Introductions - Garrett Meades, Chair (5 mins)

2. AMCTO Presentation (20 mins)

- a) Elana Arthurs, CMO, AOMC, AMCTO President
- b) Alana Del Greco, AMCTO Manager - Policy & Government Relations
- c) Alex Gibson, AMCTO Manager, Professional Development

3. Zone Business (20 mins)

- a) Adoption of Fall 2022 Minutes
- b) Adoption of Treasurer’s Report
- c) Donation for the 2023 AMCTO Conference - \$500
- d) Recognition of Retirees and First Time Attendees
- e) Zone 2 Elections

4. Zone Meetings Moving Forward - Jessica Rudy (15 mins)

5. Group Breakout Rooms – John Daly (1 hr)

- a) Post-election round table
- b) Election compliance audit process
- c) Council orientations
- d) Hybrid council, committee and local board meetings

**6. Informal Residential Care Facility Presentation, Sylvia Kirkwood CAO
Municipality of Arran-Elderslie – Christine Fraser-McDonald (20 mins)**

7. Other Business

8. Next Meeting - Fall 2023

9. Adjournment

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CPA, CMA, CPFA
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Virtual Zone 2 Fall Meeting

Friday, November 25, 2022

1. Welcome and Introductions

Donna Tremblay, Chair, called the meeting to order at 9:02 a.m. and welcomed everyone to the meeting.

She thanked the Zone 2 executive for their time and dedication to the Zone.

2. AMCTO Presentation/Update - Presenter - AMCTO

AMCTO Executive Director, David Arbuckle gave a presentation.

He was also joined by Nathalie Plourde from AMCTO.

He noted that the 2021 Annual report was presented which detailed AMCTO activities.

The Board is focussed on the financial impacts of the current economic environment.

As a reminder, all Board packages and agendas are available online.

AMCTO has seen new growth in membership over the last 12 months. There are 1467 full members.

There is a new membership promotion which entails a ½ price membership with an education/professional development enrollment.

The Conference will be in Niagara Falls in June 2023. There will be a live-stream option.

3. Zone 2 Business

(a) Adoption of Spring 2022 Minutes

Moved by: Jennifer Willoughby
Seconded by: Nadeem Dean

That the minutes of the April 25, 2022 Zone 2 Meeting be adopted as presented.

Carried

(b) Adoption of Zone 2 Treasurer's Report

Moved by: Dylan McMahon
Seconded by: Nadeem Dean

That the Zone 2 Treasurer's Report for the period April 1, 2022 to September 30, 2022, be adopted as presented.

Carried

(c) Recognition of Retirees and New Members

The Chair welcomed new members to the meeting.

There have been no retirements and 24 new zone members.

Justine Brotherston from Puslinch received her AMP accreditation.

(d) Zone 2 Elections

a) Chair Election

Moved by: Nadeem Dean
Seconded by: Dylan McMahon

That Garrett Meades be elected as AMCTO Zone 2 Chairperson for the remainder of the term (November 25, 2022 to April 28, 2023).

Carried



b) Second Vice Chair

Moved by: Dylan McMahon

Seconded by: Nadeem Dean

That Lindsay Cline be appointed as AMCTO Zone 2, Second Vice Chair for a term ending, April 2023, or until a successor is appointed.

Carried

4. AMCTO Update

Dylan McMahon gave a verbal update for members.

He thanked Donna Tremblay for her term as Chair.

AMCTO is looking to get back to a hybrid meeting so that we can meet in person. They are looking for a location to host the spring meeting.

He does get complaints regarding the training manuals. The Board has allocated more money to review those manuals. He noted that there are constant legislation updates to keep up with.

5. Asset Management Update – Presenter – Alan Selby, 1st Vice Chair

Alan Selby, Treasurer for East Garafraxa, gave a presentation on Asset Management.

He noted that this was the year when the deadline was set for updated Asset Management Plans.

In general, there is a concern that we will see the cost of capital projects grow at a pace well above the inflationary increases for operational costs.

6. Short-term Accommodations – Presenter – Peggy Van Mierlo-West, Northern Bruce Peninsula

Peggy Van Mierlo-West, CAO for Northern Bruce Peninsula gave her presentation on Short Term Accommodations in Northern Bruce Peninsula.



She noted that Short Term Accommodations (STA) were a priority set by the past Council. The Municipality received numerous concerns surrounding the operation of unlicensed STA's. Council was worried about the safety and enjoyment of the over 60,000 tourists which visited the Peninsula each year.

7. 2022 Election Post-Mortem/Lessons Learned – Round Table Discussion – Voter Turnout, Acclaimed Councils etc.

Members broke into discussion rooms with a talk afterwards.

8. Other Business

None.

9. Next Meeting

The spring meeting of Zone 2 will be held April 28, 2023. Location to be determined.

10. Adjournment

Moved by: Donna Tremblay
Seconded by: Jennifer Willoughby

The meeting adjourned at 11:25 a.m.

Carried



AMCTO Zone 2 - Treasurer's Report

October 1, 2022 - April 30, 2023

01-Oct-22 Opening Balance		\$ 5,843.29
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	<u>Revenues</u>	<u>Expenses</u>
n/a		
n/a		

Total Revenue and Expenses	\$ -	\$ -
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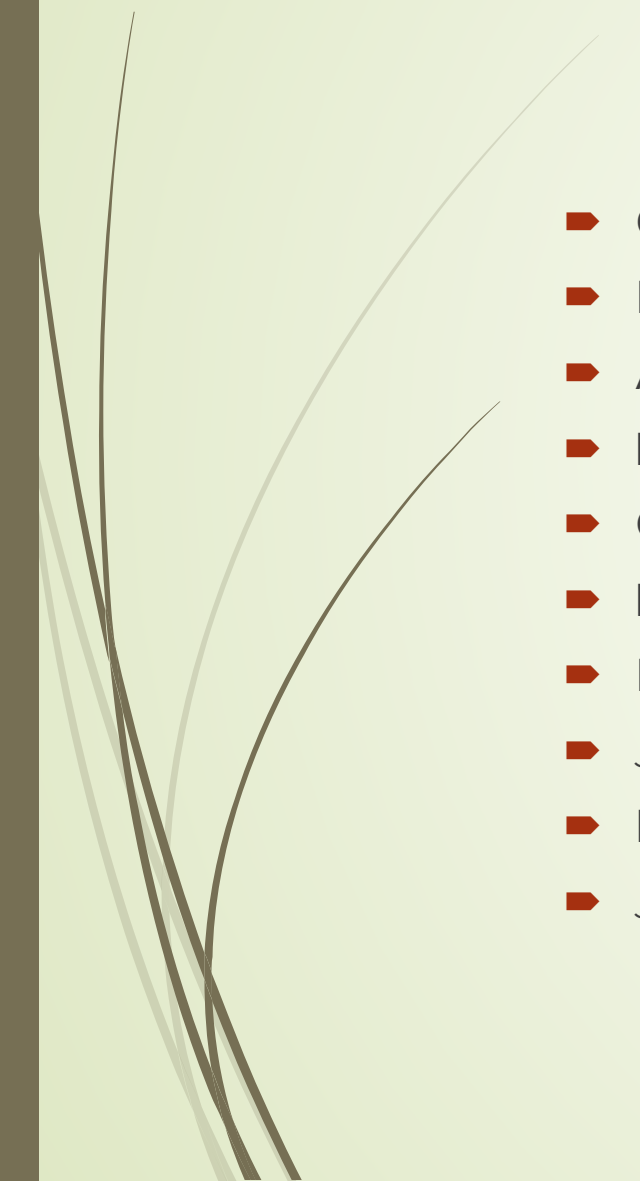
30-Apr-23 Closing Balance		<u><u>\$ 5,843.29</u></u>
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Future of Zone 2 Meetings: Your Input Matters



Your Zone 2 Executive:

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- Garrett Meades, Chair, City of Guelph
 - Donna-Lynn Tremblay, Past Chair, City of Guelph
 - Alan Selby, Vice Chair, Township of East Garafraxa
 - Lindsay Cline, 2nd Vice Chair, Municipality of North Perth
 - Christine E. Fraser-McDonald, Secretary, Municipality of Arran-Elderslie
 - Laura Aston, Treasurer, Town of Grand Valley
 - Dylan McMahon, Zone 2 Board Director, City of Guelph
 - John Daly, Zone Director, County of Simcoe
 - Kristine Preston, Zone Director, City of Orillia
 - Jessica Rudy, Zone Director, Municipality of Huron East



Virtual Format

Pros

- Higher attendance rate
- Half days
- No cost

Cons

- Lack of networking
- High visual concentration
- Distracted learning
- Less small group discussion opportunities



In Person/Hybrid Format

Pros

- Greater networking opportunities
- Combined learning opportunities
- Getting to see other locations in our zone
- Ability to offer hybrid environment, when applicable

Cons

- Fees – lunch, training, guest experts/consultants
- Travel time/expenses
- Loss of work time



Ideas From the Executive

- Rotating of locations to see the various features of our large zone
- Hybrid ability, where available, if in person
- Offering of training opportunities for afternoon sessions of in person meetings
- Social time/lunch hour for in person events
- Use of break out rooms for small group discussions in virtual format
- Set dates on go forward basis
- Spring meetings all virtual format
- Fall meetings in person/hybrid format



We want to hear from you:

What would you prefer:

- ▶ Virtual for Spring and Fall meetings
- ▶ Spring Meetings virtual; fall meetings in person/hybrid
- ▶ In person/hybrid meetings for Spring and Fall



Questions:

- Contact our Board Chair if you have any other ideas, comments or questions.
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